



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**Sree Neelakanta Govt. Sanskrit
College, Pattambi**

- Name of the Head of the institution **Dr. Joy V. S.**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **04662212223**
- Mobile no **9447682482**
- Registered e-mail **sngscollege@gmail.com**
- Alternate e-mail **iqac@sngscollege.org**
- Address **Sree Neelakanta Government
Sanskrit College Pattambi Mele
Pattambi PO Palakkad**
- City/Town **Pattambi**
- State/UT **Kerala**
- Pin Code **679306**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Dr. Abdul Rasheed V. T.**
- Phone No. **04662212223**
- Alternate phone No. **9847068380**
- Mobile **9847068380**
- IQAC e-mail address **iqac@sngscollege.org**
- Alternate Email address **abulrasheedvt@sngscollege.org**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sngscollege.org/wp-content/uploads/2023/01/AQAR-2021-22.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sngscollege.org/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A+	3.46	2022	17/05/2022	16/05/2027
Cycle 2	A	3.01	2012	10/03/2012	09/03/2017
Cycle 1	B++	83.25	2005	28/02/2005	27/02/2010

6. Date of Establishment of IQAC

13/12/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NA	NA	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- IQAC has made a great effort to modernize online teaching in the college which was highly fruitful in the COVID pandemic period and the college Learning Management System has online courses for all courses, add-ons and certificate courses offered by the college. • IQAC has given training to teachers and students state-wide through our LMS in association with other HEIs including KSHEC, HRDC Calicut, TMG College Tirur, Malayalam University etc. via SNGSC learning centre - a teaching-learning centre established and through a web portal has started just for this purpose. • During the COVID period IQAC could coordinate international webinars by using online facilities and has continued to provide space technical support and facilities to other colleges. • Infrastructure development including ramps to all buildings, toilets, wheelchair and lift/ elevator facilities for differentially abled and construction of new College Gate.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Development of new infrastructure to cater more programme and facilities for the students this includes building of Sanskrit block and Sports complex/indoor stadium.	Infrastructure development including Sanskrit block, Sports complex have been sanctioned by the government of Kerala and is expect to proceed in the next academic year
Establishing the existing SNGS College Learning centre as nodal centre for knowledge hub to provide faculty development programme (FDP), trainings and workshops for researchers and students, and other academic activities in collaboration with KHSE, MRD-HRDC, etc.	SNGS College Learning hub is active in providing faculty development programme (FDP), trainings and workshops for researchers and students, and other academic activities in collaboration with KHSE, HRDC Calicut and other HEIs in the state
Transportation for Students as recommended by the NAAC Peer team during their visit for third Cycle	The College has acquired a 42 seater Bus for the students through the MLA fund and is in the process of acquiring another Bus through the MP fund.
Construction and Maintenance of Toilets, Maintenance of the Building and renovations	The existing Toilets, ladies amenity centres, classroom and seminar hall have been renovated

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Staff Council	04/03/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Designation	Principal
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Staff Council	04/03/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	01/04/2024
15.Multidisciplinary / interdisciplinary	

16.Academic bank of credits (ABC):
17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	472
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1957
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	389

File Description	Documents
Data Template	View File
2.3	635
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	85
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	86
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	117
Total number of Classrooms and Seminar halls	
4.2	35
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	211
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college diligently adheres to the University of Calicut's syllabus, ensuring regular updates and revisions. Our robust curriculum delivery system guarantees effective teaching. In response to the COVID-19 pandemic, our faculty seamlessly integrated asynchronous and synchronous learning platforms, supported by our established Learning Management System, to cover the syllabus. Our system accommodates various content types, facilitating effective classroom management for instructor-led training or a flipped classroom model. We conducted online discussions and internal assessments, and successfully held practical sessions for our science faculty online. Project works were submitted in PDF format, and we organized virtual lab tours, industrial visits, and webinars by various departments during the pandemic. We also prioritize faculty participation in Faculty Development Programs to keep their knowledge up to date. Additionally, our teachers actively contribute to shaping the curriculum by participating in various academic bodies. Feedback from faculty, students, and parents is collected and analyzed using different parameters to comprehensively assess the performance of students, faculty, and the institution as a whole.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Time Table Committee prepares and maintains an academic calendar with all the essential details for each academic year. This calendar is distributed to staff and students on time. The heads of each department prepare the timetable according to the guidelines of the affiliating university, taking into account the number of credit hours for each subject and the academic calendar, before the start of the semester. Due to the Covid-19 pandemic, all internal examinations were conducted online through the LMS. The college conducts two preparatory examinations before the university exams, including two internal examinations and a model examination. To ensure the quality of internal examinations and assessments, there is a University Examination Monitoring

Committee, Internal Examination Monitoring Committee, and Grievance Redressal Committee. A senior faculty member acts as the academic coordinator to monitor the entire evaluation process. The publication and uploading of internal marks are closely supervised by the Principal. In addition to internal assessment through examinations, surprise tests, MCQs, open examinations, seminars, and assignments are conducted through the LMS to ensure fairness in performance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://sngscollege.org/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

708

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is committed to integrating gender sensitization, human values, professional ethics, and environmental protection into our curriculum, as outlined in the program outcomes for both undergraduate and postgraduate programs. In addition, the college offers programs to raise awareness of human rights, gender equity, professional ethics, and environmental conservation and

sustainability. The COVID-19 pandemic and resulting lockdown measures have had a significant impact on human behaviour worldwide, including on our campus life. In response to these changes, various departments have organized webinars, online talk series, and interactions with prominent scientists.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

624

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sngscollege.org/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://sngscollege.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

723

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

387

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To ensure that every student receives a personalized experience, our program assigns a dedicated mentor based on a teacher-student ratio. Each mentor gathers information about their assigned student's academic and extracurricular background, interacting closely with them to evaluate their learning level. By building a strong connection, mentors provide guidance and support to students as per their needs. During interactive sessions, mentors assess academic and extracurricular performance, offering tailored programs for both advanced and slower learners through the mentoring system.

Our departments maintain a comprehensive question bank, which includes the previous year's university question papers, model questions, and multiple-choice questions. Academic support is also available, including crash courses before exams, additional lab hours, and re-tests. Remedial measures such as tutorials, study materials, additional lectures, question banks, and interactive sessions are offered to ensure that every student excels academically. Our program is designed to help students who may struggle academically, providing them with study materials like previous years' question papers and simplified notes. Regular tests are conducted to track student progress, resulting in

improved academic performance overall. Additionally, we offer KPSC coaching classes, JAM Coaching classes for outgoing UG advanced learners, and NET coaching facilities for some PG departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1957	85

