SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SREE NEELAKANTA GOVT. SANSKRIT COLLEGE, PATTAMBI

SREE NEELAKANTA GOVT. SANSKRIT COLLEGE , PATTAMBI. MELE PATTAMBI P.O. PALAKKAD(DT) KERALA . PIN 679306
679306
https://sngscollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sree Neelakanta Government Sanskrit College (SNGS College) was started in 1889 by Punnassery Sree Neelakanta Sharma, a well known Sanskrit scholar and reformer, as a Sanskrit Patashala called Saraswathodyothini at Perumudiyoor near Pattambi. The Patashala became a distinguished centre of education in Kerala by imparting Sanskrit learning to students irrespective of caste. It soon grew into a college affiliated to the Madras University in 1911. SNGS College is now a special grade college offering 11 UG and 6 PG programmes in science, humanities and social science. Five of the teaching departments are research departments. Recognised as a Centre of Excellence in higher education, it has established for itself a high bench mark in academic standards and other co-curricular activities including arts and sports. The college is well supported by its alumni associations. The college has retained its original spirit. The various student clubs, forums, NSS/NCC units, etc have been able to contribute to the society through various humanitarian activities, including palliative care, flood relief etc and social forestry and Swatch Bharat Mission programmes.

Blessed with a vibrant academic community, the college could take a lead role in orienting the schools and colleges in the State for a blended mode of education. Its online education portal powered by Learning Management System has earned wider acclaim. The college central library has a good collection of books, journals, magazines, e-resources and rare palm leaf manuscripts. The national level Poetry Carnival, held on the campus, has earned for the college great good will among the public. The teaching community has been keeping pace with the changed needs of the system of education and job market in the country. Updating their knowledge level and professional skills has been ensured through national and international seminars, conferences, and workshops. Experts from the leading institutions at national and international levels have been attending them as resource persons. Many of the faculties in the college have earned national and international reputation through their deep commitment to multi-disciplinary investigations.

Vision

Enlightening Education for a Broader and Brighter Tomorrow is the motto of SNGS College. Enhancing its reputation as a world-class institution providing enlightening education is its goal. The college is dedicated to the advancement of learning and ennoblement of life. It aspires to serve the nation by transforming students into productive citizens who can be of use to the society. They would be taught to be service-oriented so that they pay heed to the needs and problems of the society they live in. The institution wants to instill in the minds of students pride in the nation’s democratic traditions, patriotism, obedience, honesty, cooperation, competitiveness etc.

Besides these, the college also desires to instill in students core personal values and capabilities along with their curricular objectives. This would enable them to find self-fulfillment and personal relevance and achieve individual life-goals. The institution wants the students to have capabilities to convert whatever they have learnt in college into lifelong learning. This college is well aware of the fact that today’s students are representing the backbone of the nation tomorrow. They need to be transformed into excellent problem solvers and creative thinkers. Then alone, they can be resourceful in dealing with change. To be competitive has become the need of the hour. It is likely to be the chief trait in the time to come.

The emerging globalised environment demands a student community who can deliver. Creating the right environment to equip them to develop into better job seekers, social leaders and nation builders is a compelling need. This institution is aware of it. Only students with an eclectic outlook can outsmart any others in the world. For that, the institutions such as SNGS College would take a lead role in developing personal qualities such as tolerance, punctuality and co-operative spirit among the students. The college had its origins in an environment noted for higher hopes for a better and refined society. Our college has been able to achieve the goals set by its founder and the pioneering teachers. In that respect, the college has a great responsibility to keep its tradition intact.

Mission

The motto of our college, *Enlightening Education for a Broader and Brighter Tomorrow*, closely follows the ideals set by the founder of the institution, Sri. Punnaseri Nambi Neelakanta Sharma. The college was set up at a time when reform and betterment were the widely heard social ideals. Education had a social goal. That was to uplift people who had lagged behind in the social scale. Education was supposed to reform men and women. The mission of Sree Neela Kanta Sanskrit College has been shaped by such lofty ideals. Today, the college has to face the challenge of preparing its students and faculty for a highly competitive global environment. Combining the renaissance ideals with the modern needs is the mission of this great institution. Empowering the disadvantaged sections of people around and women would continue to be the mission of the college. The college wants to develop in the minds of students a capacity to appreciate the value of sensitivity to the problems faced by women. It also desires to promote tolerance, compassion, co-operation, egalitarian outlook, multi-culturalism, social pluralism etc. The college has always promoted the value of democratic spirit among its academic community, including students.

Giving the students a proper academic environment by emphasizing quality standards in all the realms of learning is our objective. Inquisitiveness and original thinking are promoted so as to make the students fit for becoming better scientists, social scientists, linguists, scholars and leaders. The institution would strongly adhere to the principle that research is meant for a better tomorrow. Although the available resources in possession of the college are not in any way comparable to the top class institutes in the country, the institution wants to maximize its potential and bring out maximum output. To be flexible and amenable to change has been one of its goals in the field of higher education. That has played a key role in its adopting state of the art technologies in imparting learning despite its handicaps as an institution in the government sector. The college would continue to be innovative in introducing changes in teaching and learning.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

An educational institution of the stature of SNGS College has a prominent place in the domain of Kerala higher education primarily because of its core strengths which include its renaissance values, enthusiastic teaching community, a highly friendly administrative staff and library staff, excellent track record of students in academics and extra-curricular activities, excellent infrastructure etc. Some of the core strengths of the college are:

1. An institutional history of 110 years.
2. A Centre of Excellence which has evolved through the social reform phase of the State, thereby

imbibing greater human values.
3. Location in a lush green rural area with picturesque and pollution- free campus.
4. A friendly administrative staff.
5. Fully digitalised Central Library with print and e- resources.
6. Digitalised Manuscript Library with rare palm leaves.
7. Catering to the current requirements of students through 23 programmes.
8. Courses with updated Choice-based Credit & Semester system.
9. Imparting education in science, humanities and social science with cutting edge technologies.
10. Online education portal powered by *Learning Management System.*
11. Self motivated, dynamic and resourceful teaching and student community.
12. A centre of higher education that has kept up the renaissance values of furthering the cause of the local community through diverse extension activities.
13. A cultural centre for poets, critics, scholars, students and the public to attend an annual national level Poetry Carnival, *Kavithayude Carnival*
14. A college that has ensured that majority of its students get a variety of scholarships.
15. An institution that has developed into a potential centre of research.
16. A teaching and student community conscious of the need to protect the natural environment.
17. Well-planned tutorial and mentoring systems.
18. Transparent Internal Assessment system.
19. Effective remedial coaching with free study materials.
20. Freedom for self expression and growth.
21. Highly effective and cooperative Parent Teachers Association.
22. Regular conduct of national and international seminars and workshops with the financial assistance of UGC, ICSSR, KSCSTE, Government of Kerala etc.
23. Physical Education Department with well trained and enthusiastic faculties.
24. Participation of students in national and state level competitions in sports and games.
25. Service oriented and community specific NSS, NCC activities.
26. Additional Skill Acquisition Programme (ASAP) of Kerala higher education for enhancing employability skills.

Institutional Weakness

The college is at a disadvantage in certain important respects. Chief of them are:

1. Location in a relatively remote area posing obstacles in attracting employers for placement camps.
2. Inability to attract more job recruiting agencies for campus placement..
3. Lack of highly demanding new generation courses.
4. Lesser number of UG and PG programmes
5. Lesser number of research departments.
6. Absence of vibrant consultancy and industry linkages.
7. Constraints in the participation of the academic community of the college in the framing of curriculum at the Uiniversity level
8. Inadequate student and teaching community participation at national and international level programmes.
9. Inadequate funding from the NGOs and industries for research and development programmes.

Institutional Opportunity

1. The college library can be a knowledge hub for the local community as well.
2. The college can enhance its initiatives in the empowerment of the marginalised sections such as the tribal students from areas such as Attappady.
3. As girl students form nearly 85 per cent of total enrolment, special programmes for capacity building can be initiated
4. Life skills and employability skills training for the unemployed youth can be given using the available college resources including library, career guidance cell etc.
5. Opportunity for organising pre-recruitment training for Union and State civil services examinations.
6. Strengthening the existing pre-recruitment coaching for SSC/KPSC /BRB examinations for students and the unemployed rural youth using LMS in blended mode.
7. The online education facility can be developed for designing and offering MOOC courses for the students, the faculty and the public.
8. The research centres, especially Botany and Zoology departments, can help in the areas of agriculture, horticulture, aquaculture and animal husbandry in the local community around.
9. The college can strengthen institutional tie-ups with industries through linkages for providing more opportunities for students.
10. E-Learning and LMS can be utilised for enhancing extension activities.
11. Opportunity for supplementing the core faculty through a system of visiting faculty (including experts from the industries)
12. Scope for increasing the participation of the commerce department faculties of the college in the development of entrepreneurial development in the local community.

Institutional Challenge

1. Equipping students with capabilities making them suitable for an increaingly globalised environment.
2. Enhancing and strengthening of employability skills of the students in tandem with the fast changing needs of the public and the private sector.Availability of land for infrastructure development and student support system.
3. Special orientation programmes can be initiated for boosting the morale of students coming from economically backward backgrounds so as to keep them motivated to achieve their career goals.
4. Mobilisation of external funding from NGO and private sector agencies for research and development.
5. Ensuring adequate national and international level collaborations.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being an affiliated college, Sree Neelakanta Govt. Sanskrit College is following the curriculum offered by the University of Calicut. Students are offered courses under Choice based Credit/Elective system. As a premier higher education centre in the State, SNGS College has been moulding its students with a view to ensuring better employability and life skills to them. The college has been preparing them for the new age challenges. With a view to expose students to newer and newer learning experiences, the college has started

value added Add on and Certificate courses in addition to successfully implementing the State government initiatives such as Additional Skill Acquisition Programme (ASAP), Walk With Scholar (WWS), Scholar Support Programme (SSP), Centre for Continuing Education Kerala (CCEK), Remedial Coaching programme etc. The college level Academic Monitoring Committee ensures the proper transaction of the curriculum. It follows the Academic calendar issued by the University of Calicut every year. There is a Time Table Committee in the college, which, in consultation with the Principal, Vice Principal and IQAC Co-ordinator, oversees the effective delivery of the curriculum. Time table of each department is prepared by the respective HODs as per the guidelines of the university in regard to the number of credit hours for each subject and the academic calendar at the start of each semester. Seminars, Invited Lecture Series, Poetry Carnival etc supplement the curriculum. Project work, field work, internship, industrial visits, field trips, study tours etc give the students opportunities for experimental learning. The UG students are given options to choose courses as per the Open course scheme of the curriculum. The faculty members of the college have also played a key role in the framing of the curriculum through their participation in the academic bodies at the university level. The unique feature of SNGS College is the introduction of the Learning Management System with all available internal resources in order to make the curriculum delivery more holistic and effective. The student-centric teaching methodology adopted by the teachers has resulted in a substantial improvement in teaching-learning process. It is evident from the excellent performance recorded by the students.

Teaching-learning and Evaluation

In the matter of teaching, learning and evaluation process, the institution follows the norms and policies prescribed by the state government and the University of Calicut from time to time. Students are enrolled to various courses based on the admission policies adopted by the university. The whole process, starting from the submission of application to getting enrolled, is done online. Reservation seats for students belonging to Scheduled Castes, Scheduled Tribes, Socially and Economically Backward Communities, BPL categories of Forward Communities, Tamil Linguistic Minority and Union Territory of Lakshadweep as well as achievers in sports are filled as per the reservation policy of the State government and the university. As the institution is situated in a remote and rural area, majority of the students enrolled are from among the socially and economically backward sections of the society. The number of girl students enrolled has registered a considerable increase in the last few years. The institution assesses the learning levels of the students after admission and encourages the advanced and slow learners to join programmes such as WWS, SSP and Remedial Coaching. Students are given opportunity to interact with external resource persons and attend their classes. Mentors, teachers assigned to each set of students after their admission, guide them throughout their course and help them achieve their best in all academic and non-academic spheres. They support the students in their academic and stress related issues. Students who are differently abled are also enrolled as per university guidelines and their needs and requirements are met in an adequate manner. The reforms in Continuous Internal Evaluation are implemented as when the university proposes. Also, the university guidelines are strictly followed in the procedure. Internal assessment is done in a transparent manner. Examination related grievances are redressed in an efficient way. Students can address their grievances through the departmental and college level grievance redressal committees. The progress of the students is closely monitored by the mentors and is communicated to parents at regular intervals during parent teacher meetings. Several institutional mechanisms such as Anti-Harrassment Cell exist in the college to deal with gender related issues.

Research, Innovations and Extension

The college is promoting research in all the teaching departments since one of our targets is to equip our

students with the fundamental knowledge and basic skills to carry out research in frontier areas, both of basic and applied nature. At present, there are 20 research guides to supervise research students. The research departments are Malayalam, Sanskrit, Botany, Chemistry and Zoology. During the period of assessment, the college had a UGC Emeritus Professor. Kerala State Council for Science, Technology and Environment (KSCTE) had selected a research scholar under the Women Scientist Scheme. Teachers have also received research grants from the same agency under Young Scientist Scheme. During the assessment period, 18 teachers of the college were recognized as research guides. The enrolment of research scholars in the period stood at 61. Teachers of the college could secure 5 major projects, 5 minor research projects and one international travel grant. The college has a peer-reviewed annual journal '*Vijnanachintamani*'. The faculty could contribute papers to journals and chapters in books in addition to presenting papers at conferences at the national and international levels. Popular articles in periodicals have also been published. Most of the departments have been conducting seminars. The number of teachers doing research has also registered a substantial increase. The community outreach of the faculty has been commendable. The faculty could extend hands-on training to Kudumbasree women around the college in mushroom cultivation. During the period, the infrastructure of the research departments could improve with the addition of an instrumentation facility installed using FIST funds awarded to PG departments. This facility can also be extended to nearby colleges. Two chemistry department faculty of the college could file a patent on “Process of preparation of biodiesel from triglyceride oils” through TIFAC (Technology Information, Forecasting and Assessment Council), Department of Science and Technology (DST), New Delhi, India. Green chemistry principles have been implemented in all science laboratories. The Chemistry department could develop a new catalyst for biodiesel production using broken glassware. One of the extension activities undertaken during the assessment period has been the conversion of plastic wastes into useful duster holders.