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college prioritizes student-centric learning and has implemented various measures to ensure that students are engaged in a holistic learning process. One such measure is the inclusion of project work, which is a mandatory course with internal and external evaluation, at the end of every UG and PG program. Open courses in the fifth semester of all UG programs provide students with the freedom to choose from a list of 12 open courses offered by the college. Additionally, 20% of marks of internal evaluation for each course in the entire UG and PG programs are reserved for assignment submission and seminar presentation. The college also uses flipped learning, which enables teachers to deliver content or practice activities in interesting and flexible ways. To introduce first-year students to the campus academic life, common orientation programs are conducted every year with motivational speakers and career guidance experts. The college also conducts programs like 'Kavithayude Carnival' that invite academicians, poets, literary scholars, and the public to the campus, providing opportunities for students to engage in healthy academic discussion. These ventures also provide opportunities for students to present their scientific skills or literary creativity and to showcase their competence in their respective disciplines.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In modern education, technology plays a crucial role in facilitating the teaching-learning process and boosting student engagement. Educators incorporate a variety of ICT-enabled teaching methods, including LCD projectors, Smart TVs, Laptops, e-resource studio floors, PPT, audio and video links, YouTube educational resources, and even MIPS (Microscope Image Processing System) to create an immersive and effective learning experience for both teachers and students. Additionally, the institution has developed a Learning Management System (LMS) to help teachers present a wide range of topics appropriately and effectively. Furthermore, course-specific modules in the curriculum demand the use of various ICT resources, such as chemical structure drawing software, 3D modelling packages, accounting software packages, statistical software packages, protein modelling software packages, online databases, oriental language input tools, and space modelling tools. All these ICT tools are used intermittently by teachers in the teaching of different subjects and modules, according to the specific topic at hand.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

590

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment plays a vital role in shaping the academic performance of a college. It influences the teaching and learning process and comprises attendance, writing skills, presentation skills, and knowledge levels. At the institutional level, the Outcome-based Evaluation system includes an Internal Examination Cell that conducts two internal examinations every semester. The questions align with the University examination pattern, and the teachers in charge prepare them after considering the prescribed syllabus and portion covered in the classroom. The answer scripts are evaluated, and feedback is given to the students during a discussion. The internal assessment marks are displayed on the notice board a week before the external examination, and final marks are communicated to parents during PTA meetings. Students can attend a retest if they miss a scheduled test or score a low mark. At the end of each semester, the internal examination marks and attendance progress certificate are uploaded to the University portal, and grievances can be submitted before the marks are uploaded.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has implemented a three-level Grievance Redressal mechanism to address the grievances of students related to examinations. The Department Level committee is chaired by the Head of the department, department coordinator, and Tutor in

charge as members. The College Level committee is chaired by the Principal, the department Coordinator, the HOD of the concerned Department, and a senior teacher nominated by the College council as a member of the Student Grievance Redressal Committee. The University Level committee is functioning in the University of Calicut as per the existing University norms. The students can also drop a written complaint in the complaint box if they want to register any general or specific complaint without disclosing their identity.

The teacher in charge of the course distributes the valued answer scripts during class hours, and the students can scrutinize their answer scripts in the presence of their teachers. The students can address their grievances concerning CE marks if any through Grievance Redressal Application Form available. It is processed through the examiner, department coordinator, and head of the department. If there is any discrepancy in the marks, corrections are made by the faculty instantaneously.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution provides a wide range of undergraduate and postgraduate programs, each with its own set of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). These outcomes are available on the college website for the benefit of teachers and students. The University of Calicut has a Board of Studies for each program, consisting of academic experts from the relevant field, who are responsible for periodically revising the syllabus and defining the sets of POs, PSOs, and COs accordingly. The syllabus was revised in 2019, and the POs, PSOs, and COs for all courses were updated. At the start of each program, these outcomes are communicated effectively to students and faculty members. During the Orientation program conducted by the college after admission, students are introduced to the program and course outcomes. This is reinforced at the department-level orientation, where a deeper understanding of the outcomes is communicated. The college website provides detailed information

about the POs, PSOs, and COs of every program, which can be accessed by all students and teachers. Department-level meetings are conducted at the beginning of each academic year and semester to provide faculty members with an elaborate idea of the programs they are teaching, including the specified POs. The class tutors assigned for each class also discuss these outcomes in detail with the students, helping them meet the requirements of the courses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngscollege.org/course-objectives/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution regularly evaluates the attainment of POs, PSOs, and COs through the Continuous Internal Assessment system. The progress and performance of each student are monitored through this mechanism, which includes two examinations, assignments, seminars, and attendance. The department conducts regular class tests, and assignment scores account for internal assessment. ICT-enabled seminars and individual projects are also assigned to evaluate the Course Outcomes and Learning Outcomes of students. Viva voce is conducted at the end of the program, and feedback is collected from stakeholders, including parents and alumni. The lesson activity module in LMS is used to deliver content and practice activities in interesting and flexible ways, and the feedback activity module enables teachers to create a custom survey for collecting feedback. Program-wise and course-wise analysis of examination results is done at the department level, and remedial measures are implemented to improve the program-specific outcome. The Scholar Support Programme, ASAP, and WWS help in improving the student's performance and attaining the POs and COs. The progress and performance of each student are regularly monitored and evaluated through various internal and external mechanisms to ensure that the institution is meeting its educational objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngscollege.org/course-objectives/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

535

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sngscollege.org/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

28.218

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Having access to modern and sophisticated instruments is crucial for conducting quality research. Thanks to the FIST fund provided

by the Department of Science and Technology in India, our institution was able to acquire advanced equipment such as the FTIR spectrometer, UV vis spectrophotometer, Fluorescence Spectrometer, and electrochemical workstation. To ensure the smooth operation of these instruments, our institute has provided an instrumentation room equipped with a reliable power supply and air conditioning. With these modern facilities, our research work has become competitive with that of any other research centres, thus promoting R&D activities in the area. It is essential to maintain the instrumentation room adequately to ensure the long life and efficient functioning of these delicate instruments. Our institute offers such facilities to other institutions as well, contributing to the quality of research activities in the college. Additionally, The Science departments have organized training programs and workshops to teach essential molecular biology techniques to students and teachers from other schools and colleges. We have also collaborated with clubs such as Bhoomitrasena Club, Nature Club, and Biodiversity Club to create awareness programs, including invited talks, interactive sessions, and exhibitions, on various environmental and nature-related aspects for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

File Description	Documents
URL to the research page on HEI website	https://sngscollege.org/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college encourages students to engage with the community through NSS, NCC, and various clubs. These activities help sensitize students to social issues, and each department also organizes programs of social relevance. Sustainable development through green protocols is a priority, and all students participate in at least one extension activity each year. Teachers lead by example and participate voluntarily in various programs. Our students take responsibility for the community through awareness programs, open house events, road construction, neighbourhood clean-ups, and blood donation camps. During a recent flood, our students helped recover lost materials, and our green research department advocates for biofuel and biodiesel. We collect used cooking oils from nearby hotels and convert them to fuel using agricultural waste like rice husks and broken glassware.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2100

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SNGSC, Pattambi is a distinguished arts and science college located in the picturesque Malabar region of Kerala. Originally established by Sri. Punnasserri Neelakanta Nambi as a school, it has since evolved into a premier institution of higher education in Kerala. The college offers a range of undergraduate, postgraduate, and research programs in Social Sciences, Languages, Management, and Sciences, with all science laboratories boasting state-of-the-art facilities. The general library is home to an impressive collection of over one lakh books, journals, and rare manuscripts. The college also boasts spacious classrooms equipped with ICT facilities, a conference room, mini-conference auditorium, open-air auditorium, seminar hall, Edu sat room,

botanical garden, small forest (Kuttivanam), canteen, cooperative store, and separate restrooms for girls. Other amenities include an athletic track, two badminton courts, a playground for football, volleyball, and cricket, tables for TT, mats for the gymnasium, and other equipment necessary for practising and hosting events, as well as an open well. The college ladies' hostel accommodates up to 150 students and has 22 faculty quarters. The office building is topped with solar panels that provide 15KW of electricity, and the computer lab boasts 40 systems with internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

It is crucial for educational institutions to prioritize not only the academic development of their students, but also their physical and athletic abilities. Sree Neelakanta Govt Sanskrit College in Pattambi has a proud history of producing talented sportspersons who have represented their university, state, and country. The Department of Physical Education is responsible for organizing intercollegiate tournaments and offering yoga sessions for students and faculty alike. With 32 sports teams and approximately 250 athletes, the college takes great pride in its accomplished sportspersons who have brought home medals from national events. Furthermore, the college offers a variety of clubs and programs, such as the Film Club, Quiz Club, Tourism Club, Women's Club, Science Club, and Literary Forums, to help students develop their skills. Special events like Erayam, Kavithayute Carnival, Cele Fiesta, and the college arts day provide unique experiences for students. The College Union also organizes several celebrations, such as College Day and Arts Fests, and supports various initiatives led by the Department Associations. The PTA provides an annual grant of Rs. 1 lakh to fund training programs that enable students to participate in Inter-University and Inter-Collegiate Youth Festivals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

127.24564

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of Sree Neelakanta Govt Sanskrit College, Pattambi boasts a spacious carpet area of approximately 10,000

square feet, featuring stack rooms for a vast collection of language and literature, humanities, science, and maths. With 75,000 printed books and an extensive selection of rare books, this college has a superb collection. The General Library subscribes to all major periodicals and newspapers, and online access to Inflibnet e-Resources offers over 6,000 online journals and 31,35,000 e-books. The library is fully automated, using KOHA, the open-source integrated library system, and is a member of the Inflibnet N-List consortia. This provides web-based services, including access to e-books, e-journals, and research databases, making thousands of e-resources easily accessible from one location. The library owns printed books from the 1870 edition onwards, with a generous number of reference books. To support research scholars and knowledge seekers, a spacious hall for a reference library is provided on the first floor of the building, with a separate section dedicated to various competitive examinations. The library functions using the software KOHA, enabling each faculty and student to access library information online, including the availability of books and due dates. The OPAC (Online Public Access Catalogue) offers a book search facility, while staff and students can enjoy Internet browsing. NLIST resources, including 6000+ e-journals and 31,35,000+ e-books, can be accessed from the website www.nlist.inflibnet.ac.in. Thanks to the broadband connection provided by BSNL, e-resources can be made available through the UGC INFONET Digital Library Consortium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sngscollege.org/profile/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.19745

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has taken great strides in integrating IT into everyday campus and office activities. With the addition of Wi-Fi, accessing online materials has become much easier. Furthermore, a central public address system has been installed with nodes in every room. Each department is outfitted with essential IT

infrastructure, including computers, printers, scanners, photocopiers, projectors, speakers, electronic podiums, smart classrooms with smart boards, LCD projectors, televisions, and internet connectivity. The General Computer Lab boasts an impressive 30 computers, while the ORICE Studio is well-maintained and equipped with necessary accessories for streaming online classes and courses. The Office works are also streamlined with automation software. Additionally, an online attendance management system for teachers has been installed in the central server, accessible to all departments. Both students and faculty can benefit from the resources provided by INFLIBNET, while the Library makes use of software for book cataloguing and issuing. A newly developed Learning Management System supports the college's IT infrastructure, allowing for classes, assignments, and examinations to be conducted with ease. Faculty also utilizes the college's YouTube channels and their accounts. Finally, to streamline attendance management, four punching terminals have been installed on the campus for centralized use.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

198

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.686

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college boasts expansive academic and support facilities, which are meticulously maintained and utilized in accordance with established policies and guidelines. The diligent planning committee ensures adherence to the state purchase manual and financial code, while also leveraging digital solutions, such as e-tendering, to expedite procurement processes and uphold transparency. Additionally, the college employs a thorough yearly audit system to ensure the optimal condition of all furniture, lab equipment, ICT tools, and other stocked items.

The building committee is responsible for ensuring that repairs to the buildings and infrastructure are completed in a timely manner. The maintenance of lab equipment, sports equipment, computer labs, and hostel facilities is made possible through the generous financial assistance of the College Development Council and the PTA. To ensure the quality and performance of the infrastructure, external quality assurance agencies like KELTRON and state PWD are consulted.

A library committee works under the guidance of the college librarian to continuously improve and update the available library facilities. The student and faculty body also contribute to the maintenance of the college facilities, with NCC and NSS taking charge of campus cleaning and beautification. Additionally, a

college beautification committee monitors general beautification works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2707

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

36

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

210

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

30

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

54

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Neelakanta Government Sanskrit College, Pattambi has an elected student union that represents the student community. The union is elected through the parliamentary method and coordinates all academic and non-academic activities with the assembly of teachers and students. The opinions of students are equally considered even in decisions related to the college's infrastructure. The college council ensures the presence and validation of students and student representatives participate in decision-making committees. Students take a major role in both statutory and non-statutory systems. Festivals and celebrations are coordinated by students with their support and leadership. Clubs, including literary, theatre, and fine art, function smoothly under the guidance of students. The Parent-Teacher Association (PTA) also supports students, and almost all non-academic activities are led by the student community. Groups such as NSS and NCC help students develop leadership qualities, which is especially beneficial for those from rural areas. In summary, Sree Neelakanta Government Sanskrit College, Pattambi is among the few colleges of such merit due to the active participation of students in the academic circle and their perfect moulding as leaders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The former students and alumni of this institution have always been a vital source of support for its continued success. Graduates from a diverse range of programs have gone on to excel in fields such as science research, literature, politics, journalism, and academics, making a significant impact on society as a whole. Although the institution does not have an official alumni association, contributions from former students flow in smoothly. Several departments, including Sanskrit, Malayalam, Commerce, Chemistry, and Arabic, maintain strong alumni connections through initiatives such as memorial lectures and financial support. Our college's most prestigious and socially mobile program is the Kavitha Carnival, a festival of poetry that garners widespread recognition and attracts luminaries from various socio-political backgrounds, including poets, writers, journalists, and teachers. Annual alumni meetings are conducted to promote resource mobilization and community service, benefiting both the college and larger society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's vision statement, "Enlightening Education for a Broader and Brighter Tomorrow," and its mission statements reflect effective leadership and governance. The founder, Punnasseri Nampi Neelakanta Sarma, established the 'saraswathyothini' Sanskrit traditional school in 1889, which has evolved into a premier higher education provider. Recognized as a 'Centre of Excellence' by the Government of Kerala, the college has a 110-year legacy of effective leadership and governance. The Principal, a seasoned academician, collaborates closely with the College Council. The Internal Quality Assurance Cell (IQAC) oversees the institute's quality mandates. Embracing technological advancements, the institution has incorporated a 'blended learning strategy' through a Learning Management System (LMS). Faculty members are encouraged to integrate innovations in teaching, leveraging their expertise for curriculum delivery. The college emphasizes basic research, original thinking, and Faculty Development Programs (FDPs). Women faculty members play significant roles in research, project internships, and international conferences. The institution also offers various career-related training programs and skill development courses to enhance students' career prospects. Student Union elections are held regularly, providing practical training for future leaders and fostering democratic values. Additionally, community services and extension activities are undertaken by the National Cadet Corps (NCC) and National Service Scheme (NSS).