Infrastructure and Learning Resources

Being a college set up with a wider vision, SNGS College, Pattambi, is blessed with a vast extent of land which qualifies it for adding sufficient infrastructural facilities from time to time. The latest facility added to the college infrastructure is the Academic Block having a total built up area of 1,82,000 sq. feet at a total cost of about Rs 40 crore. The college is situated on an area covering 19 acres of land. The college is conducting UG, PG and research degree courses. The infrastructural facilities of the college also include:

- A separate administrative block with a conference room.
- Spacious class rooms with ICT facilities including smart class rooms.
- Separate rest and wash rooms with incinerator facility for girls spacious enough to accommodate 200 girls at a time.
- College Girls Hostel with room space to accommodate 150 students.
- General library with a collection of over one lakh books and journals. The library also contains an exclusive section for rare palm leaf records.
- A cooperative store catering to the needs of the students and staff.
- An auditorium with facilities to accommodate 500 persons at a time.
- Two examination halls on the top floor of main block and administration block with a seating capacity for 400 students.
- Two seminar halls with all facilities.
- Separate staff rooms for all the individual departments.
- Science laboratories equipped with state of the art facilities.
- Well provided research Scholars’ rooms with attendant facilities.
- A canteen facility.

- A Botanical garden and a small forest managed by the Botany department.
- Physical education department with adequate facilities for conducting sports and games and equipment necessary for practising and hosting events.
- A total of 40 staff quarters. (28 of them are now currently occupied. The rest are in repair).
- An open well near the RARS supplying water even during the hottest summer.
- Roof top of the office building dotted with solar panels and providing 15 KW of electricity.
- A full-fledged computer lab with 45 desk top computers with internet facility.

Student Support and Progression

Our college is one of the prime destinations for students wishing to pursue their higher studies in Kerala. It has attained an unparalleled reputation among the educational community because of the student support system that it offers. The quality of faculties in the college and their innovative teaching methodologies has elicited a very good response from the public and the academics. The pride of place in the college is held by a highly student-friendly general library accessible to students and teachers for books and other sources of information. Added to this are attractions such as smart class rooms, Computer Lab, ORAICE studio, Career Guidance and Placement Cell, Entrepreneurship Development Club, Walk With Scholar Programme, Remedial Teaching Programme, ASAP etc. The college is located in the Pattambi taluk of Palakkad district, one of the economically and socially backward districts in the country. A major portion of students enrolled in the college every year are from among the weaker sections. Girls constitute about 85 per cent of them. The various committees constituted in the college -- Anti-Harassment Cell, Grievance Redressal Cell, Women's Cell etc — deal with complaints from the students. About 75 % of the students receive at least one government scholarship during their course. The institution has excellent track record in sports and other cultural events. Every year, a number of students secure prizes for sports competitions at national and state level events. The participation and recognition received by students in the field of arts and sports activities make the institution a prestigious academic institution. The NCC and NSS Units of the college are actively involved in extension activities. The college has a proactive Students' Union, which is actively involved in the academic and administrative activities of the college. The Students' Union in the college is elected through Parliamentary model of general election.

Governance, Leadership and Management

The vision statement of the college, *Enlightening Education for a Broader and Brighter Tomorrow*, has shaped the nature of leadership and governance of the college. It continues to inspire the college in serving the interests of its stake holders with commitment. The principal gets considerable support from the staff council and the IQAC in the day to day administration of the college. Regular meeting of the IQAC is conducted to evaluate the overall progress of academic activities. As part of modernization of the working environment, e-governance has been successfully implemented in administration, accounting, conduct of examinations etc.The institution follows the mandatory guidelines of the government in regard to SLI, GIS, GPAIS, Medical Reimbursement, Staff Quarters etc. Teachers in the college are given facilities for attending conferences abroad using financial support from the government. Professional training programmes are conducted for both teaching and non teaching staff. Training in LMS for teachers, Malayalam Typing for non teaching staff etc are examples. The implementation of LMS in the college as an online tool has enhanced the quality of teaching-learning process. Teachers have been attendeding Faculty developemnt programmes including orientation and refresher courses

as also MOOC courses as part of their capacity building activities. There is an inbuilt system for the appraisal of performance of both the teaching and non teaching staff of the institution. Internal auditing in the college is done by officials deputed from the audit wing of the directorate of collegiate education. External audit is done by officials from the Accountant General's office. PTA is the most important agency providing financial support in addition to the regular government grants. Well wishers of the college, including alumni and other philanthropists, extend a helping hand to the needy students. The institution has conducted career orientation to students appearing for competitive exams including UGC NET.

Institutional Values and Best Practices

The Institution imparts gender sensitivity among students and faculty through various clubs and cells like Women Cell, Women Development Cell, Anti-harassment Cell, Anti-ragging Cell etc. We have a separate wing for women in the Student Amenity Centre, rest rooms for women attached to every block and a Sick Room for women. College provides counselling for gender sensitization at various levels. A psychologist has been engaged under the programme called `Jeevani –a centre for wellbeing" for the purpose. Building of environmental consciousness has always been a motto of the institution. The energy conservation measures include the use of solar energy, sensor-based energy conservation, use of LED bulbs and power efficient equipment. Solar panels with a total capacity of 15 MW have also been installed at a cost of Rs 15 lakhs using RUSA fund. In consonance with the institutional principle of green protocol, the college maintains a very efficient and eco-friendly waste management mechanism. Our institution envisages efficient and judicious use of water at every juncture. A pond was dug on the campus of Regional Agricultural Research Station (RARS) Pattambi at a distance of 500 metres from the college campus to meet shortage of water. Apart from a well-established rain water harvesting system, a huge water tank of 1,00,000 L capacity has been established as a water reservoir. The water bodies and distribution system in and around the campus are periodically maintained. Green campus initiatives include restricted entry of automobiles, use of bicycles, pedestrian friendly pathways, banning the use of plastic, landscaping and environmental promotion activities in and around the campus. The college council has decided to prepare a master plan for retaining and maximising the available greenery of the campus in the next 20-25 years period. In addition to the existing Botanical Garden, Butterfly Park, Protected Garden and Medicinal Garden, a 'Nature Appreciation Centre or Kuttivanam' (Biodiversity Park) has been established. The annual quality audits by the institution include green audit, energy audit and environment audit. Our Institution also provides a disabled-friendly and barrier free environment which includes ramps, washrooms, Signage, assistive technology for Divyangjan and the service of scribes.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Sree Neelakanta Govt. Sanskrit College, Pattambi
Address	Sree Neelakanta Govt. Sanskrit College , Pattambi. Mele Pattambi P.O. Palakkad(Dt) Kerala . Pin 679306
City	Pattambi
State	Kerala
Pin	679306
Website	https://sngscollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Sunil John J	0466-2212223	9446171835	-	sngscollege@gmail.com
IQAC / CIQA coordinator	H.k. Santhosh	0466-2965317	9037852621	0466-	santhoshhrishikesh@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	11-06-1911

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Kerala	University Of Calicut	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-01-1957	View Document
12B of UGC	01-01-1957	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Sree Neelakanta Govt. Sanskrit College , Pattambi. Mele Pattambi P.O. Palakkad(Dt) Kerala . Pin 679306	Rural	19	26226

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Sanskrit	36	PLUS TWO	English,Sanskrit	53	53
UG	BA,Malayalam	36	PLUS TWO	English + Malayalam	55	55
UG	BA,Economics	36	PLUS TWO	English	61	61
UG	BA,Arabic	36	PLUS TWO	English	55	55
UG	BSc,Chemistry	36	PLUS TWO	English	36	36
UG	BSc,Zoology	36	PLUS TWO	English	37	37
UG	BSc,Physics	36	PLUS TWO	English	38	38
UG	BSc,Botany	36	PLUS TWO	English	40	40
UG	BA,English	36	PLUS TWO	English	56	56
UG	BBA,Commerce	36	PLUS TWO	English	56	56
UG	BCom,Commerce	36	PLUS TWO	English	61	61
PG	MA,Sanskrit	24	DEGREE	Sanskrit	26	26
PG	MA,Malayalam	24	DEGREE	Malayalam	27	27

PG	MA,Economics	24	DEGREE	English	22	22
PG	MSc,Chemistry	24	DEGREE	English	15	15
PG	MSc,Zoology	24	DEGREE	English	15	15
PG	MSc,Botany	24	DEGREE	English	15	15
PG	MCom,Commerce	24	DEGREE	English	27	27
Doctoral (Ph.D)	PhD or DPhil,Sanskrit	60	MA Sanskrit	Sanskrit	20	10
Doctoral (Ph.D)	PhD or DPhil,Malayalam	60	MA Malayalam	Malayalam	44	36
Doctoral (Ph.D)	PhD or DPhil,Chemistry	60	MSc Chemistry	English	20	8
Doctoral (Ph.D)	PhD or DPhil,Zoology	60	MSc Zoology	English	4	1
Doctoral (Ph.D)	PhD or DPhil,Botany	60	MSc Botany	English	12	11

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				10				76
Recruited	0	0	0	0	5	5	0	10	42	34	0	76
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				41
Recruited	30	11	0	41
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	4	0	15	9	0	31
M.Phil.	0	0	0	0	0	0	4	6	0	10
PG	0	0	0	2	1	0	18	24	0	45

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	250	0	0	0	250
	Female	1217	3	0	0	1220
	Others	0	0	0	0	0
PG	Male	14	0	0	0	14
	Female	266	0	0	0	266
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	14	0	0	0	14
	Female	41	0	0	0	41
	Others	0	0	0	0	0

NAAC

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	12	16	15	19
	Female	77	63	76	75
	Others	0	0	0	0
ST	Male	1	3	3	2
	Female	28	17	20	13
	Others	0	0	0	0
OBC	Male	12	11	10	14
	Female	95	90	99	90
	Others	0	0	0	0
General	Male	26	25	26	31
	Female	267	236	263	299
	Others	0	0	0	0
Others	Male	29	41	24	22
	Female	70	50	70	60
	Others	0	0	0	0
Total		617	552	606	625

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1544	857	838	724	721

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
19	22	21	21	21

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1792	1645	1606	1535	1416

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
328	298	326	324	268

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
608	658	488	456	449

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
87	78	78	78	78

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
86	78	78	78	78

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 117

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
157.47	119.40	201.86	172.34	82.86

4.3

Number of Computers

Response: 193

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Sree Neelakanta Government Sanskrit College being an affiliated college, follows the syllabus prescribed by the University of Calicut. While revision and up-gradation of the syllabi are done at the university level, the college has a mechanism for effective, curriculum delivery which is monitored by an Academic Monitoring Committee under IQAC. We try our level best to provide 180 days of teaching in a calendar year. Copies of syllabus and time tables are made available to students at the starting of each semester. Special classes are engaged during vacation or off-hours to compensate the time lost in examination/evaluation. These time plans are strictly adhered to so that students can gauge with a degree of clarity what portion of the curriculum will be delivered within the stipulated time frame. Many departments of our college are research centres. The General Orientation Programme organized at the beginning of the academic year for all UG students familiarizes them with the campus environment, facilities, programme structure in general and various clubs. Our college has already introduced the Learning Management System with all available resources to make the curriculum delivery more holistic. LMS delivers and manages all types of content, including videos, courses, and documents which makes the classroom management for instructor-led training or a flipped classroom.

Effective curriculum delivery is done additionally by conducting industrial visits, field trips, and study tours. Amidst the Covid-19 pandemic which hit the end of the 2019-2020 academic year, faculty members employed blended learning approaches with asynchronous and synchronous platforms to cover the syllabus. Class-wise WhatsApp groups are created to deliver curriculum contents. Tutorials are held with mentoring and participative learning is encouraged. Internal assessments are done transparently. . The College encourages its faculty members to participate in Orientation/Refresher Courses/ Workshops/ Seminars to update their knowledge and to improve the teaching practices. Our campus acts as an educational hub by offering various value-added courses imparting transferable and life skills through Additional Skill Acquisition Programme (ASAP). ASAP is closely associated with the National Skill Development Corporation and offers value-added courses for selected students in our college. Remedial coaching is given to needy students in which each of them are given personal attention. Besides, the Walk with Scholar (WWS) and Scholar Support Programme (SSP) are also part of the curriculum which aim to offer additional guidance to frame student’s future. Regular class-wise PTA monitors the feedback from parents regarding student’s grievance and completion of syllabus and its evaluation. Many teachers of the college have played an effective role in the framing of various aspects pertaining to the curriculum as members of various academic bodies like Syndicate, Board of Studies in various Universities at graduate and postgraduate level and question paper setters. The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable teachers to ensure effective delivery of the curriculum. The Library committee regularly conducts meetings and takes appropriate decisions regarding the requirement and procurement of books, journals and e-journals.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to academic calendar provided by the University for the conduction of Continuous Internal Evaluation system. An academic calendar is prepared and maintained by the Time Table Committee in consultation with the Principal, Vice-Principal and IQAC Coordinator for each academic year. Meticulous care is taken in the preparation of academic calendar to include all the important details and special measures are taken to make the calendar precise and accurate. The calendar is distributed to the staff and students in time. Time table of each department is prepared by respective HODs as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the semester. The College conducts two steps of preparatory examination prior to University exams. That includes two internal examinations and a model examination which is in pattern with the final University examination. The internal evaluation is designed to be fair, reliable and transparent. Valued answer sheets are promptly returned to the students and effective reflection is provided by face-to-face interaction with the concerned teachers and students. There is University Examination Monitoring Committee, Internal Examination Monitoring Committee and Grievance Redressal Committee appointed by the Principal for ensuring the quality of Internal Examination and Internal Assessment. A senior faculty member is acting as academic coordinator for monitoring all the evaluation processes. Publication and uploading of the internal marks are under the supervision of Principal. In addition to the internal assessment through examinations, surprise tests, MCQs, open examinations, quizzes and online tests are conducted to ensure performance parity. Seminars and assignments are given to students to ensure their active participation in learning process. In case of labs and projects, internal viva and practical exams are conducted by respective departments before or after the University examinations.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 73.68