File Description	Documents
Paste link for additional information	https://sngscollege.org/profile/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participatory management are effective democratic tools for organizational control. These principles have been effectively demonstrated at the college through various initiatives. For instance, the Kavithayude Carnival (Poetry festival) 6th issue was undertaken with financial assistance from the Kerala government, showcasing participatory management and decentralization policy. Additionally, administrative participation by faculty members in the admission process, as well as community and extension activities executed by agencies such as NCC and NSS, are robust examples of participatory management. The college council, comprising representation from all teaching departments through its HoDs, elected members from the faculty, and administrative representatives, further contribute to participatory management. Moreover, internal academic audits, faculty involvement in various committees, and academic freedom for teachers demonstrate the decentralized approach to management. The student union also enjoys a high level of autonomy in planning and implementing its programs, further exemplifying the principles of decentralization and participatory management within the college. These initiatives contribute to a more democratic and inclusive organizational culture, fostering a sense of ownership and involvement among all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Kerala Government has recognized this institute as a 'Center of Excellence', providing special plan fund allotment to support

its development. The college has recently completed a 180,000 sq. ft. Science block and an IT hub under the RUSA fund. Additionally, the PG Department of Zoology has been elevated to a Research centre, with plans to expand PG programs in Physics, Arabic, History, and English. The institute is also working towards introducing new UG programs in Hindi, Political Science, Statistics, and Mathematics.

Notably, the college aims to digitalize its rare collection of Sanskrit manuscripts and establish an independent Sanskrit Block. It has also set up a Centre for oriental language studies, involving departments of Malayalam, Sanskrit, and Arabic, with plans to include the Hindi department in the future. The college has received a visit from Mr. Rolf Killius, a researcher from the University of London, to explore its manuscript division.

Furthermore, the college has been conducting innovative field studies supported by UGC funds, showcasing its strategic efforts. It is also in the process of finalizing plans for an indoor stadium on campus to support students and community members with exceptional sporting talents.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution adheres to the service rules set by the UGC and the State Government of Kerala. Teaching faculties are recruited by KPSC in line with the regulations and norms of UGC and the KS&SSR. Non-teaching staff is also recruited by KPSC following the KS &SSR. The college administration is decentralized, with the Principal being supervised by the Director of Collegiate Education, Kerala, who, in turn, is responsible for the Office through the Senior Superintendent for administrative purposes and HoDs of the Departments for academic purposes. Policy matters adhere to UGC mandates and the State Portfolio of Higher Education in the Cabinet and Department of Higher Education under the

Principal Secretary.

The college has various statutory and non-statutory committees, including teachers, students, and parents, to aid and advise the head of the institution at the college level. The college council, the Internal Quality Assurance Cell (IQAC), the Parent Teacher Association (PTA), and the College Development Committee (CDC) are some of the key bodies that oversee and enrich academic and administrative activities.

Additionally, several committees/cells contribute significantly to the operational effectiveness and efficiency of the college, such as the Discipline Committee, Anti-ragging Committee, Examination Committee, Research Committee, Women Cell and Anti-Harassment Cell, Grievance Redressal Cell, and Career Guidance and Placement Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Staff Quarters:

- 2 Type 08 non-teaching family quarters
- 27 Lecturer quarters
- 03 Fourth type single quarters
- 14 Single type quarters
- Hostel for PG students with 5 rooms
- There are 50 hostel rooms for girls in the college
- Quarters for teaching and non-teaching staff are located near the college

Facilities:

- Cooperative Society provides books and stationery at lower prices
- LTC (Leave Travel Concession) by state government
- SLI (Service Level Indicator) insurance facility provided by the government
- GIS (Group Insurance Scheme) for all employees
- GPAIS (Group Personal Accident Insurance Scheme) for supporting employees in the event of accidents
- Medical reimbursement facility for all staff members
- MEDISEP, a medical insurance scheme for all employees
- Maternity and paternity leave for the staff
- Active staff club for the welfare of the members
- College canteen provides quality food at lower prices and adopts a Hunger-Free Campus scheme to provide lunch to those in need at a rate of Rs. 10, with the rest subsidized by the State Government
- Ladies' amenity centre

- Reference section for teachers and students in the General Library on the first floor
- Security personnel to look after the campus and the staff during working hours
- Night watchmen to protect the property of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the rules and regulations set by the Government of Kerala and the University Grants Commission (UGC) for the performance appraisal of their teaching staff. A comprehensive self-appraisal format is used by every faculty

member for placement and promotion. The Career Advancement Scheme is linked to the quality of the appraisal. Newly recruited teaching staff undergo a probationary period of two years, and their services are confirmed only upon completion of the probation. The college has established a feedback mechanism to monitor the quality of teaching by soliciting students' opinions. The non-teaching staff must clear the Manual of Office Procedure (MOP) and Departmental Tests, which include the Financial Code, Treasury Code, and Kerala Service Rules, to be considered for promotion. Failure to clear the Departmental Tests will result in the staff remaining in their current position. Newly recruited non-teaching staff must also undergo a two-year probationary period, and any unsatisfactory reference during the probationary period will invite appropriate action. The performance of the staff is monitored by the Senior Superintendent of the office, who reports to the Staff Council. Yearly increments are awarded to the staff based on their performance, as determined by the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

This college boasts a structured and rigorous financial auditing system by Central and State Government regulations. The Accountant General (A&E) conducts thorough audits within set timeframes. Funds received from entities such as UGC, RUSA, PTA, and Alumni are subject to strict auditing by the relevant agencies. The Office of the Director of Collegiate Education also conducts regular audits on funds/grants issued by the Government of Kerala. The Accountant General (AG), a statutory body for auditing, schedules auditing programs to scrutinize expenditure incurred from Government funds. Every plan and non-plan fund utilization is verified using documents, bills, and vouchers. The college's cooperative store supports students and staff members in acquiring books and stationery items and is audited by the Cooperative Department of the Government of Kerala. Internal audits verify the institution's asset stock annually in March. The college takes

great care to address the auditors' comments and promptly communicates any rectifications to the respective bodies. The Senior Superintendent and Head Accountant ensure vigilance in this matter. The NCC and NSS have their auditing facilities for funds received from the Government. Additionally, the Principal or designated college council members oversee overall fund utilization monitoring and record scrutiny.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

37.87

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In addition to government assistance, the college has various sources to mobilize funds such as MLA, MP funds, PTA, and RUSA. Teachers have submitted many MRPs with financial support from agencies like UGC. The college recognizes the importance of searching for alternative sources of income and has implemented various coaching programs, such as NET, to generate revenue. The Commerce and Malayalam departments have successfully conducted these programs with many enthusiastic participants. The Malayalam department also took a novel approach to generating income by offering Kerala PSC coaching to Higher Secondary teacher aspirants. Moreover, the college has established a robust energy auditing system to reduce energy expenses. As part of this system,

a 4-kilowatt solar panel has been installed, and the energy generated is directly transmitted to the KSEB grid. Additionally, the campus has solar lamps to reduce reliance on traditional energy sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

When the COVID-19 outbreak hit three years ago, Sree Neelakanta Govt. Sanskrit College, Pattambi College was one of the few institutions that didn't need to implement a new mechanism for online teaching, thanks to their functional Learning Management System (LMS). The IQAC worked hard to further modernize online teaching at the college, which proved to be highly beneficial during the pandemic. The LMS was revised and adapted for Google Classroom, allowing up to 250 students to participate at once. The college also made use of Google Workspace for educational purposes. One particularly noteworthy achievement of the IQAC was providing statewide training in technology-supported education for teachers across all colleges and educational institutions. Despite the challenges of the pandemic, the IQAC even coordinated international seminars using online facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC regularly evaluates the teaching-learning and evaluation process and strives to enhance it. The college's Academic Calendar is prepared in accordance with the University calendar, posted and distributed, and strictly adhered to. It includes important

information such as admission to various programs, holidays, proposed dates for academic and co-curricular events, internal examinations, and results.

All newly enrolled UG & PG students are required to attend the Orientation Program, during which they will learn about the Institute's vision and mission, course scheme and structure, program outcomes, teaching-learning process, continuous evaluation system, mandatory core/complementary/audit courses, choice-based courses, different co-curricular activities, and various facilities provided by the institute. The IQAC conducts review meetings to assess the learning process, strategies and methodologies of OBLT, and attainment of learning outcomes, results, and other achievements.

The college offers three types of feedback systems. Faculties offering courses receive online feedback through the LMS system. Departments take feedback every year on the programs they offer. Additionally, the college collects feedback directly from students who have graduated. These feedbacks are evaluated by IQAC, and improvements are implemented accordingly. Performance-based self-appraisal forms are also collected from teachers every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the pursuit of academic excellence, the Institution has always tried to adhere to the essentials; like discipline, social commitment and gender equality. The general ambience of the campus itself is worthy enough to maintain these goals. Various committees/ clubs like Women's cell, Women development cell, Anti-ragging cell, Anti-harassment cell etc. chalk out various programmes. Our college follows an open and transparent system of admission based on merit irrespective of gender.

Safety and Security

The major aspects for safety and security are Hostel is provided for girls with a full-time warden and matron.

Women's cell and women's development

It is very active and conducts various programmes and awareness classes aimed at safety gender equality and justice.

Counselling

SNGS College provides counselling at various levels - through counselling cells, engaging psychologists and through Jeevani-Centre for wellbeing.

Common Room

Common room facilities are available in the Institution, which is

equipped with all facilities for female students to rest and also provides them with necessary first aid.

The college also provides grievance redressal anti-ragging and anti-harassment cells which stand for redressing grievances to ensure gender equality and justice.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment **A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has a strong commitment to maintaining eco-friendly practices across all events and initiatives. Through careful waste management, including reduction efforts and safe disposal strategies, we have successfully implemented "green protocol." We've established separate, color-coded waste bins and implemented strict processing and management practices for biomedical waste. Organic waste is primarily fed to two biogas plants, located at the Ladies' Hostel and Canteen, which were established with funding from RUSA. We also collect and sort plastic waste, employing varying processing procedures based on the material. Thicker bottles are melted down and repurposed as

dusters for classrooms. Safe soaking pits are available for disposal of hazardous liquid waste. Finally, we strictly adhere to government regulations for disposal of e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution ensures that every learner has a supportive and inclusive environment that helps them grow and reach their full potential. To achieve this goal, the institution has designed innovative programmes and courses that focus on social inclusiveness. The students are encouraged to see themselves as integral parts of the institution and society. The institution has organized various events such as rainwater harvest & blood donation camp, mega job fair, orientation programs, celebrating International Yoga Day, Women's Day, and providing financial support to students from weaker sections of society. The institution also has clubs and cells that organize webinars and discussions on different topics such as legal awareness, World Rivers Day, NSS Day, and the adverse effects of mobile phone usage among adolescents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution's foundational values align with the fundamental rights and duties established in the Constitution of India. All college bodies, including IQAC, Staff Council, PTA, Staff Cooperative Society, and Student Union, hold elections based on democratic principles outlined in the Constitution. The college curriculum for various programs includes courses that are relevant to the Constitution of India. Admissions to both UG and PG programs are conducted through a single window system, with the exception of different reservation quotas. To ensure smooth and democratic functioning, regular PTA meetings are held. The college alumni have taken the initiative to provide drinking water supplies, and various types of assistance are available to needy students and staff members alike. The Staff club and College Union are always willing to support these initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates /organizes various national and international commemorative days, events and festivals including these:

1. World Environment Day, June 5 Friday: NSS volunteers actively participated in the planting of saplings of different trees.

2. World plastic carry bag free day observation on July 3rd:

Volunteers prepared different placards and they took an oath.

3. Yoga Day June 21: NCC unit conducted yoga day to develop mental and physical health

4. August 15, Independence Day: Flag hoisting ceremony followed by campus cleaning.

5. Onam celebrations September 5: The College celebrate on a grand scale the traditional harvest festival of Kerala.

6. October 2, Gandhi Jayanthi: Arranged a programme for cleaning at Pattambi railway station and college campus

7. Children's Day: NSS units of our college organized Children's Day with the collaboration of the nearest UP school.

8. December 1, World AIDS Day: As part of world aids Day NSS volunteers of this college have participated in a public rally in Pattambi.

9. Christmas celebration: Association meeting where messages of world peace and human welfare are conveyed and gifts are exchanged.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. SNGSC ONLINE - LMS and SNGSC Learning Centre

College LMS is a platform that provides a space for pooling available online learning resources, online interaction, evaluation, teaching and learning practices and overall academic management.

Objectives

- To upgrade the teaching - learning process to the digital era.
- To equip the faculty members with newer skills of curriculum transaction.
- To assist the concept of hybrid learning, Flipped class rooms etc.

2. Archaeological Museum at Sree Neelakanta Government Sanskrit College, Pattambi

The history department of SNGS College has taken the initiative to set archaeological museum showcasing objects dating back to pre-historic and Iron Age. At present, there are two galleries; the first one exhibiting relics of prehistoric and Iron Age phases of Kerala while the second is meant for objects connected to the past of Pattambi.

Objectives

- Awareness about the settlements of the people, the tools used by them and hence, about the pattern of life of prehistoric and iron age phases of Palakkad district.

Objects displayed

- Tools of the Middle Paleolithic, Mesolithic and Neolithic periods
- Photographs of different types of megalithic burial monuments
- Neolithic celt from Pallipuram
- An elaborate interactive map of Palakkad district showing the most important iron age burial sites.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is dedicated to the advancement of learning and ennoblement of life. The activities include:

*Mission PSC: The outcome of the mission is visible in terms of the output the trained students had made during the successive exams.

*Augmenting library facilities of nearby area: steps to support nearby libraries by donating books, magazines etc. For Attapadi region, a system was developed to enhance reading and also maintaining books.

*Augmenting Online learning devices to deprived ones: the college has taken initiative to raise fund using which, smartphones were delivered to the needy ones.