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 14

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 44

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
15	22	3	1	3

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 19.78

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
551	866	101	22	110

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Integrating the issues related to gender sensitization, human values, professional ethics and environmental protection into the curriculum is of great importance and the college had a definite vision in addressing these aspects. Human Values, Gender Sensitization, Professional Ethics, and Environment Awareness are the stated programme outcomes of many of our offered UG programmes. The college also provides awareness in terms of human rights, gender equity, professional ethics and environment conservation and sustainability through various programmes. The students and staff of the college joined hands together to overcome the flood pandemic that hit Kerala during 2019 by their active participation in Relief camps and the collection and packaging of required relief materials. The NSS unit of the college in collaboration with *Haritha Keralam Mission*, Pattambi Municipality, SOLACE (a state-wide charitable society for the welfare of children with life-long diseases) and Panchayat was actively engaged in various cleaning and

campaigning programmes such as flood relief, Nila River Conservation, charitable programmes, Leprosy eradication programmes, transgender rights awareness programmes, preparation of sanitizers amidst Covid 19 etc. The NCC unit is very active in the campus through which students imbibe values of discipline, patriotism and community services. NCC was actively engaged in various awareness programmes and blood donation camps. The ED club of the campus has conducted various training programmes and exhibitions of self-made products by students. The ENCON Club, Bhoomithrasena club, Nature club, Biodiversity Club along with NSS and NCC actively function to foster values added to integrate cross-cutting issues related to environment and sustainability in the students. The college council has taken the decision for a greener campus and provisions are there in the college master plan for its maintenance. With this motto, Nature Appreciation Centre (*Kuttivanam*) and Biodiversity Park were included in the campus layout. The three-acre protected area (covering either side of the main buildings) with its natural flora and fauna provides a cooling effect and holds much water during summer seasons. Besides, the college has a Protected garden (houses the plant *Gnetum*), Butterfly Gardens, Medicinal Garden, Botanical Garden etc. All activities including the maintenance and conservation were carried out with the participation of all students of the campus as well as with the help of the Social Forestry Department, Biodiversity Board, Haritha mission etc. The college has switched to stainless steel utensils for its various programmes and the use of cloth banners was encouraged. The Women cell and Women development cell of the college is very active in conducting various counselling programmes and Yoga training for students and faculties. Seminars, discussions, open forums, poetry carnivals, invited lectures, film screening sessions, drama performances, interactions with scientists, literary figures and other eminent personalities are regular activities of the college. Department of Malayalam conducted a day long seminar and open forum on Transgender's Right to Live – Identity, Freedom & Gender Justice. For the first time in history, representatives from different genres of Transgenders along with Gender activists, academicians and students sat together in a campus to discuss the issues they are facing.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.43

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	13	12	12	10

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 32.2

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 577

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 ***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni***

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**

3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 96.82

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
622	550	617	615	510

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
645	580	634	630	521

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 87.98

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
297	265	290	269	237

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college organizes an orientation programme for UG and PG students at the beginning of every year. A mentor is appointed by each department on the basis of teacher-student ratio. The Mentor collects information regarding the academic and extracurricular performance of the fresher. In order to assess the learning level of students, the Mentor closely interacts with the students to get a better understanding of them. The mentors try to keep a good connection with students and provide the necessary guidance and support.

Details regarding the academic and extracurricular performance of the fresher are evaluated during the Interactive sessions. The departments offer specific program for advanced learners and slow learners after the evaluation through the Mentoring system.

Programs for Slow learners

Comprehensive Question banks are kept in all the departments including previous year University question papers, model questions and Multiple Choice Questions.

Remedial measures: Academic support in the form of previous years question paper discussion, Crash courses prior to examinations, additional lab hours and re-tests are provided

Scholar Support Programme (SSP) is a government-initiated programme intended to impart personalized additional support to needy students through tutorials, study materials, additional lectures, question banks, interactive sessions etc. The programme aims to overcome the academic weakness of students belonging to the bottom of the merit hierarchy.Study materials like previous years' question papers and simplified notes are given to the selected students.Tests are also conducted regularly to assess the improvement of the students. All these efforts resulted in a better academic performance.

Programs for Advanced learners

The library offers an array of resource materials to prepare students for competitive examinations.

Career Guidance and placement cell helps advanced learners to set career goals that suit their skill,knowledge and interest.

KPSC coaching classes are also conducted

JAM Coaching classes are also provided for the outgoing UG advanced learners.

NET coaching facility is provided by some PG departments.

Walk With a Scholar (WWS) is an Initiative of Higher Education, Government of Kerala for meritorious

students in Under Graduate courses.The scheme is based on the idea of monitoring and builds up the concept of mentor as a ‘guide’ and ‘friend’.Internal mentors are selected from among the faculty members.The aim of the programme is to give necessary orientation to the needy students to prepare them for better job opportunities and to provide motivation and mental support. Internal mentors provide tutorial sessions and study materials are also issued as per the needs.External mentors are also invited to engage classes. Eminent personalities from various fields are selected for this. The areas that are given thrust are ice breaking, team building, creative drama, writing resume, goal setting, writing skills, confidence building, expressing oneself, rare artifacts, script writing etc.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 20.6

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teachers of Sree Neelakanta Govt. Sanskrit College, Pattambi is well aware that the process of learning should be a student-centric exercise and it is one of the integral parts of all the courses in the curriculum. The college ensures student centric learning methods by implementing the following measures:

All UG and PG programs ensure that there is **a project work at the end of the programme** which is a mandatory course with both internal and external evaluation. The project work helps the student to **learn through experimental learning from working with independent or group projects**. The majority of the project works are often enriched with field works, industrial visits and collection trips and also discussion with experts. All these provide opportunities for students to **learn group activities,acquire leadership quality and improved presentation or communication skills.** We also encourage students to present their project results in state and national level seminars and conferences. Other student centric learning methods implemented includes the **choice of open course in the fifth semester of all UG programmes**. Students have the **freedom to choose from a list of 12 open courses offered by the college**.

20% of marks of internal evaluation for each course in the entire UG and PG programmes are reserved for assignment submission and seminar presentation. The assignment preparation necessitates the application

of problem solving methodologies and the use of innovative skills. The seminar presentations on specific topics enhance the communication skills of the students and also help them to overcome stage fright. The seminar presentations in some departments also include group discussion, debates, role-play etc.

One of the most exciting **advancements in the modern classroom is flipped learning** which enables moving lecture content from face-to-face class time to before class by assigning it as homework. As a part of FLAIR (Fostering Linkages in Academic Innovation and. Research, Govt. of Kerala) international internship programme, two faculties from the Department of Botany visited the University of Derby. The expertise gained was then inculcated to all the faculties of the college by organizing a workshop for the faculties.

The LMS platform of the college is highly effective to facilitate the flipped learning experience to students. The lesson activity module in LMS enables a teacher to deliver content or practice activities in interesting and flexible ways. In either case, teachers can choose to increase engagement and ensure understanding by including a variety of questions, such as multiple choice, matching and short answer.

To introduce the first-year students of UG and PG programs to campus academic life, 3 to 5 days long **common orientation programmes are conducted every year with motivational speakers and career guidance experts**. Programmes like '***Sastrajalakam***' and '***Kavithayude Carnival***' invites many academicians, poets, literary scholars and the public to the campus and thereby the college facilitates the students to engage in healthy academic discussion. These ventures also provide opportunities for students to present their scientific skills or literary creativities and to showcase the competence of the students in their respective disciplines.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Teachers use ICT enabled teaching methods to facilitate the teaching learning process and to improve student participation. Teachers use **LCD projectors, Smart TVs, Laptops, e resource studio floor, PPT, audio and video links, YouTube Educational resources, MIPS** (Microscope Image Processing System for capturing the photos of microscopic objects) etc. for effective teaching learning experience for both teachers and students.

The institution has an **LMS (Learning Management System)** developed to assist teachers to present variety of topics in an appropriate and effective way to the students.

A wide range of activities and resources are available on LMS.

- **The assignment activity module** enables the teacher to communicate tasks, collect work and

provide grades and feedback.

- **BigBlueButton** is an open-source web conferencing system in Moodle LMS for distance education.
- **The forum activity module** enables participants to have asynchronous discussions i.e., discussions that take place over an extended period of time.
- **Forums** are used as a social space for course announcements, for discussing course content or reading materials etc.
- **The glossary activity module** enables participants to create and maintain a list of definitions, like a dictionary, or to collect and organize resources or information.
- **The H5P activity module** enables the teacher to create interactive content such as Interactive Videos, Question Sets, Drag and Drop Questions, Multi-Choice Questions, Presentations and much more.
- **The journal activity** enables teachers to obtain students feedback about a specific topic.
- **The lesson activity module** enables a teacher to deliver content and/or present activities in interesting and flexible ways. Depending on the student's choice of answer and the teacher develops the lesson, students may progress to the next page, be taken back to a previous page or redirected down a different path entirely.
- **The podcast activity module** enables participants to create a podcast and publish episodes consisting of video and / or audio files.
- **The questionnaire module** allows constructing surveys using a variety of question types, for the purpose of gathering data from users.
- **The quiz activity** enables a teacher to create quizzes comprising questions of various types, including multiple choice, matching, short-answer and numerical.
- **The SCORM activity module** enables SCORM or AICC packages to be uploaded as a zip file and added to a course.
- **The workshop activity module** enables the collection, review and peer assessment of students' work.
- **The book module** in LMS enables a teacher to create a multi-page resource in a book-like format, with chapters and subchapters containing media files as well as text.

Apart from the above, the course specific modules in the curriculum which demand the use of ICT resources such as the use of **chemical structure drawing software, 3D modelling packages, accounting software packages, statistical software packages, protein modelling software packages, uses of online databases and information retrieval from databases, oriental language input tools and space modelling tools** are also performed. All these ICT tools are used intermittently by teachers in the teaching of different subjects and modules accordingly as the topic demands.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 20.6

2.3.3.1 Number of mentors

Response: 87

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100.23

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 39.33

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
35	36	35	27	24

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.07

2.4.3.1 **Total experience of full-time teachers**

Response: 6.14

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college believes that the internal assessment system has a key impact on the academic performance of the college considering its influence on the teaching and learning process. As per the guidelines of the University of Calicut , internal assessment is done based on student's attendance, writing skills (assignment), presentation skills (seminar) and knowledge levels (test papers). The major components in Continuous Internal Evaluation system at the institutional level are described below.

Internal Examination Cell: The internal examination cell in the college conducts the internal examinations. In each semester two internal examinations are conducted. The question papers are set according to the pattern of University examinations.

Internal Examinations: After each topic is taught, students are informed about the internal tests in advance. The question papers are prepared by teachers in charge by giving careful consideration of syllabus prescribed and the portion covered in the classroom.

Once the examinations are conducted the answer scripts of the students are evaluated by faculty members. The evaluation is done as per guidelines and scheme of evaluation. After the evaluation, the papers are distributed to students by teachers and a discussion is conducted on that. Suggestions are given to students

who need to improve and the ones who performed well are appreciated. To ensure transparency of the evaluation process, internal assessment marks awarded to the students are displayed on the notice board at least one week before the commencement of the external examination.Final marks after verification are displayed on notice boards of respective departments. The mark scored are then intimated to the parents in the PTA meeting.The students are allowed to attend retest if they could not attend the scheduled test for genuine reasons or got low score.

During the Corona pandemic situation, the internal exams were shifted to online mode using the LMS platform of the college which also provide maximum transparency.

Assignment/seminar/viva-voce: Proper weightage is given to assignments/seminar/viva-voce. Each student is required to present seminar/ submit assignments and also prepare PowerPoint presentations on various topics in each semester and was evaluated by the respective course teacher in terms of structure, content, presentation and interaction.

Attendance: Appropriate weightage is also given to attendance. Monthly attendance statements and consolidated statement at the end of each semester are published by every department. The marks are allotted proportionately with the consolidated attendance according to University guidelines.

Re-test: Absentees with genuine reasons get an opportunity to appear for a retest. Usually students who represent the college at the intercollegiate levels in sports, NCC/NSS, cultural competitions, etc are provided a chance for retests.

Uploading internal marks to University portal: At the end of each semester, the internal examination marks and attendance progress certificate are timely uploaded to the University portal. The students are given provision to verify the internal marks and submit grievances before they are uploaded to University portal.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The College takes effective measures in identifying and resolving the difficulties and grievances faced by the students related to examination. **A three-level Grievance Redressal mechanism** is implemented in the institution to address the grievances of students, at Department Level, College level and University level. A student needs to approach the upper level only if grievance is not addressed at the lower level.

Level 1: Department Level

The department level Committe is chaired by the Head of the department, department coordinator and Tutor in-charge as members.

- The teacher in charge of the course distributes the valued answer scripts during the class hours and the students can scrutinize their answer scripts in the presence of their teachers.
- It ensures the transparency and reliability of the internal evaluation process.
- The students can also address their grievances concerning CE marks if any through Grievance Redreessal Application Form available.
- It is processed through the examiner, department coordinator and head of the department.
- Most of the times, the answer sheet is revalued by the faculty in the presence of the complainant. If there is any discrepancy in the marks, corrections are made by the faculty instantaneously.

Level 2: College level

The grievances which are not resolved at Department Level , are redressed by a college level committee with the Principal as Chairman, department Coordinator, HOD of concerned Department and a senior teacher nominated by the College council as member of the Student Grievence Redressal Committee..

The College level coordinator shall supervise the following functions also.

- Make arrangement to give proper awareness of the programme, especially internal /continuous evaluation scheme to the students admitted through Orientation Program.
- External examination registrations of students for each programme in the University website.
- Upload the internal evaluation report in the prescribed format to University before the 2nd week after completion of theory examinations.
- Grievance regarding registration of examinations and uploading is handled as per university proceedings

Level 3: University Level

A Grievance Redressal Committee is functioning in the University of Calicut as per the existing University norms.

- Grievance regarding semester examinations conducted by Calicut university is handled as per university proceedings.
- The students have the right to apply for re-totalling, photocopy of the answer script and revaluation.
- The common problems include non-receipt of hall ticket, faulty distribution of papers for specific subjects, withholding of results, providing scribe for blind and physically disabled students, out of syllabus questions in the question paper and discrepancy etc.

All these problems are properly and timely addressed and solved through the College Level Committee.

Complaint Box

If students want to register any general or specific complaint without disclosing their identity, they can drop a written complaint in the complaint box.

- The College Level Committee makes a primary enquiry to the complaints registered; in order to

assure the genuineness of the complaint, especially if the complaint is anonymous.
- In the next stage, the committee will take an unbiased decision on the issue.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The institution offers UG and PG programmes. Program Outcomes, Program Specific Outcomes and Course Outcomes for all these programmes offered by the institution are stated and displayed on the college website and are communicated to teachers and students. University of Calicut has Board of Studies for each program with academic experts from respective stream as their members. The Board has the responsibility to revise the syllabus periodically and define the sets of POs, PSOs and COs accordingly. University of Calicut has revised the syllabus in 2019 and has set forth Programme and course outcomes for all courses.

At the beginning of a program, these POs, PSOs and COs are properly communicated to the students and faculty members. The college website also provides information regarding POs, PSOs and COs of every program offered by the institution and it can be accessed by all students and teachers.

The students are introduced to the programme and course outcome in the Orientation programme conducted by the college after their admission. At the Department level orientation this is reinforced and a deeper insight into the programme and course outcomes is communed.