*Fostering Education System of Kerala through LMS training to college teacher, Higher Secondary School teachers, Researchers & Students

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college diligently adheres to the University of Calicut's syllabus, ensuring regular updates and revisions. Our robust curriculum delivery system guarantees effective teaching. In response to the COVID-19 pandemic, our faculty seamlessly integrated asynchronous and synchronous learning platforms, supported by our established Learning Management System, to cover the syllabus. Our system accommodates various content types, facilitating effective classroom management for instructor-led training or a flipped classroom model. We conducted online discussions and internal assessments, and successfully held practical sessions for our science faculty online. Project works were submitted in PDF format, and we organized virtual lab tours, industrial visits, and webinars by various departments during the pandemic. We also prioritize faculty participation in Faculty Development Programs to keep their knowledge up to date. Additionally, our teachers actively contribute to shaping the curriculum by participating in various academic bodies. Feedback from faculty, students, and parents is collected and analyzed using different parameters to comprehensively assess the performance of students, faculty, and the institution as a whole.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Time Table Committee prepares and maintains an academic calendar with all the essential details for each academic year. This calendar is distributed to staff and students on time. The heads of each department prepare the timetable according to the guidelines of the affiliating university, taking into account the number of credit hours for each subject and the academic

calendar, before the start of the semester. Due to the Covid-19 pandemic, all internal examinations were conducted online through the LMS. The college conducts two preparatory examinations before the university exams, including two internal examinations and a model examination. To ensure the quality of internal examinations and assessments, there is a University Examination Monitoring Committee, Internal Examination Monitoring Committee, and Grievance Redressal Committee. A senior faculty member acts as the academic coordinator to monitor the entire evaluation process. The publication and uploading of internal marks are closely supervised by the Principal. In addition to internal assessment through examinations, surprise tests, MCQs, open examinations, seminars, and assignments are conducted through the LMS to ensure fairness in performance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://sngscollege.org/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

708

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is committed to integrating gender sensitization, human values, professional ethics, and environmental protection into our curriculum, as outlined in the program outcomes for both undergraduate and postgraduate programs. In addition, the college offers programs to raise awareness of human rights, gender equity, professional ethics, and environmental conservation and sustainability. The COVID-19 pandemic and resulting lockdown measures have had a significant impact on human behaviour worldwide, including on our campus life. In response to these changes, various departments have organized webinars, online talk series, and interactions with prominent scientists.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

624

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sngscollege.org/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://sngscollege.org/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

723

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

387

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To ensure that every student receives a personalized experience, our program assigns a dedicated mentor based on a teacher-student ratio. Each mentor gathers information about their assigned student's academic and extracurricular background, interacting closely with them to evaluate their learning level. By building a strong connection, mentors provide guidance and support to students as per their needs. During interactive sessions, mentors assess academic and extracurricular performance, offering tailored programs for both advanced and slower learners through the mentoring system.

Our departments maintain a comprehensive question bank, which includes the previous year's university question papers, model questions, and multiple-choice questions. Academic support is also available, including crash courses before exams, additional lab hours, and re-tests. Remedial measures such as tutorials, study materials, additional lectures, question banks, and interactive sessions are offered to ensure that every student excels academically. Our program is designed to help students who may struggle academically, providing them with study materials like previous years' question papers and simplified notes. Regular tests are conducted to track student

progress, resulting in improved academic performance overall. Additionally, we offer KPSC coaching classes, JAM Coaching classes for outgoing UG advanced learners, and NET coaching facilities for some PG departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1957	85

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college prioritizes student-centric learning and has implemented various measures to ensure that students are engaged in a holistic learning process. One such measure is the inclusion of project work, which is a mandatory course with internal and external evaluation, at the end of every UG and PG program. Open courses in the fifth semester of all UG programs provide students with the freedom to choose from a list of 12 open courses offered by the college. Additionally, 20% of marks of internal evaluation for each course in the entire UG and PG programs are reserved for assignment submission and seminar presentation. The college also uses flipped learning, which enables teachers to deliver content or practice activities in interesting and flexible ways. To introduce first-year students to the campus academic life, common orientation programs are conducted every year with motivational speakers and career guidance experts. The college also conducts programs like 'Kavithayude Carnival' that invite academicians, poets, literary scholars, and the public to the campus, providing opportunities for students to engage in healthy academic discussion. These ventures also provide opportunities for

students to present their scientific skills or literary creativity and to showcase their competence in their respective disciplines.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In modern education, technology plays a crucial role in facilitating the teaching-learning process and boosting student engagement. Educators incorporate a variety of ICT-enabled teaching methods, including LCD projectors, Smart TVs, Laptops, e-resource studio floors, PPT, audio and video links, YouTube educational resources, and even MIPS (Microscope Image Processing System) to create an immersive and effective learning experience for both teachers and students. Additionally, the institution has developed a Learning Management System (LMS) to help teachers present a wide range of topics appropriately and effectively. Furthermore, course-specific modules in the curriculum demand the use of various ICT resources, such as chemical structure drawing software, 3D modelling packages, accounting software packages, statistical software packages, protein modelling software packages, online databases, oriental language input tools, and space modelling tools. All these ICT tools are used intermittently by teachers in the teaching of different subjects and modules, according to the specific topic at hand.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

40

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

590

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment plays a vital role in shaping the academic performance of a college. It influences the teaching and learning process and comprises attendance, writing skills, presentation skills, and knowledge levels. At the institutional level, the Outcome-based Evaluation system includes an Internal Examination Cell that conducts two internal examinations every semester. The questions align with the University examination pattern, and the teachers in charge prepare them after considering the prescribed syllabus and portion covered in the classroom. The answer scripts are evaluated, and feedback is given to the students during a discussion. The internal assessment marks are displayed on the notice board a week before the external examination, and final marks are communicated to parents during PTA meetings. Students can attend a retest if they miss a scheduled test or score a low mark. At the end of each semester, the internal examination marks and attendance progress certificate are uploaded to the University portal, and grievances can be submitted before the marks are uploaded.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has implemented a three-level Grievance

Redressal mechanism to address the grievances of students related to examinations. The Department Level committee is chaired by the Head of the department, department coordinator, and Tutor in charge as members. The College Level committee is chaired by the Principal, the department Coordinator, the HOD of the concerned Department, and a senior teacher nominated by the College council as a member of the Student Grievance Redressal Committee. The University Level committee is functioning in the University of Calicut as per the existing University norms. The students can also drop a written complaint in the complaint box if they want to register any general or specific complaint without disclosing their identity.

The teacher in charge of the course distributes the valued answer scripts during class hours, and the students can scrutinize their answer scripts in the presence of their teachers. The students can address their grievances concerning CE marks if any through Grievance Redressal Application Form available. It is processed through the examiner, department coordinator, and head of the department. If there is any discrepancy in the marks, corrections are made by the faculty instantaneously.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution provides a wide range of undergraduate and postgraduate programs, each with its own set of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). These outcomes are available on the college website for the benefit of teachers and students. The University of Calicut has a Board of Studies for each program, consisting of academic experts from the relevant field, who are responsible for periodically revising the syllabus and defining the sets of POs, PSOs, and COs accordingly. The syllabus was revised in 2019, and the POs, PSOs, and COs for all courses were updated. At the start of each program, these outcomes are

communicated effectively to students and faculty members. During the Orientation program conducted by the college after admission, students are introduced to the program and course outcomes. This is reinforced at the department-level orientation, where a deeper understanding of the outcomes is communicated. The college website provides detailed information about the POs, PSOs, and COs of every program, which can be accessed by all students and teachers. Department-level meetings are conducted at the beginning of each academic year and semester to provide faculty members with an elaborate idea of the programs they are teaching, including the specified POs. The class tutors assigned for each class also discuss these outcomes in detail with the students, helping them meet the requirements of the courses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngscollege.org/course-objectives/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution regularly evaluates the attainment of POs, PSOs, and COs through the Continuous Internal Assessment system. The progress and performance of each student are monitored through this mechanism, which includes two examinations, assignments, seminars, and attendance. The department conducts regular class tests, and assignment scores account for internal assessment. ICT-enabled seminars and individual projects are also assigned to evaluate the Course Outcomes and Learning Outcomes of students. Viva voce is conducted at the end of the program, and feedback is collected from stakeholders, including parents and alumni. The lesson activity module in LMS is used to deliver content and practice activities in interesting and flexible ways, and the feedback activity module enables teachers to create a custom survey for collecting feedback. Program-wise and course-wise analysis of examination results is done at the department level, and remedial measures are implemented to improve the program-

specific outcome. The Scholar Support Programme, ASAP, and WWS help in improving the student's performance and attaining the POs and COs. The progress and performance of each student are regularly monitored and evaluated through various internal and external mechanisms to ensure that the institution is meeting its educational objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sngscollege.org/course-objectives/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