In the department level meetings, which are conducted at the beginning of the academic year and at the commencement of each semester, the faculty members are given an elaborate idea about the programmes that they are to engage and the programme outcomes are specified then. The class tutors assigned for each class also discusses about this in detail with the students and help to mould them to meet the requirements of the courses.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The attainment of POs, PSOs and COs are regularly evaluated by the institution. For evaluating this, the college follows the Continuous Internal Assessment system. The progress and performance of each student throughout the program is monitored through this organized mechanism. The internal evaluation is based on two examinations conducted along with assignments, seminars and attendance. The department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes.

Assignments are given to students and are taken into account for the internal assessment score. ICT enabled seminars are assigned to students and the weightage in internal assessment is given according to the performance in seminar. Individual projects are given to PG and UG students for assessing the Course Outcomes as well as the Learning Outcomes of students. Viva-voce is also conducted at the end of the program as a part of the university examination and the score is included in the end semester assessment sheet.

The lesson activity module in LMS enables a teacher to deliver content and/or practice activities in interesting and flexible ways. The teacher uses the lesson to create a linear set of content pages or instructional activities that offer a variety of paths or options for the learner. Teachers use this activity to increase engagement and ensure understanding by including a variety of questions, such as multiple choice, matching and short answer. Depending on the student's choice of answer and how the teacher develops the lesson, students may progress to the next page, be taken back to a previous page or redirected down a different path entirely. A lesson can be graded, with the grade recorded in the grade book. Lessons are used for self-directed learning of a new topic. It is used for scenarios or simulations/decision-making exercises, for differentiated revision, with different sets of revision questions depending upon answers given to initial questions.

The feedback activity module in LMS enables the teacher to create a custom survey for collecting feedback from participants using a variety of question types including multiple choices, yes/no or text input. Feedback responses may be anonymous if desired, and results may be shown to all participants or restricted to teachers only. Feedback activities are used for course outcome evaluations, helping improve the content for later participants, to enable participants to sign up for course modules, events etc.

Program wise and course wise analysis of the examination results is done at the department level based on the University examination results. It gives an account of the program outcome and course outcome. It is further discussed with students in tutorial hours and with parents in parent teacher meetings conducted at regular intervals. Feedback is collected from stakeholders such as students, parents, alumni etc. to analyse

the student performance and program specific outcome. Remedial measures are effectively implemented to improve the program specific outcome. Scholar Support Programme, ASAP and WWS help in improving the students' performance and attaining the POs and COs.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 90.08

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
538	540	432	407	395

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
609	602	485	455	421

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.85

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 167.24

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	17.20	132.64	16.945	0.45

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 33.33

3.1.2.1 **Number of teachers recognized as research guides**

Response: 29

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 24

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	3	2	4

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

1. FIST Instrumentation Room

The availability of the sophisticated modern instruments certainly have influence on the quality of research. Using FIST fund of Department of Science and Technology, India, we could acquire modern equipment such as FTIR spectrometer, UV vis spectrophotometer, Fluorescence Spectrometer and electrochemical work station. The institute could provide an instrumentation room with adequate power supply and air conditioner for the smooth running of the instruments. This instrumentation facility could strengthen our research works and with these instruments, we have made our laboratories competitive with any other research centers; there by promoting the R& D activities in this locality, where there are highly motivated students interested in doing research. Modern instrumentation facilities require a well-maintained instrumentation room with air conditioning, UPS and separate chambers for some equipment for their long life and smooth functioning. Such a facility is provided by the institute that can contribute to the quality of research activities in the college and the facilities are also extended to other institutions.

1. Department of Botany has conducted a hands-on training on Mushroom Cultivation for Kudumbasree women of Pattambi to encourage them to start small earning by their-own. The research facilities in the Botany department has utilized to give training in essential molecular biology techniques to students and teachers of other schools and colleges by regularly organizing

hands-on workshops and training programmes. On collaboration with various clubs such as Bhoomitrasena Club, Nature Club and Biodiversity Club, the department of botany has collaboratively organized various awareness programmes to students such as invited talks, interactive sessions, exhibitions on various environment and nature related aspects.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 42

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
15	8	7	7	5

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.83

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 53

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 29

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.75

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
27	10	11	8	4

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.84

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
20	12	29	2	4

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The regular engagement of students and teachers within the neighborhood community is mainly achieved via the activities of NSS, NCC and various clubs of the college. The college promotes such activities so as

to sensitize students to social issues. In addition to the activities of various clubs, different departments also have organizers different programs of social relevance. The sustainable development via following green protocols is also the additional target. Every year all students of the college participate in at least one of the extension activities. Teachers are also voluntarily participating and leading the students for various programs.

Various awareness programs, open house programs inviting neighborhood schools children as well as common people to college, construction of roads, cleaning of neighborhood including Taluk hospital etc. makes our students socially responsible. Blood Donation camps are another highlighted extension activity of the college. The performance and participation of our students during flood in recovering the materials of lost people was also admirable. Green research activity of our college, led by the chemistry department promotes the use of biofuel, biodiesel. The used cooking oils from the nearby hotels were collected and converted to fuel with the use of agricultural waste rice husk and also with broken glass wares' derived catalysts. Department of Botany has conducted a hands-on training on Mushroom Cultivation for Kudumbasree women of Pattambi for making them self-standing.

During the COVID pandemic, the research facility of the Department of Botany is shared with government medical college for RTPCR testing purpose.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 64

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
21	18	14	3	8

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 402

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
98	79	81	70	74

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 98.62

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1668	1645	1606	1535	1416

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 55

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
12	14	14	4	11

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 2

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

SNGSC, Pattambi is an arts and science college with a rich legacy. It is located in the Malabar area of Kerala which was once an educationally backward area. The college was set up at a time when education was a prerogative of a few. It was established by Sri. Punnasseri Neelakantan Nambi as a school and now it has developed into a premium institution of higher education in Kerala. The college has provided quality education to the very needy population. To facilitate educational advancement to socially and economically backward people, the institution has amassed an array of infrastructural facilities. It is committed to enriching the lives of its students by empowering them.

The courses offered are UG, PG, and research facilities in Social Sciences, Languages, Management, and Sciences. The campus occupies an area of 13.70 acres of sprawling greenery. The following infrastructural facilities complement the academic/non-academic involvements of the institution. There are spacious classrooms with ICT facilities. All departments possess smart classrooms. An additional block has been added with a floor area of 1,82,000 square feet. It also imparts research scholar's rooms with ample facilities. Each department has its staff room and all the science laboratories are equipped with state-of-the-art facilities. The general library has an accumulated collection of over one lakh books and journals and rarest manuscript collections. The office building is sufficient to deal with routine administrative activities. The institution has a conference room and mini-conferences can be conducted in the Principal's chamber. The institution has an auditorium in addition to an open-air auditorium for performing cultural activities and large student gatherings. There is a seminar hall with a seating capacity of 200 and an Edusat room with a seating capacity of 60 with video recording. The department of Botany maintains a botanical garden and a small forest (*Kuttivanam)*. The college has a canteen run by women of *Kudumbasree* which runs from 8 am to 5 pm. The cooperative store caters to the basic stationery needs of the students and is managed by the faculties themselves.

Separate rest and washrooms are provided for girls. The washrooms in the college have an aggregate capacity of 200 students at a time. The college has adequate facilities for sports and games. It has an athletic track, two badminton courts, a basketball and volleyball court, tables for TT, mats for the gymnasium, and other types of equipment necessary for practicing and hosting events. College ladies hostel provides intake 150 students, and has 22 faculty quarters. The college has got an open well near RARS which ensures water supply even during the hottest summer. The top of the office building is dotted with solar panels and provides 15KW of electricity. The top portion of the office building and main block are used as examination halls and regular classes are not affected during the examination. The institution hosts SDE students during examination seasons. These two halls can accommodate 400 students at a time. The computer lab has 40 systems with internet connectivity.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

It is essential that along with the academic development of a student, an educational institution should aim at the enhancement of their physical and athletic capabilities as well. Sree Neelakanta Govt Sanskrit College, Pattambi has always produced sportspersons who represented the University, State, and National teams. The Department of Physical Education takes all the necessary steps to maintain the playground and provides the students with equipment, a first-aid kit, and sportswear. The Department also organizes inter-collegiate tournaments. Yoga sessions are conducted for both students and faculty, under the Department of Physical Education.

SPORTS TEAMS

Sree Neelakanta Govt Sanskrit College has 32 sports teams in the various categories with around 250 sportspersons. All these teams have participated in the university intercollegiate tournaments and have won the overall championship repeatedly in the games section. During every academic year, an average of 10-15 students get selection for all-India inter-university competitions and many of them win medals. The college is proud of its sportspersons who have represented the state and won medals in various national sports events.

CULTURAL FACILITIES

The overall development of a scholar, of course, includes nurturing literary, cultural, and artistic talents as well. The college is home to immensely talented students and faculty who take care to nurture the innate talents of the students. Numerous clubs such as Film Club, Quiz Club, Tourism Club, Women’s club, Science Club, Literary Forums, etc. organize programs to improve the various skills of the students. Platforms like Erayam, Kavithayute Carnival, Cele fiesta, college arts day, etc. offer distinct and unique experiences to the students in this regard. The College Union too arranges a host of programs like College-Day Celebrations, Arts Fests, etc., and promotes various programs initiated by the Department Associations. Our institution had nurtured many celebrated alumni who are in coveted positions across the globe. Famous literary persons like Sara Joseph, N N Kakkad, Vishnu Narayana Namboothiri were former faculty of the Malayalam Department. The college has an Open-Air Auditorium, the College Auditorium, Seminar Hall that are used for organizing the cultural events of the college. The PTA sanctions an average of Rupees 1 lakhs every year to provide training for the students to participate in the Inter-University and Inter-Collegiate Youth Festivals.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 35.04

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 41

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
157.48	119.40	201.87	172.34	82.87

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

GENERAL LIBRARY

The Central Library of Sree Neelakanta Govt Sanksrit College, Pattambi is the heart of the college and has a unique place in the world of higher learning and research. The library tries to prove itself to be the most dynamic library in providing professional assistance to students and faculty in their academic activities. The library occupies a total carpet area of about 10,000 square feet with a seating capacity of 100 and spacious stack-rooms for Collections of Language and Literature, Humanities, Science and Maths, reference and reading rooms. The library has a small auditorium with a seating capacity of 30 students which is being used for conducting classes to teachers and students. Library remains open on all working days from 9.30 to 4.30 pm. Individual department library collections were shifted to general library for better library management and user convenience. However certain departments maintain their own reference library.

BOOKS AND PERIODICALS

The College has a good collection of 75,000 printed books. A good number of books and journals are added every year. The General Library subscribes to all leading Periodicals and Newspapers. The Library has on-line access to Inflibnet e-Resources which provides more than 6,000 online Journals and 31,35,000 e-books. The library has been fully automated, using KOHA, the open source integrated library system. It provides a very user-friendly atmosphere in the library. The college has been a member of Inflibnet N-List consortia for many years and provides access to thousands of e-resources. It provides web based services including access to e-books, e-journals, and research databases. Thousands of e-resources are made available from a single point of access.

RARE COLLECTION

The library has a vast collection of rare books. It owns printed books of 1870 edition onwards. There are 15 computers with broad band connections available in the library. One Photocopy machine, laser printer and a bar code printer are also available in the library.

LIBRARY SOFTWARE

The library functions by using the software KOHA, which is very useful in the day to day activities of the library. Each faculty and student can access library information online like availability of books, due date, etc. It is upgraded every year. LIBRARY SERVICES OPAC (Online Public Access Catalogue) for book search Internet browsing facility for Staff and Students NLIST e-resources (6000+ e-journals and 31,35,000+ e-books) from the website www.nlist.inflibnet.ac.in. As part of National Education Mission on education envisaged by the Government of India, the BSNL has provided broad band connection for providing e-resources through the UGC INFONET Digital Library Consortium.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 10.39

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
8.64	18.96	3.83	7.57	12.95

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 24.37

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 458

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Sree Neelakanta Govt. Sanskrit College has successfully oriented the campus and office activities towards integrating IT into everyday activities. IT has been amalgamated into the college activities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user friendly, efficient and transparent. The digital campus project of the college is in the planning stage. With the full implementation of the project campus will be fully digitized with high speed internet access and most modern IT tools and software.

OPTIC FIBRE NETWORK

The entire campus is connected with Local Area Network. A dedicated server system has been installed for the campus networking management. All the departments are networked through leased line broadband internet connection with internet nodes and switches in all departments. Wi-Fi facility in the campus makes accessing online materials easier

EQUIPMENTS

There is a central public address system with nodes on all classrooms and staff rooms. Portable electronic podiums are there in most of the departments. Departments have the essential IT infrastructure like Computers, Printers, Scanners, Photocopiers, Projectors, speakers, electronic podiums and public address systems. All major departments have smart classrooms with smart boards, LCD projector, Television, Internet connectivity, Laptop and speaker system. The ICT facilities are protected by dedicated UPS system

COMPUTER LABS

General Computer lab with 30 Computers and accessories facilitate the free access of the internet and DTP

work for the students and the staff. ORICE Studio is well-maintained with necessary accessories for streaming Online Classes and Courses.

SOFTWARE AND TOOLS

Open source software is installed in systems without proprietary software. The Office works are well maintained by office automation software. The admission and Examinations are conducted making use of digital facilities. Online attendance management system for teachers is installed in the central server and is accessible at all departments. Students and faculty have access to resources of INFLIBNET, supervised by the General Library and Library utilizes Library management software for book cataloguing and issuing.

MOODLE LEARNING MANAGEMENT SYSTEM

The IT Infrastructures of the college are supported by the newly developed Learning Management System. All the students have access to it. Classes, assignments and examinations can be conducted using the LMS. The system proved to be very handy during the COVID-19 lock down. All the students have access to digital learning resources including LMS. The college had provided free smart phones to those students who did not have one. The faculties also make use of the college YouTube channels and their personal channels to provide teaching materials and classes to the students. The Directorate of Collegiate Education had in fact appreciated the efforts of the college in developing such an e-resource which is worth emulating for the rest of the institutions.

CENTRALISED ATTENDANCE MANAGEMENT SYSTEM

Four punching terminals have been installed in the campus for the Centralized Attendance Management System (CAMS) of the teachers and the non-teaching staff. It ensures the presence of the staff in the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 9.28

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
157.48	119.40	201.87	172.34	82.87

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college is in possession of large physical academic and support facilities. There is an established policy and clear guidelines for the maintenance and utilization of the facilities.

• The general planning of the college is supervised by a high power planning committee. The purchases are done according to the decisions of the purchase committee. The committee ensures that transparency and economy is assured in the purchases. For this state purchase manual and financial code is strictly followed. The digital solutions like etendering are also utilized for ensuring speedy, efficient and transparent procurements.

• The maintenance of the facilities are ensured through the participatory and coordinated functioning of all departments under the guidance of the various committees and with the aid of the supporting staff.

• The Building committee ensures the timely repair works of the buildings and infrastructure. Allocation of funds for the maintenance of the infrastructure of the college is earmarked in the plan fund of the college by the directorate of collegiate education. Additional funds are mobilized from the PTA, Alumni and from other public sources. The state Public Works Department is assigned the technical supervision of the works.

• Lab equipment are maintained by the respective departments Necessary repair works are managed by the supporting staff of the institution. Emergency repairs, if any, are undertaken with the help of PTA .

• Student and faculty support is another resource for the maintenance of the college facilities. NCC and NSS undertake necessary campus cleaning and beautification. A college beautification committee is monitoring the general beautification works. The faculty also assist the initiatives by motivating students and working together with them

• Computer lab in the college which is frequented by the students for various service is well maintained with the generous financial assistance from College Development Council as well as PTA. It also operates with a substantial self generated financial resources.

•A library committee under the guidance of the college librarian is committed to improving and updating the available library facilities. The library improvement is well supported by the work of faculty members and students.

• Sports equipments for players are provided. The infrastructure is maintained with the help of faculty members and students.

• Sports equipmenst are purchased each year using the sports fee collected from the students during admission and the Athletic fund reserved for the purpose. The state government also contributes substantially towards this purpose.

• There is also an effective yearly audit system to check the furniture, lab equipments , ICT tools, and other stock in the college.

• The quality and performance of the infrastructure is ensured with the help of external quality assurance agencies like KELTRON, state PWD etc.

• The maintenance of the hostel facilities are generally supported bystudent initiatives. There is also strong assistance from the part of Alumni organisations and peoples representatives.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 93.99

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
2357	2290	1640	765	669

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.19

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2019-20	2018-19	2017-18	2016-17	2015-16
43	14	19	10	12

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 16.24

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
551	300	438	0	70

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.73

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
73	39	20	22	8

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 168.09

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 1022

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 22.91

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.)*) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
112	81	40	15	12

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
252	230	210	180	160

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 104

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
16	27	31	25	5

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institution has an elected students' union to represnt the student community. The union is elected in parliamentary method. All the academic and non-academic activities of the college are coordinated with the assembling of teachers and students. Even with the decisions related with the infrastructure of college, students and their opinions are equally considered. The college council has also made it a point to ensure the presence and validation from students. Students take major role in statutory and non statory sysytems of the institution. Student representatives in the college council ensures the representation of students in decision making committes. Fetivals and celebrations are coordinated by the students with the support of students. Almost every clubs including literary club, theatre club and fine art club function smoothly under the leadership of students. Along with this, the PTA is also functioning in accordance with students. In addition to all this, the leadership of almost all the non-academic activities are being done by the student community as such. NSS, NCC and all such groups are helpful in aiding students to mould themselves to gain leadership quality which is very much beneficial to students who are coming from rural environments. In short, it is due to the active participation of students in academic circle and perfect moulding of them as

leaders, Sree Neelakanta Government Sanskrit College, Pattambi claims to be among the first few colleges of such merit.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
17	8	5	4	4

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The former students and Alumni of the Institution has always been a strong support for the well being of the institution. The whole spectrum of students who got graduated from the institution are shining in various spheres of the society,including Science Research, Literature, Politics Journalism and academics. Even though the institution does not have a registered alumni, the contributions are comming smoothly. Department of Sanskrit, Department of Malayalam, Department of Commerce, Department of Chemistry and the Departmentof Arabic maintain a strong alumni support by conducting Memorial Lectures and

Financial support to the departments. Most prestigious and socially mobile programme of our college is Kavitha Carnival or Festival of Poetry, commemorated every year. The festival is one of such kind in India that got much recognition and people from various socio-political scenarios were invited, including poets, writers, journalists and teachers.Annual alumni meetings are conducted and it help in the mobilization of resources and services to the college and also to the siociety.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision statement of the college *"Enlightening Education for a broader and Brighter Tomorrow"* and Mission statements of the college are reflective in the effective leadership of the College as well as the nature of governance and its perspective plans forecast the wellbeing of the institute and its stake holders which are in tune with its vision and mission statements.

The visionary founder of this institute Punnasseri Nampi Neelakanda Sarma (1858-1935) was a great mentor of humanity. He liberated the Sanskrit education from the closed castles which only cater the upper cast students , to a vast majority of the fellowmen irrespective of their cast and creed by instituting in 1889 *'saraswathodyothini'* a Sanskrit traditional school which has gradually developed into this premier institution imparting higher education in various disciplines. It has been recognized as ' Centre of excellence' by the Govt. of Kerala. 110 years of its past legacy as centre for higher education primarily as a part of Madras University, then Kerala and latest with Calicut University was also its history of effective leadership and thoughtful governance and management.

The Principal as a most experienced senior academician promoted from among the junior Principals in the state and his experience has to do a lot in consultation of the College Council. The IQAC instituted in strict accordance with the NAAC guidelines monitors the quality mandates of the institute towards the future. The statutory committees and institution specific committees are well coordinated under IQAC on an overall supervision of the College council and the Principal.

The technological advancement of modern times both suggested by the Government and the institution on its own are incorporated by the institute with a vision of 'blended learning strategy' as instituted in LMS.

The Faculty have been encouraged to integrate innovations in their teaching strategy and their pedagogical discourse by discussing the curriculum and syllabus at department level and make use of their respective expertise at individual level in the curriculum delivery as far as possible.

Encouraging basic research and original thinking as well as FDPs are cornerstones for a "broader and brighter tomorrow " and "the pass outs who excel the peer", Research projects, flair internships in Foreign universities and participation and presentation in international conferences are promoted.

Women faculty were highly motivated to take major roles of the institution Women faculty presence in research and development In MRP's Internships and international conference are the visible examples.

To promote career prospect of students, instituted various career related training programs such as UPSC/KPSC/UGC-NET Coaching, as well as skill training courses under ASAP and National Skill Development programs

The student Union elections are regularly held in the college as it is practical training for bring out

effective leaders of the future and value inculcation among them to accommodate the descenting voices in democracy.

The community services and extension activities are undertook by NCC ,NSS, in real time situations.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization and Participatory management are effective democratic tools to bring up any control group. TQM (Total Quality Management) approach is a proactive method to envisage end in mind and put first things first to develop a synergy and sharpen the revivalistic strategies.

Participatory management and decentralization policy in yester years are visible in conduct of *Sastrayan* funded by RUSA in 2018, The Poetry carnival 2020 funded by the Department of Collegiate Education , Govt. of Kerala under Centre Of Excellence fund.

Administrative participation by each and every member of faculty in admission process, as well as community and extension activities executed by agencies such as NCC and NSS in the last 2 completed years are robust examples of participatory management. Beyond the scope of official activities of these two agencies, they effectively conducted institution specific and community specific services. The separate admissions committees for UG and PG Programs are formed and entrusted with full the whole process of admission from CAP allotment till the preparation of nominal roll.

The College council is well represented by all teaching departments through the HoDs .The elected members from among the faculty, Administrative representative from the office are also contributing their participatory role.

Internal Academic Audit is monitored in terms of continuous evaluation process; including Model examinations being conducted before the University examinations is controlled by Vice Principal of the college. This is a good example decentralization process.

At regular intervals principal convenes staff meeting for direct and effective reviews regarding the smooth functioning of the institute, A high level concern is always kept by the institute to ensure participation of each and every faculty member of the institute at least in two or three committees at college level.

Complaint Redressal Cell, Women Cell, Staff Club and Accommodation Committee are some prime examples of decentralization.

The IQAC coordinated the decentralized work plan regarding NAAC preparations also. An SSR committee, DVV Committee, etc are formed and criterion wise responsibilities given to separate 7 committees. At Department level NAAC committees were entrusted to provide data inputs for various committees.

Hostel wardenship, examination additional supervision, NSS officers etc. are decided by circulating a willingness survey among Faculty, and if more willingness comes across, seniority is considered for selection.

Course management in LMS site is provided at the liberty of the concerned teachers and they gave given academic liberty, and they have their freedom of developing content wares above the ambit and scope of curriculum and syllabus which is a high academic supplement to students.

The students' union enjoys high level of liberty to plan and implement their programs . The advance amount is given to college union activities to the staff advisor and in respect of students' magazine to the staff editor. The amount is repaid annually to the PTA.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Kerala Government has adopted some of the senior colleges in the state as 'Centers of excellence'. This institute is one among them. The expertise of these centers in their respective fields or generally be made as a model for blooming other colleges. The special plan fund allotment under the head of account in the same name is being allotted to the college.

1. The infrastructural boom, the college has acquired by fulfillment of 1, 80,000 sq. Ft. Large Science block to the college was one of the focal perspective plan of the college for several years. It has come true by the month of December 2019 and handed it over to the college by January 2021.

2. Under RUSA fund, and IT hub is constructed at college was one among the result of perspective plans envisaged in the of yester years.

3. The new PG Department of Zoology has elevated to status of Research centre by following the other science departments of the college. The newly formed UG departments of Physics and Arabic are hopeful along with History and English departments for starting PG programs in the respective disciplines.

4. Hindi, Political Science Statistics and Mathematics are hopeful to start new UG programs.

These developmental milestones among others are reflected in the college council minutes as living proofs of documentary evidences available in the college towards a systematic and strategic prospective plan of the institution.

The institute as a centre of excellence and an institute specialized for Sanskrit discipline in the State having a fine collection of rare Sanskrit manuscripts, had a very stream lined plan to digitalize the same, and Primary efforts have made in this direction.

And it is a long cherished dream that an independent Sanskrit Block would be an added boom to the development of this institution and the college is behind this dream.

A Centre for oriental language studies has instituted in the college in 2018. The departments of Malayalam and Sanskrit have organized the program under this centre. Now Arabic department has also associating with the centre. Hindi department shall also associate with the centre in future.

Mr. Rolf Killius, Researcher and Faculty SOAS, University of London has visited the college and manuscript division of the Library.

By utilizing fund of UGC under educational innovation program during 12th Plan period, various departments of the college have involved innovative field studies. It reflects the strategic effort of the college.

For the last 2 years the college is planning to construct an indoor stadium on the campus to facilitate students of the college as well as the aspirants of the community who is exceptionally talented in sports and games. The project is now under MoU stage.

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institution adheres to the service rules in accordance with the UGC and State Government of Kerala. Teaching faculties are recruited by KPSC as per the regulations and norms of UGC and the KS & SSR. Non- teaching staff is also recruited by KPSC in accordance with KS & SSR

The administration of the college is carried out through decentralization of power and devolution of authority sticking to the highest ideals of democratic principles. The Principal as administrative Head is controlled and directed by Director of Collegiate Education, Kerala. He controls Senior superintendent of the office for administration and HoDs of the Departments for academic purposes. The policy matters are

in accordance with UGC mandates and State Portfolio of Higher Education in the Cabinet and Department of Higher education under Principal Secretary.

There are many statutory and non-statutory committees comprising various stake holders including teachers, students and parents to aid and advise the head of the institution at college level

College Council

The college council consisting Vice Principal, heads of departments, elected and nominated members, Librarian, and office superintendent supervises and enriches all academic as well as administrative activities. It serves as the highest consultative body of this institution.

Internal Quality Assurance Cell (IQAC)

The IQAC which constituted as per NAAC norms, tries to bring highest degree of standards in academic and administrative activities of this institution through various structured as well as non-structured programmes and initiatives.

Parent Teacher Association (PTA)

PTA is a prominent association affirmatively interacts with all activities of the college. It nurtures and promotes good relationship among members of the teaching staff, students and guardians of the students and ensures a healthy academic environment in the college.

College Development Committee (CDC)

College Development Committee which formulates, guides and oversees all the major developmental and infrastructural plans mobilising internal as well as external resources. CDC streamlines the long term and short term perspective projects in order to better the levels of academic excellence in the areas of teaching - learning, research and in social as well as industrial linkages.

There are a number of committees/cells which contribute significantly for the operational effectiveness and efficiency of the college.

The Discipline Committee ensures curbing indiscipline and unethical behaviour in the campus. The Anti-ragging Committee ensures compliance of provisions of UGC Anti Ragging Regulations and prevents of ragging in the institution. Examination Committee headed by Superintendent of University Examinations conducts external examinations in accordance with university rules. Internal examinations are conducted by departments following internal examination guidelines of University. Research Committee encourages faculties and students in their research activities. It organises research methodology workshops in association with IQAC and research departments.

Women Cell and Anti-Harassment Cell facilitate a gender sensitive and congenial working environment so that women employees and students in the campus are not subjected to gender specific discrimination or sexual harassment. Grievance Redressal Cell resolves complaints and grievances of students and staff. Career Guidance and Placement Cell provides career-related information and resources.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The teaching and non teaching staff of the institution has the facility of Staff quarters in the vicinity of the college outside the campus. There are 08 type 2 family quarters for non teaching staff; 27 type three Lecture quarters; 03 Fourth type quarters; 14 Single type quarters. Also, there are 5 rooms Hostel for PG students. There are 50 hostel rooms for the girls in the college campus

A cooperative Society has been organized for providing books and stationery articles at reduced price to the stakeholders in the college, including teachers and students.

Staff Club functions with the intention to provide welfare to the staff. It conducts various activities , including observation various events , send off functions, tour programmes, etc.

Ladies' amenity Centre is there for the female members on the campus. The Govt. sponsored *Jeevani* functions in the college providing counseling to the needy students. The qualified counselor is present on the campus whole day to support the students.

There is a security person to look after the campus and the staff during day and night. Night watchmen are there in college to protect the property of the college and the research of the departments.

College canteen ensures the students and staff quality food at lower price within the campus.

Mandatory deductions are made from the salary of the employees towards SLI, GIS, GPAIS, Medical reimbursement to all staff. The state Govt. provides Maternity and Paternity leave for the staff LTC By state Govt.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.03

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	1	2

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	3	1	3	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 27.41

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
30	50	9	8	13

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Since Sree Neelakanta Govt. Sanskrit College is under the total control of the Govt. of Kerala, it has to abide by the rules and regulations of the State Govt. and the monitoring agencies like UGC. In the case of the teaching staff, the institution has a strong system of performance Appraisal which is being modified by UGC frequently. There is a robust self appraisal format for every teacher has to obey in professional life. This appraisal becomes the base of the placement or promotion. Career Advancement Scheme is invariably linked with quality as contemplated by UGC. In this respect, all the teaching staff collects their self appraisal forms signed at the end of every academic year. The principal, after verifying relevant documents approves of the appraisal. This document is used by the teachers for their placement or promotion to higher levels. In addition to this, the newly recruited teachers are required to undergo probation for two years. Only after the successful completion of probation, he will be provided with continuity of service. If the service of the person is not satisfactory during the period of probation,, further action will be taken on the basis of the reports of the police and other authorities.