535

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sngscollege.org/feedback/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

28.218	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
14	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Having access to modern and sophisticated instruments is crucial for conducting quality research. Thanks to the FIST fund provided by the Department of Science and Technology in India, our institution was able to acquire advanced equipment such as the FTIR spectrometer, UV vis spectrophotometer, Fluorescence Spectrometer, and electrochemical workstation. To ensure the smooth operation of these instruments, our institute has provided an instrumentation room equipped with a reliable power supply and air conditioning. With these modern facilities, our research work has become competitive with that of any other research centres, thus promoting R&D activities in the area. It is essential to maintain the instrumentation room adequately to ensure the long life and efficient functioning of these delicate instruments. Our institute offers such facilities to other institutions as well, contributing to the quality of research activities in the college. Additionally, The Science departments have organized training programs and workshops to teach essential molecular biology techniques to students and teachers from other schools and colleges. We have also collaborated with clubs such as Bhoomitrasena Club, Nature Club, and Biodiversity Club to create awareness programs, including invited talks, interactive sessions, and exhibitions, on various environmental and nature-related aspects for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	https://sngscollege.org/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college encourages students to engage with the community through NSS, NCC, and various clubs. These activities help sensitize students to social issues, and each department also organizes programs of social relevance. Sustainable development through green protocols is a priority, and all students participate in at least one extension activity each year. Teachers lead by example and participate voluntarily in various programs. Our students take responsibility for the community through awareness programs, open house events, road construction, neighbourhood clean-ups, and blood donation camps. During a recent flood, our students helped recover lost materials, and our green research department advocates for biofuel and biodiesel. We collect used cooking oils from nearby hotels and convert them to fuel using agricultural waste like rice husks and broken glassware.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2100

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SNGSC, Pattambi is a distinguished arts and science college located in the picturesque Malabar region of Kerala. Originally established by Sri. Punnasseril Neelakanta Nambi as a school, it

has since evolved into a premier institution of higher education in Kerala. The college offers a range of undergraduate, postgraduate, and research programs in Social Sciences, Languages, Management, and Sciences, with all science laboratories boasting state-of-the-art facilities. The general library is home to an impressive collection of over one lakh books, journals, and rare manuscripts. The college also boasts spacious classrooms equipped with ICT facilities, a conference room, mini-conference auditorium, open-air auditorium, seminar hall, Edu sat room, botanical garden, small forest (Kuttivanam), canteen, cooperative store, and separate restrooms for girls. Other amenities include an athletic track, two badminton courts, a playground for football, volleyball, and cricket, tables for TT, mats for the gymnasium, and other equipment necessary for practising and hosting events, as well as an open well. The college ladies' hostel accommodates up to 150 students and has 22 faculty quarters. The office building is topped with solar panels that provide 15KW of electricity, and the computer lab boasts 40 systems with internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

It is crucial for educational institutions to prioritize not only the academic development of their students, but also their physical and athletic abilities. Sree Neelakanta Govt Sanskrit College in Pattambi has a proud history of producing talented sportspersons who have represented their university, state, and country. The Department of Physical Education is responsible for organizing intercollegiate tournaments and offering yoga sessions for students and faculty alike. With 32 sports teams and approximately 250 athletes, the college takes great pride in its accomplished sportspersons who have brought home medals from national events. Furthermore, the college offers a variety of clubs and programs, such as the Film Club, Quiz Club, Tourism Club, Women's Club, Science Club, and Literary Forums, to help students develop their skills. Special events like Erayam, Kavithayute Carnival, Cele Fiesta, and the college arts

day provide unique experiences for students. The College Union also organizes several celebrations, such as College Day and Arts Fests, and supports various initiatives led by the Department Associations. The PTA provides an annual grant of Rs. 1 lakh to fund training programs that enable students to participate in Inter-University and Inter-Collegiate Youth Festivals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

127.24564

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of Sree Neelakanta Govt Sanskrit College, Pattambi boasts a spacious carpet area of approximately 10,000 square feet, featuring stack rooms for a vast collection of language and literature, humanities, science, and maths. With 75,000 printed books and an extensive selection of rare books, this college has a superb collection. The General Library subscribes to all major periodicals and newspapers, and online access to Inflibnet e-Resources offers over 6,000 online journals and 31,35,000 e-books. The library is fully automated, using KOHA, the open-source integrated library system, and is a member of the Inflibnet N-List consortia. This provides web-based services, including access to e-books, e-journals, and research databases, making thousands of e-resources easily accessible from one location. The library owns printed books from the 1870 edition onwards, with a generous number of reference books. To support research scholars and knowledge seekers, a spacious hall for a reference library is provided on the first floor of the building, with a separate section dedicated to various competitive examinations. The library functions using the software KOHA, enabling each faculty and student to access library information online, including the availability of books and due dates. The OPAC (Online Public Access Catalogue) offers a book search facility, while staff and students can enjoy Internet browsing. NLIST resources, including 6000+ e-journals and 31,35,000+ e-books, can be accessed from the website www.nlist.inflibnet.ac.in. Thanks to the broadband connection provided by BSNL, e-resources can be made available through the UGC INFONET Digital Library Consortium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sngscollege.org/profile/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.19745

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has taken great strides in integrating IT into everyday campus and office activities. With the addition of Wi-Fi, accessing online materials has become much easier. Furthermore, a central public address system has been installed with nodes in every room. Each department is outfitted with essential IT infrastructure, including computers, printers, scanners, photocopiers, projectors, speakers, electronic podiums, smart classrooms with smart boards, LCD projectors, televisions, and internet connectivity. The General Computer Lab boasts an impressive 30 computers, while the ORICE Studio is well-maintained and equipped with necessary accessories for streaming online classes and courses. The Office works are also streamlined with automation software. Additionally, an online attendance management system for teachers has been installed in the central server, accessible to all departments. Both students and faculty can benefit from the resources provided by INFLIBNET, while the Library makes use of software for book cataloguing and issuing. A newly developed Learning Management System supports the college's IT infrastructure, allowing for classes, assignments, and examinations to be conducted with ease. Faculty also utilizes the college's YouTube channels and their accounts. Finally, to streamline attendance management, four punching terminals have been installed on the campus for centralized use.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

198

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.686

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college boasts expansive academic and support facilities, which are meticulously maintained and utilized in accordance with established policies and guidelines. The diligent planning committee ensures adherence to the state purchase manual and financial code, while also leveraging digital solutions, such as e-tendering, to expedite procurement processes and uphold

transparency. Additionally, the college employs a thorough yearly audit system to ensure the optimal condition of all furniture, lab equipment, ICT tools, and other stocked items.

The building committee is responsible for ensuring that repairs to the buildings and infrastructure are completed in a timely manner. The maintenance of lab equipment, sports equipment, computer labs, and hostel facilities is made possible through the generous financial assistance of the College Development Council and the PTA. To ensure the quality and performance of the infrastructure, external quality assurance agencies like KELTRON and state PWD are consulted.