In addition to this, there is a strong system of feed back of the students to get the teachers appraised. The

Heads of the departments personally monitor this confidently after every semester.

The non teaching staffs of the college do not require self appraisal as per the directions of the Govt. Instead, the clerical staff of the institution will have to clear MOP (Manual of Office Procedure) before being given the any progression in career. They also are to pass Departmental Tests so as to get them elevated to the next grade from the first category. The Departmental Tests include, Financial Code, Treasury Code, Kerala Service Rules, etc. If anyone fails to clear these tests, they will have to continue in the present category. The newly recruited staffs have to continue for two years of probation before their service being regulated. Any unsatisfactory reference from the police or other authorities will invite action against them. Annual increments are awarded to them by the head of the institution on the basis of performance of the staff. Senior superintendent of the office personally monitors the performance of the office staff. The digitalization of the file system through DDFS has made the monitoring of the works of the employees more easy.

The staff council monitors all sort of issues related to the performance of the employees.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Being a Govt. institution, this college has a structured and vigorous system of financial auditing as stipulated by the Central and state Governments.

The Accountant General (A&E) arranges elaborate audit in time bound manner. All the funds received from agencies like UGC, RUSA, PTA and Alumni are subjected to strict auditing as stipulated by the agencies concerned.

I. Directorate of Collegiate Education

The office of the Director of Collegiate Education conducts regular audit on the funds and grants provided by the Govt. of Kerala. A team of experts from the Department visits the college after prior information and various documents, registers, etc. are verified. Plan Fund utilization, Cash Books and Bill Books, contingent Bills, Library Records, Salary registers of the temporary staff, Fee collection details, Fee concession details, PD accounts ,CDC grants, expenditure on College Magazine, expenditure made on Seminars and Work Shops, fund expended on Study tours by various departments, etc.

II. Accountant General (AG)

This statutory body of Auditing schedules auditing programmes on the expenditure incurred from the govt. funds. Plan and Non plan fund utilization are verified with documents, bills and vouchers. Any irregularity is aptly noticed and corrective measures are taken accordingly. UGC fund and FDP expenditures are also audited. On the basis of the report of the AG, the system of upkeep of records is reoriented.

III. Professional Auditing by External Auditors

The institution many times makes use of professional external auditors whenever necessary. The NSS units get financial assistance from the university for conducting Seven Day camp. The expenses of the NSS units are audited by the Chartered Accountants as instructed by the University. Also, the funds extended by UGC and RUSA are also audited by the Chartered Accountants to satisfy the audit requirements of the respective organizations.

IV. Central Govt. agencies

The expenditure pertaining to National Cadet Corps (NCC), which has a strong representation in the college is regularly audited and monitored by the 28th NCC battalion at Ottappalam. The refreshments charges given to the students, Uniform allowance, washing allowance, ANO Honorarium, etc. are thus audited with the registers and other relevant documents.

V. Cooperative Department

The cooperative Store of the college provides support to the students and other staff members in getting books and stationery items. The auditing of the Store is performed by the Cooperative Department, Govt. of Kerala.

VI. Internal Audit

There is a healthy system of internal auditing in the college. The stock verification of the assets of the institution is done every year , conveniently in March. This enables the institution to get prepared for the statutory auditing by the external agencies. The expenditure met from the PTA fund is subjected to auditing by the members of the body before the accounts being put for ratification of the general body.

The institution takes utmost care in addressing the auditors' comments and any they are rectifies and the matter promptly communicated to the respective bodies. The Senior Superintendent and the Head Accountant are keeping vigil in this matter.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 108.15

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
030.80	23.23	23.59	17.43	13.10

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

In addition to the Govt. assistance to the institution for various activities, there are other sources for the college to mobilize funds. They are : MLA, MP funds and the PTA and RUSA.

There were many MRPs by teachers with financial assistance from different agencies like UGC.

The college understands that it is imperative to find other sources of income so it conducts various coaching facilities like the NET to generate income. Commerce and Malayalam depts. have done this with a lot of aspirants as active participants. Kerala PSC coaching to Higher Secondary teacher aspirants by the Malayalam Dept. was a novel attempt in garnering own income by the college. The college has a vigorous system of energy auditing to save energy expenditure .For that, the institution has installed a 4 kilo watt Solar panel with which the energy generated is directly transmitted to the KSEB Grid. The Campus also has solar lamps to avoid dependence on traditional energy sources.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has been functioning as the institutionalising agency that could create and provide ambient atmosphere for all the stake holders of the college so that their maximum output is materialised. One of the key dimensions IQAC has always taken care of was that of social responsibilities the college is supposed to furnish. Different programmes which include cultural programmes, environmental activities like “shanthi sthal”, Nakshatra vanam, a health survey of life style diseases with special reference to cardio vascular and diabetics among the people living in the Pattambi municipality, activities in the direction of pollution control etc were very few among them. Various P.S.C coaching classes with a meagre fee made a way to help the community and at the same time an income generating programme. The Narayanan Centre for Public Understanding of Science was established in collaboration with IIT Palakkad to bring the latest knowledge in the field of science to the public and to connect local knowledge with the world of science

One of the areas IQAC could proudly claim as something has really achieved is its involvement in the area of culture. By giving a strong support to Dept of Malayalam IQAC played an important role in establishing the national event like poetry carnival which would be the largest event for poetry alone in the country. Workshop on translation, exhibition, presentation, seminar, debate, publication, felicitation of senior poet and recitation of poems were the different programmes under the carnival. The programme was noted for its massive participation. Around 1500 critics, academicians and practitioners’ different parts of the country attended every year in this programme. Preservation of the rich artistic tradition of Nila River Valley and documenting some of the major traditional art forms around our area. Documentation is going on Both Classical and Folk art forms like Koodiyattom, Kathakali, Ivarkali Porattunatakam already documented in detail. . College launched various programmes to explore the local knowledge, tradition and economic situation of the catchment area of the College.

Another critical area where IQAC could contribute not just to the college but to the whole educational system in the state is giving a direction in using technology in teaching and learning in a constructive way.In this context the learning management system fabricated by the college itself few years back and implemented in the college was a great help when online learning became essential in later period.Also IQAC with the a group of teachers provided training to all teachers in the state in college and higher secondary teachers for online teaching methods. In connection with this it is notable that involvement IQAC Pattambi college in the formulation and implementation of HIFHER SECONDART SCHOOL TEACHERS TRANSFORMATION PROGRAMME. Along with the contribution in developingthe theoretical framework of the programme, all communications required and other exercise related with this state-wide programme conducted by Govt Of Kerala was completely through LMS system in the college. In connection with the same another achievement was the initiatioin IQAC has taken in developing Malayalam computing.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental

improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The Peer team reviews in the NAAC accreditation process of Cycle 1 and Cycle 2 as well as the reviews made by NAAC upon the AQAR for the last 5 years were closely monitored so far by the institution, and held laborious and fruitful efforts to prioritize the peer report suggestions in its march towards the future such as Infrastructural development, Development of research ambience in the college, conducting extension and community support program, initiatives on conservation of Bio diversity, Competency building programs for students, motivating teachers to opt for FLAIR international intern ships, efforts for establishing academic collaboration.

The peer report of 2 cycles suggested some important recommendations. It suggested to strive for **semi autonomous status in curriculum revision in tune with changing job market**. Various departments promoted interdisciplinary PG /UG project works, coaching for various competitive examinations as well as skill development programs through ASAP, national skill development initiatives etc.

Sincere efforts were made to provide major **budgetary allocations for** strengthening Lab requirements of the science departments so as to promote focused **research culture** in the institution as suggested by NAAC.

The **substantial funding for modernization and digitization of the Library** was always one among the top priority of the institute as suggested by Peer report.

Extension activities and community relations

All the departments organized different **extension programmes** under

UGC Special Assistance Scheme in fulfillment of the Peer report on improvement of extension activities As well as other voluntary and service agencies of college engaged in various environmentally relevant activities and community services during the last 5 years.

Phenomenal organizational strength behind the marvel of Festival of Poetry. **'Kavithayude Carnival'** 2 edition was none except the institute in its inherent capacity to host a national literary festival.

S**tarting new major programs**

Sustainable efforts were made in response of the peer report the proposals are being placed at University level and serious efforts were made by the institution and partially it has become success at least in elevating some **departments to PG Levels and to start some new UG programs.**

Infrastructural development

The concerns behind the quality of imparting Higher education and starting new programs are mainly the lack of infrastructural inadequacy, which was periodically addressed during the last 5 years by the institution and concrete efforts were made to overcome this with enormous foresight, which was highlighted in the peer report of 2 cycle.

The new **Science block** was the end result of this and no other Government colleges in Kerala.

The **IT hub** fulfilled by the funding of RUSA was another added infrastructural boom along with science block for facilitating the Efforts towards promoting teachers for using ICT (LMS, e-resources), and by providing ICT Tools and resources available to them and asked them to ensure few Number of ICT enabled Classrooms by every teacher.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The College is famous for its academic perfection, discipline and gender equality. The college is taking at most care to implement the same by the following measures and arrangements.

Formation of Association /Clubs

Women cell, Women development cell, Anti ragging cell, Anti-harassment cell etc. are prevailing in the college which conducts the gender sensitization and awareness programmes. College follows an open and transparent system of admission based on merit irrespective of gender. Admission proceedings are through a single window system which enhances transparency.

Safety and Security

The major aspects for safety and security are

- Hostel is provided for girls. A warden and matron are appointed for their safety. Hostel is equipped with safety arrangements.
- Women cell and women development: This college has an active women cell and women development cell which conducts various programmes and awareness classes aimed at the safety and gender equality and justice.
- The college is providing grievance redressal and anti-ragging and anti -harassment cell which stands for redressing the grievance to ensure gender equality and justice.
- Campus is secured with security staff avoiding the possibilities of unauthorized entry and exit, in the campus.
- The college is promoting NSS volunteers and NCC cadets. They are assets to both college and society. They play an important role in keeping discipline and hygiene in the campus..

Counselling

- Our college provides counselling for gender sensitization at various levels, engaging Psychologist, Jeevani- Centre for wellbeing, SNGS College Pattambi.
- A counselling cell has been set up in the college for the Mentor – Mentee system.
- Jeevani – Center for wellbeing also takes a special role for Each student gets mentoring support for personal and professional growth and Special care is extended to the students with depression, psychological problems and even gender related issues. Psychologist has been appointed as part of the scheme.

Common Room

- Common room facilities are available in the Institution.

- The common room is equipped with all facilities for female students to rest and also provides them with necessary first aid.

The progress of a nation depicts higher development only when the people are entitled to get equal opportunities. Education is not only an acknowledged benefit to individuals but also it is recognized to promote national development. Basically, education ensures all genders have equal opportunities to enroll and access to colleges. Through gender-sensitive teaching- learning methods and learning materials in curriculum can help to reduce the gender inequality in the community. In our curriculum, different programmes are designed on the basis of gender study and also various UG/ PG project reports submitted by students are addressing the gender equality issues too. Some notable examples are cited below

Programmes	Course
BA ENGLISH -HISTORY	Gender studies Zeitgeist: Reading on Contemporary Culture, Signature: Expres Appearing Poetry World History. (one module covers the topic on gender issues missing women
BA MALAYALAM	Eco- Feminist – Dalit literature Nava Samskara Padnagal.
BA ECONOMICS	Development Economics course contains one module on Gender issu

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The institution is always keen to maintain 'green protocol' amidst the multitude of curricular, co-curricular and extra-curricular programmes being organized. All efforts are being put into practice to alleviate waste generation; promoting paperless transactions, completely online admission process and adopting DDFS (Digital Document Filing System) for official works are some of the measures adopted. Student assignments are uploaded to LMS in PDF format. The various salary transactions are also done online.

To deal with solid wastes, distinct areas are allotted to keep worn out wooden and metallic furniture and other wastes. It is ensured that all those items with minor defects are repaired and others kept apart for recycling. Broken and irreparable glass wares or equipment are periodically written off strictly abiding to government rules. Upgrading the campus to 'plastic free zone' has always been motive and the institution has emerged successful in its attempt, to a certain extent. Two biogas plants established under RUSA funding are instrumental in dealing with organic wastes; one of them situated near the canteen and the second one in ladies' hostel. They especially assist in dealing with the problem of kitchen wastes and food wastes. Separate bins for biodegradable and non- biodegradable wastes are made available in the campus. Use of paper cups and steel plates instead of Styrofoam or plastic ones are made compulsory during celebrations in the campus. Both the staff and students keep it a point to bring stainless steel lunch boxes and water bottles. Maximal use of public addressable system and social media platforms for disseminating information in the campus are implemented. Specially designed device is set in the campus to deal with plastic wastes. These are converted to dusters, thereby ensuring recycling of this tedious waste.

Liquid wastes, mainly from laboratories are directed to safely built soaking pits, preventing percolation and subsequent mixing with potable water sources. Students are frequently given directions for minimal usage of water in laboratories and hostel.

Bio- medical wastes, especially generated during dissections and other such experiments in Life science laboratories are collected in separate containers and disposed separately in deep pits.

All electronic wastes including worn out and irreparable equipment or parts thereof are written off as per government rules and then send to scrap dealers. In due course of time all the CRT monitors have been withdrawn and replaced by LED ones. E-waste generation is brought to the minimum level by purchasing and installing the best quality equipment.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The aim of Sree Neelakanda Govt Sanskrit College is to provide a socially conducive environment for harmonious growth of each student, living joyfully aware of his/her own specific individuality with an admiration for the differences in others. The students would be introduced to a multicultural milieu and assisted to academic success, personal growth, responsibilities to the societal needs, patriotism and sense of global belonging. The College continuously introduces new programmes and courses, innovative curricular changes in tune with the current academic trends.

The college has conducted National level Seminars on various social and academic issues. Institute also aims at vitalizing the learning skills with a focus on futuristic demands, vitalizing teaching learning process, Human Values, and functional relationship with all the stakeholders for the holistic development of the individual and society. Ramadan thoughts, Hajj camp, Yoga day celebrations organised in our campus shows the emphasize given on cultural diversity. It also strives to create virtuous, meritorious personalities and to prepare professional, creative, and humane students to serve the humanity by setting a commendable tradition of initiative and imagination. NILA River cleaning camp, Blood donation camps, Pre-monsoon cleaning done in the immediate locality and Haritha-Keralam Programmes executed by the Institution has proved to be very effective in infusing humanitarian values in the students.

Various conferences, Guest lectures, Workshops, Summit, Celebrity chats are organized throughout the year, by which the students are exposed to the outside world work ethics and all the recent developments and innovations. Students are encouraged to develop their own projects to help them explore their creative ideas. To bring out the concealed talents of the students every year the Institution conducts Cultural Extravaganza. The Institution has fully equipped grounds for football and cricket courts where grass root level coaching programmes are organised to identify new talents in sports. As a result, they have performed well in state and national level sports events and secured many medals. During the COVID-19 pandemic one of the biggest CFLTC in Kerala was set up in our campus, as Science Block housed nearly 1000 patients.

The NCC and NSS units of the college regularly organise different programmes to uphold values of social inclusion, cultural harmony and national integration. The NCC unit duly observes June 21, the

international Yoga day with a special thrust on the college's best practice, Psychosomatic Wellness. Some of the innovative ideas which have spearheaded the Institution into lime light are the World Aids Day, "Vayanadinam", "Aadharadalat", Leprosy Eradication Programmes, Mega job Fair for the college students and public etc. Students and staff are actively involved in fostering a link between the community and the College and addressing the needs of the community by coordinating with the local self-government agencies of the respective areas. The target groups of the programmes include women and students of various schools and localities. The majority of the programmes are held in the adopted rural areas while some are held in the College. Eco-friendly initiatives are also a highlight of colleges social activities.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The foundational principles of the institution resonate with the fundamental rights and duties enshrined in the Constitution of India. Besides being truthful to the perennial constitutional values of liberty, equality and fraternity, the college makes its stakeholders ever abide by the same.

Elections to all the bodies of the college like IQAC, Staff Council, PTA, Staff Cooperative Society, Student Union etc are held on the democratic principles envisioned in the Constitution. The Students Election gives the students a foretaste of the most important process of any democracy. Malayalam, Economics, Commerce, English-History double main and Political Science department has conducted a series of lectures focusing on issues like human rights, gender sensitisation, justice, equality and civil rights. In connection with this, eminent personalities have visited and interacted with the students.

The syllabi of different programmes offered by the college consisted of courses relevant to the Constitution of India, especially that of Common English Course, core courses of Commerce and Economics and Open courses. All these emphasises on Secularism and Sustainable Development.

The Institution is run on the constitutional principles of equality and fraternity. Admissions to the UG and PG programmes are conducted through a single window system barring different reservation quotas. Regular PTA meetings are held to make the functioning of the college smooth and democratic. Besides the regular tutorial monitoring, the college follows a mentor- mentee system which ensures individual attention of the students by the teachers.

An active Women's Forum functions in the college to sensitise the students about gender equality and anti-harassment. Legal aid classes are organised to make the students, especially female students aware of their legal rights. Health Club actively engage with Yoga and meditation related programmes. The teachers of

the college play a key role in the smooth conduct of elections to the State and Central legislatures by acting as Presiding and Polling officers.

During the Flood situation during 2018-19 and 2019-20, both students and staff of our college including NSS, NCC and other clubs have actively participated in terms of manpower, financial support, food kit support, medicinal kit support, educational kit, dress-materials and also co-ordinating various activities. The college itself has acted as a hub for co-ordinating all these things. Similarly during this COVID-19 pandemic from 2020 March onwards, students and staff are involved in various protective measures in collaboration with local body. We are rendering support in terms of money as well as manpower. Moreover the Entire Science Block and Ladies hostel is acting as CFLTC and SLTC with 1000 beds. In this matter college has been very proactive in sorting out possible remedies from time to time. The college staff and alumni supported more than 25 students with smartphones during the early pandemic situation. More over teachers are supporting students of Agali, Attappadi and other rural areas of the states with setting libraries at their places or sending texts or reading material through couriers.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College celebrates /organizes various national and international commemorative days, events and festivals including these:

1. World environment day, June 5 Friday : As a part of the day NSS volunteers had actively participated in planting of saplings of different trees . NSS programme officers had collected a variety of saplings from the forest departments and the volunteers plants these saplings at different part of the college campus.
2. World plastic carry bag day observation on July 3rd : we have observed as word plastic carry bag free day .we have conducted a rally to Pattambi town and about hundred volunteers had participated in the rally. volunteers prepared different placard and they had taken and oath off not using carry bag in their day to day life .They have also removed plastic wastes from the campus.
3. Vayanavaram: As part of this day department of Malayalam conducted vayanavaram for promoting the reading habits among students.
4. Yoga day June 21: NCC unit conducted yoga day for developing mental and physical health
5. July 26,kargil vijay divas: NCC unit organized kargilvijay divas
6. August 15, independence day:NCC cadets participated in the flag hoisting ceremony of 15 th August along with NSS units of our college followed by campus cleaning .
7. Teachers day: College union and departmental associations conducted teachers day
8. Onam celebrations September 5: The College celebrate on a grand scale the traditional harvest festival of Kerala by reinventing the cultural heritage of the state in all its symbolic diversity.
9. October 2, Gandhi Jayanthi: In connection with Gandhi Jayanthi the NSS units and NCC of this college in association with Indian railway authority arranged a programme for cleaning at Pattambi railway station and college campus
10. Keralapiravi: Cultural feast held to commemorate the formation of the state of Kerala.
11. Children's' day: NSS units of our college organized childrens day with the collaboration of nearest up school. And our students collected books , other study materials and distributed to the children
12. December 1, world AIDS day: As part of world aids day NSS volunteers of this college were participated in a public rally to Pattambi for providing awareness to the general public regarding AIDS. The volunteers prepared different posters, banners and placards for providing information to the public regarding AIDS.
13. Christmas celebration: The department wise celebrations include association meeting where message of world piece and human welfare are conveyed and gifts are exchanged.
14. Republic day celebrations: NSS observed republic day with all respect.
15. National science day, February 22: All the science departments of our college conducted various programmes related to national science day.
16. Women's day: Women cell, women development cell, NSS and college union organised women empowerment programmes among students and teachers

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE 1

Title: SNGS COLLEGE ONLINE- LEARNING MANAGEMENT SYSTEM (SNGSC ONLINE -LMS)

Objectives:

- To pace with the changes in learning practices of the present time
- To give a space for pooling available online learning resources and educational platforms
- To offer a platform for online interaction between students and teachers and students themselves
- To support the teaching, evaluation and learning practices through a single platform
- To support courses in specialized areas, competitive exam coaching and skill development training through online
- To give more thrust on student centered learning approach among learners

The Context:

As the college is placed in a rural area and the majority of students are from distant villages, the time they can spend after the official college hours is a minimum. For getting continuity of the learning process a platform where students can interact with themselves and with teachers is essential. In order to pace with the changes in the learning practices of the time, College has established Learning Management System (LMS). The LMS is installed, designed and maintained by using the resources absolutely from Institution itself. This platform provides a space for pooling available online learning resources and educational platforms, online interaction between students and teachers and students among themselves. The process of evaluation, advances in teaching and learning practices, information mechanism and overall academic management could be practiced and propagated through LMS. In addition to this, courses in specialized areas like competitive exams and in required areas are being conducted.

The Practice:

The SNGS College Online-Learning Management System (SNGSC Online-LMS) was introduced as part

of the Internal Quality Assurance Cell's commitment to provide support to students in addition to their regular courses.OurCollege has established LMS which purely works on the open source learning platform by MOODLE. The portal can be accessed by a mobile app and this enables the students to interact with study materials at anytime and anyplace. For this purpose the College is running a dedicated server. Students and teachers are provided with Institutional ID and mobile applications. Facilities include Virtual Classes, Video presentations, Study Materials, Model Examinations, Group Chat, Discussion Forum, Databases; System managed Grading and Evaluation, Glossary and e-books. All the continuous evaluation process is now migrated to online and all administrative and other Institutional communications are also given through this platform. The development of E-content, knowledge repositories and other web resources is also an important dimension of the project. The LMS is run by IQAC and maintained by LMS monitoring cell. Financial management is under the supervision of the college PTA.

'HSST transformation programme', an ambitious project of Kerala Higher Secondary Education Department, was organized by Kerala Higher Secondary Education, Department, and SCERT along with Department of Collegiate Education. The courses were held at 20 centres state-wide, which involve 50% online and 50% offline component. Its online component was completely carried out by SNGS Online-LMS. Besides, conducting orientation courses for the Higher Secondary School Teachers of this state, the college LMS provided online training course of two week duration to teacher of various schools and colleges in and out of the state especially during the lockdown periods of 2020.

In addition to these, add-on courses for competitive exam aspirants from outside the college were introduced for higher secondary school teachers (HSST), PSC exam training in Chemistry and Malayalam and UGE NET Paper 1 and Paper II - General paper for Arts, Language and Humanities with a nominal fee were offered through this platform and fund was used to run the expenses related to hosting and maintenance of the LMS Web Portal.

Already digital indexing and online digital archive is ready for public use through LMS. Currently LMS in Pattambi College is the platform for the entire administration for the interactions for the Higher Secondary Teachers programme. We also have a YouTube channel which provides video lessons and live streaming of academic seminars in the public domain.

Evidence of Success:

In the beginning, it was just a support system for the regular students and later the platform was used to deliver competitive exam preparations and skill training programme to aspirants and later teachers of different college and schools. The Director of Collegiate Education was greatly impressed by the programmes' uniqueness and out-reaches and suggested its implementation in all the colleges coming under Kerala's Directorate of Collegiate Education. Also it was of immense use during the lockdown period of 2020 pandemic and greatly appreciated by teachers from higher secondary schools and colleges across the state and neighbouring states. During the lockdown periods our regular classes were almost completely shifted to this LMS platform and were used to provide students with notes, exams, assignment, recorded classes and live interactive sessions. Also it was used to train and help teachers across the state, researchers and out of state faculties to cope up with the shift from offline classes to new trends in online based learning through its free training programmes. From its short history with LMS in the college, it is already proven that it is capable to generate enough funds for the development of this centre and for other academic requirements.

Problems Encountered and Resources Required:

The most important problem faced was the unavailability of devices like laptops or desktops or even smart phones with mainly students that come various less privileged social and economic backgrounds. Secondly we face a lot of issues with connectivity of internet by students and the teaching faculties. Using the fund generated by the LMS training program run by the PTA and from the teachers of the college we purchased more than 25 smart phones and distributed them to the underprivileged students of our college to support them during the times of lockdown so that they would not miss their online session. But the connectivity, the speed and availability of internet in rural areas still remains the major deficit resource and major problem apart from non-availability of devices for the economically backward students that form the main hindrances in the smooth running of this programme or practice.

BEST PRACTICE 2

Title: CONVERGENCE OF KNOWLEDGE & ECOSYSTEM - A deep design for the future

Objectives:

- To execute knowledge exchange programs connecting the academic community and public society
- To be an ambassador of change in the society
- To take up eco-friendly activities and leadership programs for youth
- To preserve local knowledge and safeguard the cultural and intellectual traditions

The Context:

Sree Neelakanta Govt. Sanskrit College was founded over a century ago with the vision of spreading the joy and light of knowledge. It has been recognized as one of the ten Centers of Excellence in Kerala. The College, located in the rural side of the Pattambi (Palakkad District) still upholds its commitment to educate the society irrespective of any class and caste biases. We believe in the democratization of knowledge, and stand up as an ambassador of change, making tangible developments in rural society. It includes exchange activities with society and other academic community, community outreach programmes, eco-friendly activities, nurturing and appreciating the nature, preservation of local knowledge and intellectual and cultural tradition of the locale.

The Practice:

In order to facilitate this best practice, we have introduced and continued lots of programs over the last three to four years.

- **Prof. Narayanan Centre for Public Understanding of Science**: It is an initiative of IQAC, SNGS College Pattambi, and was established in consultation with IIT Palakkad to bring the latest knowledge in the field of science to the public and to connect local knowledge with the world of science. The ongoing projects are i) annual lectures by intellectuals on subjects related with science ii) implementation of plastic recycling machine for the conversion of plastic wastes generated in the campus iii) a workshop on moulding glass wastes to useful toys or other items iv) a workshop for formulating methodology for translating the texts of Science subjects from English to Malayalam v) biodiversity study of forest area of Ramagirikotta, a historical and biodiversity rich place located near Pattambi Municipality
- Digitalize past archives and documents available in Malabar regions of Kerala and create extensive archives and repositories including ‘Nila nadithadapadanam’ and archiving of traditional arts.

- Introduce the contributions of Punnassery Nambi, his colleagues and students in the field of linguistic education to the new generation.
- The Malayalam Department has been conducting the Poetry Carnival for the last four years which is the largest festival conducted exclusively for poetry in India today, which was expanded to other South Indian languages as well.
- An exhibition called Sasthrayan was organized (15th and 16th February 2018) for the public to bring the academic progress and facilities of the college to the public. More than 1000 students from nearby schools and colleges has visited to visualized the scientific extravaganza.
- Numerous extension programs are held each year for the children of the nearby Lower Primary School.
- **Green Campus Mission:** The College has been consistently trying to turn the campus into a paper free, and a green environmentally friendly one by conducting various awareness programmes and thus abides by the tenets of the green protocol. In this connection, the Department of Botany along with other departments and various clubs like Nature Club, Bhoomithrasena, ENCON club, NSS, NCC has taken up an initiative known as "The Green Campus Mission"
- **Establishment of Nature Appreciation Centre & Biodiversity Park:** Nature appreciation centre (Kuttivanam in general) is 2.5 acre area of the college located in the north-east end of the main campus, harbouring huge number of woody plants and is a natural ecosystem for many birds and small animals. It is established with the vision of appreciation and understanding the beauty of nature.
- **Carbon Footprint Analysis and Evaluation:** As per the comprehensive green audit conducted during, the effective carbon footprint during 2019-20 is 294/1914 or 0.154 T or 154 kg of CO2 per capita, whereas the per capita emission for an Indian is 1.9 T. This is very promising and our overall aim is to reach carbon neutrality. In this direction, bio-fencing of Kuttivanam and Biodiversity Park were done, plastic recycling machine established and running successfully, 'Green Guardian Club' is in operation, awareness programs conducted etc.
- The glass wastes of the college are currently disposed through a moulding unit. By the guidance of Department of Chemistry, an indigenous unit was fabricated and they trained the students to make useful artefacts from those bottles.

Evidence of Success:

In this direction, the following things were achieved

1. Digitization of more than 400 manuscripts of the college is underway. Punnassery Nambi Vijnanachintamanis digitization activities started.
2. Documentation of traditional art forms in the river banks of River Nila is underway.
3. Preservation and digitization of palm leaves were initiated. The students were trained in this area.
4. Students were trained to read ancient works and translate them to Devanagiri script.
5. The Lecture Series and Foundation Day are celebrated every year
6. The Malayalam Research Journal Consortium has been launched to convert Malayalam academic research publications into online peer reviewed journals. Digital index of Malayalam school textbooks were prepared. Innovative projects were published in book form.
7. Organized Malayalam Arabic Poetry Translation Workshop and South Indian Youth Poetry Translation Workshop.
8. A master plan with due emphasis on green-campus of the college for the next 20-25 years has been prepared during 2018-19. All the college activities are done in accordance with the master plan.
9. A Nature Appreciation Centre (Kuttivanam) has been established during 2016 and bio-fencing done

during 2019. More than 1000 students participated in the green pledge, green campus mission rally, planting of trees and other activities.

10. A Biodiversity park has been established in 2017 and its bio-fencing was done during 2019.
11. Documented the riparian biodiversity of industrial area of Walayar and compiled as a book.

Problems Encountered and Resources Required:

As a Government college, there are often technical barriers to running planned programs. Regarding the documentation of biodiversity areas, huge manpower is also required especially the aid of local authorities too. There is also the limitation that, such extension programs do not have enough time between very busy academic programs. So often we need to plan in such a way that, it would not affect the regular academic flow of the college. Lack of funding is another problem, which we need to tackle in the coming years.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

POETRY CARNIVAL – A gathering of poets and local culture

Sree Neelakanta Government Sanskrit College Pattambi is successfully organizing our prestigious and distinctive programme of 'Poetry Carnival – a gathering of poets and local culture' from 2015-16 onwards. In fact the preparation for each year's programme starts immediately after the commencement of classes regarding the fund mobilization, selection of themes, formation of committees, management of artists, outstation poets, personalities, how to address the cultural aspects of local communities etc. Already we have completed five editions of this carnival.

Poetry of Carnival 1st Edition - 2015-16

The First Carnival was organized in April 2016 by the Malayalam Department of Government Sanskrit College, Pattambi in association with the Malayalanatu Web Community and UGC. It was the Largest friendly gathering of Poets in Kerala recent times. The event was organized on the theme of 25 years of Modern Malayalam Poetry.

Along with the Veteran Poets Attoor Ravivarma, and K.A. Jayaseelan , New Poets like P.P Ramachandran, T.P. Rajeevan , P.Raman, S. Joseph, Savithri Rajeevan, Anwar Ali, K.R Tony, Rafeeq Ahammad appeared in the field of Modern Poetry in the Nineteen Nineties and more than 200 Poets were came to the Three day Carnival.

A number of Seminars, Speeches, and Debates held on the general theme of 25 Years of Modern Poetry. In addition to the academic seminars there were discussions, Speeches, book exhibitions, at different venues.

Poetry of Carnival 2nd Edition - 2016-17

The second edition of Carnival of Poetry, Kavithayude Carnival was organized by the department on a much larger scale than the inaugural edition. Five day long festival which was taken place in 7 different venues attracted literary activists all over south India. Along with Collegiate Education Department Various agencies like Kendra Sahithya Academy, Kerala Sahithya Academy, Biennale Foundation, Malayalanatu Web Community, Kerala Lalithakala Academy, Kerala Chalachithra Academy, Library Council, local bodies associated with the Carnival.

South Indian Poet to Poet Translation workshop in association with Kerala Sahithya Academy, book exhibition, poetry installations, performances, Film Festival, Dance, Theatre, presentations, open forum, seminar, debate, publication, felicitation of senior poet and recitation of poems, Competitions were the different programmes under the carnival. The programme was noted for its massive participation. Around 1500 critics, academicians and practitioners' different parts of the country attended the programme. As a by-product of Carnival Kerala Sahithya Academy published a multilingual Poetry Translation book which is covering contemporary poetry of Four South Indian Languages – Tamil, Telugu, Malayalam and Kannada.

Poetry of Carnival 3rd Edition - 2017-18

The third edition of the popular cultural program 'Poetry Carnival' was entitled "Poetry: Resistance and Counterculture". This year's Carnival was a quest to forge from history, the subjectivity of Malayalam poetry as a language of individual and collective resistance against the myriad forms of power and oppression. It envisaged to bring the marginalized representations like folk songs, poetry on dalits, women and environment to the fore. National Seminars, Poetry Readings, Debates, Meet the poet sessions, Installations, Art Exhibitions, Book launches and book fests, dance, music as well as live painting and sculpturing camps were a few among the highlights of this year's Carnival, which was solemnized in five different venues.

Stage 1 held invited lectures and seminars, while Stage 2 witnessed Poetry readings. Parallel seminars and discussions took place in Stage 3, and Stage 4 hosted a unique live painting and Sculpturing camp. A workshop for poetry writing was held in stage 5. The lecture series entitled "Writing and Resistance", which examined the role of a writer and writing in times from Kerala Renaissance to the contemporary political uprisings against fascism, was organized in three days. The Carnival also hosted two national seminars, along with other events, with the financial aid from the Department of Collegiate Education.

Poetry of Carnival 4th Edition - 2018-19

The fourth edition of the Poetry Carnival was organized by the Department of Malayalam, with the co-ordination of the Department of Collegiate Education, from 23- 26 January 2020. The central theme of the

Carnival was “Kerala/ Poetry: Redeeming for the Future”, in the context of the post-flood scenario and the movements for the redemption of the Renaissance ideals in Kerala. The Carnival has transformed into a cultural festival of not only the College, but that of Pattambi and even the reading community of Kerala. It is the fruit of the team work of all departments, faculty, staff and students in the College, as well as the local people and the well wishers of the event. P.P. Ramachandran was selected as the Programme Director of the fourth Poetry Carnival and Dr. H.K. Santhosh as the General Convenor. Prof. M.N. Karassery spoke on the topic ‘Redemption of the Renaissance’. Ashamenon launched the book on Punnasseri Neelakanta Sarma, written by N. Jayakrishnan.

Poetry Carnival – 5th Edition, 2019-20

The fifth edition of Poetry Carnival with the co-ordination of the Department of Malayalam and the Department of Collegiate Education, from 23- 26 January 2020. This year’s Carnival was conducted with the tag line ‘South Indian Poetry 20/20’ in seven venues. Seminars, lectures, art exhibitions, poetry recitals, Discussion on Sufi Tradition, Musical nights, and drama were performed as part of the event. The carnival also hosted a workshop on Poetry translation, incorporating a wide range of south Indian poets from Tamil, Kannada, Malayalam and Telugu. The four day program was inaugurated on 23rd January by the renowned poet K.G. Sankarappillai and the chief guest of the event was Cheran, the Srilankan expatriate poet. Mia poet Shalim Mukthadir Hussain and poets like Kalpetta Narayanan, Selma (Tamil), P.N.Gopikrishnan etc spoke in different sessions. Sunil P. Ilayidom curated the poetry learning session. The renowned art critic and curator Suneet Chopra spoke on the topic ‘Installation Art in Contemporary Indian Context’. A seminar on cyber poetry and discourse on the presence of Sufi tradition in Malayalam poetry were held. A poetry installation of the name ‘Word Me Out’ was exhibited in the Botanical park of the campus.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

As an affiliated college, SNGS College is bound to adhere to the syllabi and academic calendar prescribed by the University of Calicut from time to time. A the same time, our institution also plays a key role in ensuring academic flexibility through the representation of its faculty members in various statutory bodies of the University such as Academic council, Board of Studies etc. The quality of teaching-learning and evaluation, quantifiable in the form of pass percentage of students, reaffirms the success achieved by the college through initiatives like the use of ICT tools, remedial coaching for slow learners etc. Learning Management system (LMS) has served as an excellent platform for the seamless flow of knowledge from teacher to student even in the period of pandemic covid-19. The presence of a teaching community with a deeper involvement in research has also helped in imparting scientific temper and quest for knowledge even in the minds of undergraduate students. The consistent upgradation of college infrastructure is visible in the form of a new academic block, advanced level of library automation, procurement of IT infrastructure etc. Financially backward students get support from government agencies, college PTA and teachers' collective. Decentralized and participative management of college is established by incorporating the view points of all the stake holders. The Institution imparts gender sensitivity among students through various clubs and activities. 'Kavithayude Carnival' (Carnival of poetry), a national level meet of poets and writers, invokes lateral thinking capabilities in students and teachers. The symbiotic efforts by the various stake holders help in moulding and transforming students into individuals having human values, scientific temper and leadership qualities who can become ambassadors of Sree Neelakanta Government Sanskrit College around the globe.

Concluding Remarks :

SNGS College, a product of renaissance zeal, is looking forward to achieving greater progress in the coming years. The institution is particular that it keeps its original vision intact. It has been doing a great service in nation building by moulding its students into individuals who can lead their families and society in a distinguished manner. The mission of the college is to empower its student community. Pride in the national heritage, scientific outlook and secular perspective are among the highest ideals inculcated into their minds. A dedicated teaching community ensures the effective delivery of the curriculum using methods including ICT. The Learning Management System introduced by the college has become a model in the State as a whole. There has been a substantial increase in the research output of the faculty of the college. The faculty members have received research grants from various funding agencies in the state and the country for furthering their research. The fact that the college is in public sector has not posed any hurdle in its path in the matter of adding infrastructural facilities. The college library, with a richer collection of books, journals and palm leave records, is a treasure trove of information for the students. A student-centric approach has been adopted in maximising the output of students. Students are given opportunities to develop their research aptitude as well as competitive skills in appearing for competitive tests conducted by the various recruiting agencies. E-resources, ICT and e-governance etc have enhanced the quality of service extended by the institution. Student amenities have also been improved in the assessment period. Special care has been taken to inculcate the value of a gender-sensitive approach in the minds of students. Facilities for the physically disabled students such as ramps etc have been provided. The college is a centre of excellence in Kerala. It has several core strengths to its credit. Despite having a few handicaps, the institution hopes to face challenges ahead and provide better opportunities to the students and teachers in the years to come. The goal of the college is to grow and achieve unhindered.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><td>Metric ID</td><td>Sub Questions and Answers before and after DVV Verification</td></tr>
<tr><td>1.1.3</td><td>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. Any 3 of the above</td></tr>
<tr><td>1.2.1</td><td>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented.
Answer before DVV Verification : 18
Answer after DVV Verification: 14</td></tr>
<tr><td>1.2.3</td><td>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years
Answer before DVV Verification:
<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>551</td><td>866</td><td>101</td><td>22</td><td>262</td></tr></table>
Answer After DVV Verification :
<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>551</td><td>866</td><td>101</td><td>22</td><td>110</td></tr></table></td></tr>
<tr><td>1.3.2</td><td>Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years
Answer before DVV Verification:
<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>150</td><td>140</td><td>140</td><td>140</td><td>140</td></tr></table></td></tr>
</table>

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
18	13	12	12	10

1.3.3 **Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**

1.3.3.1. **Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 579

Answer after DVV Verification: 577

2.1.1 **Average Enrolment percentage (Average of last five years)**

2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
617	552	606	625	495

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
622	550	617	615	510

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
631	563	620	629	512

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
645	580	634	630	521

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
297	266	291	279	241

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
297	265	290	269	237

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 413

Answer after DVV Verification: 6.14

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
503	540	432	407	395

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
538	540	432	407	395

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
571	602	485	455	421

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
609	602	485	455	421

3.1.1 **Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

10.88800	15.58188	117.07583	20.53911	1.47338

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	17.20	132.64	16.945	0.45

Remark : Observation accepted, Input edited accordingly.

3.1.2 **Percentage of teachers recognized as research guides (latest completed academic year)**

3.1.2.1. **Number of teachers recognized as research guides**

Answer before DVV Verification : 30

Answer after DVV Verification: 29

3.1.3 **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	3	1	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	3	3	2	4

3.1.3.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

3.2.2 **Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	15	16	12	15

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
15	8	7	7	5

3.3.1 **Number of Ph.Ds registered per eligible teacher during the last five years**

3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years**

Answer before DVV Verification : 73

Answer after DVV Verification: 53

3.3.1.2. **Number of teachers recognized as guides during the last five years**

Answer before DVV Verification : 22

Answer after DVV Verification: 29

3.3.2 **Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27	11	11	8	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
27	10	11	8	4

3.3.3 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
37	23	40	6	8

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
20	12	29	2	4

3.5.2 **Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	0

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
29.54	32.84	141.5	59.34	38.07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
157.48	119.40	201.87	172.34	82.87

Remark : Input edited as per the document provided by HEI.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10.30	19.11	3.04	80.93	12.05

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
8.64	18.96	3.83	7.57	12.95

Remark : Observation accepted, Input edited accordingly.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10.27	31.28	193.8	4.25	4.25

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
157.48	119.40	201.87	172.34	82.87

Remark : Observation accepted, Input edited accordingly.

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
34	6	6	6	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
43	14	19	10	12

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
551	300	438	48	70

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
551	300	438	0	70

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
68	32	17	22	7

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
73	39	20	22	8

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 1025

Answer after DVV Verification: 1022

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.)*) year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
114	81	40	15	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
112	81	40	15	12

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
20	31	29	25	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	27	31	25	5

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
64	18	8	4	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
17	8	5	4	4

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
47	73	9	8	13

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

30	50	9	8	13

Remark : Input edited as per the consolidated list provided by HEI.

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
30.80	23.23	23.59	17.43	13.10

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
030.80	23.23	23.59	17.43	13.10

Remark : Given document provided by HEI does not justify the HEI input, edited accordingly.

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : A. 4 or All of the above
Answer After DVV Verification: D. 1 of the above

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : A. Any 4 or all of the above
Answer After DVV Verification: B. 3 of the above

7.1.5 **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**

	4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: C. 2 of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: C. 2 of the above Remark : Observation accepted, Input edited accordingly.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

802	744	726	726	726

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1544	857	838	724	721

1.2 **Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
23	22	21	21	21

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
19	22	21	21	21

2.1 **Number of students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1668	1645	1606	1535	1416

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1792	1645	1606	1535	1416

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
304	275	304	297	253

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
328	298	326	324	268

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

610	658	488	456	449

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
608	658	488	456	449

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
86	78	78	78	78

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
87	78	78	78	78

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
29.54	32.84	141.5	59.34	38.07

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
157.47	119.40	201.86	172.34	82.86