A library committee works under the guidance of the college librarian to continuously improve and update the available library facilities. The student and faculty body also contribute to the maintenance of the college facilities, with NCC and NSS taking charge of campus cleaning and beautification. Additionally, a college beautification committee monitors general beautification works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2707

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

36

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

210

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

30

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

54

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Neelakanta Government Sanskrit College, Pattambi has an elected student union that represents the student community. The union is elected through the parliamentary method and coordinates all academic and non-academic activities with the assembly of teachers and students. The opinions of students are equally considered even in decisions related to the college's infrastructure. The college council ensures the presence and validation of students and student representatives participate in decision-making committees. Students take a major role in both statutory and non-statutory systems. Festivals and celebrations are coordinated by students with their support and leadership. Clubs, including literary, theatre, and fine art, function smoothly under the guidance of students. The Parent-Teacher Association (PTA) also supports students, and almost all non-academic activities are led by the student community. Groups such as NSS and NCC help students develop leadership qualities, which is especially beneficial for those from rural areas. In summary, Sree Neelakanta Government Sanskrit College, Pattambi is among the few colleges of such merit due to the

active participation of students in the academic circle and their perfect moulding as leaders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The former students and alumni of this institution have always been a vital source of support for its continued success. Graduates from a diverse range of programs have gone on to excel in fields such as science research, literature, politics, journalism, and academics, making a significant impact on society as a whole. Although the institution does not have an official alumni association, contributions from former students flow in smoothly. Several departments, including Sanskrit, Malayalam, Commerce, Chemistry, and Arabic, maintain strong alumni connections through initiatives such as memorial lectures and financial support. Our college's most prestigious and socially mobile program is the Kavitha Carnival, a festival

of poetry that garners widespread recognition and attracts luminaries from various socio-political backgrounds, including poets, writers, journalists, and teachers. Annual alumni meetings are conducted to promote resource mobilization and community service, benefiting both the college and larger society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's vision statement, "Enlightening Education for a Broader and Brighter Tomorrow," and its mission statements reflect effective leadership and governance. The founder, Punnasserri Nampi Neelakanta Sarma, established the 'saraswathyothini' Sanskrit traditional school in 1889, which has evolved into a premier higher education provider. Recognized as a 'Centre of Excellence' by the Government of Kerala, the college has a 110-year legacy of effective leadership and governance. The Principal, a seasoned academician, collaborates closely with the College Council. The Internal Quality Assurance Cell (IQAC) oversees the institute's quality mandates. Embracing technological advancements, the institution has incorporated a 'blended learning strategy' through a Learning Management System (LMS). Faculty members are encouraged to integrate innovations in teaching, leveraging their expertise for curriculum delivery. The college emphasizes basic research, original thinking, and Faculty Development Programs (FDPs). Women faculty members play significant roles in research, project internships, and international

conferences. The institution also offers various career-related training programs and skill development courses to enhance students' career prospects. Student Union elections are held regularly, providing practical training for future leaders and fostering democratic values. Additionally, community services and extension activities are undertaken by the National Cadet Corps (NCC) and National Service Scheme (NSS).

File Description	Documents
Paste link for additional information	https://sngscollege.org/profile/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participatory management are effective democratic tools for organizational control. These principles have been effectively demonstrated at the college through various initiatives. For instance, the Kavithayude Carnival (Poetry festival) 6th issue was undertaken with financial assistance from the Kerala government, showcasing participatory management and decentralization policy. Additionally, administrative participation by faculty members in the admission process, as well as community and extension activities executed by agencies such as NCC and NSS, are robust examples of participatory management. The college council, comprising representation from all teaching departments through its HoDs, elected members from the faculty, and administrative representatives, further contribute to participatory management. Moreover, internal academic audits, faculty involvement in various committees, and academic freedom for teachers demonstrate the decentralized approach to management. The student union also enjoys a high level of autonomy in planning and implementing its programs, further exemplifying the principles of decentralization and participatory management within the college. These initiatives contribute to a more democratic and inclusive organizational culture, fostering a sense of ownership and involvement among all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Kerala Government has recognized this institute as a 'Center of Excellence', providing special plan fund allotment to support its development. The college has recently completed a 180,000 sq. ft. Science block and an IT hub under the RUSA fund. Additionally, the PG Department of Zoology has been elevated to a Research centre, with plans to expand PG programs in Physics, Arabic, History, and English. The institute is also working towards introducing new UG programs in Hindi, Political Science, Statistics, and Mathematics.

Notably, the college aims to digitalize its rare collection of Sanskrit manuscripts and establish an independent Sanskrit Block. It has also set up a Centre for oriental language studies, involving departments of Malayalam, Sanskrit, and Arabic, with plans to include the Hindi department in the future. The college has received a visit from Mr. Rolf Killius, a researcher from the University of London, to explore its manuscript division.

Furthermore, the college has been conducting innovative field studies supported by UGC funds, showcasing its strategic efforts. It is also in the process of finalizing plans for an indoor stadium on campus to support students and community members with exceptional sporting talents.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution adheres to the service rules set by the UGC and the State Government of Kerala. Teaching faculties are recruited by KPSC in line with the regulations and norms of UGC and the KS&SSR. Non-teaching staff is also recruited by KPSC following the KS &SSR. The college administration is decentralized, with the Principal being supervised by the Director of Collegiate Education, Kerala, who, in turn, is responsible for the Office through the Senior Superintendent for administrative purposes and HoDs of the Departments for academic purposes. Policy matters adhere to UGC mandates and the State Portfolio of Higher Education in the Cabinet and Department of Higher Education under the Principal Secretary.

The college has various statutory and non-statutory committees, including teachers, students, and parents, to aid and advise the head of the institution at the college level. The college council, the Internal Quality Assurance Cell (IQAC), the Parent Teacher Association (PTA), and the College Development Committee (CDC) are some of the key bodies that oversee and enrich academic and administrative activities.

Additionally, several committees/cells contribute significantly to the operational effectiveness and efficiency of the college, such as the Discipline Committee, Anti-ragging Committee, Examination Committee, Research Committee, Women Cell and Anti-Harassment Cell, Grievance Redressal Cell, and Career Guidance and Placement Cell.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Staff Quarters:

- 2 Type 08 non-teaching family quarters
- 27 Lecturer quarters
- 03 Fourth type single quarters
- 14 Single type quarters
- Hostel for PG students with 5 rooms
- There are 50 hostel rooms for girls in the college
- Quarters for teaching and non-teaching staff are located near the college

Facilities:

- Cooperative Society provides books and stationery at lower prices
- LTC (Leave Travel Concession) by state government
- SLI (Service Level Indicator) insurance facility provided by the government
- GIS (Group Insurance Scheme) for all employees
- GPAIS (Group Personal Accident Insurance Scheme) for

supporting employees in the event of accidents

- Medical reimbursement facility for all staff members
- MEDISEP, a medical insurance scheme for all employees
- Maternity and paternity leave for the staff
- Active staff club for the welfare of the members
- College canteen provides quality food at lower prices and adopts a Hunger-Free Campus scheme to provide lunch to those in need at a rate of Rs. 10, with the rest subsidized by the State Government
- Ladies' amenity centre
- Reference section for teachers and students in the General Library on the first floor
- Security personnel to look after the campus and the staff during working hours
- Night watchmen to protect the property of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the rules and regulations set by the Government of Kerala and the University Grants Commission (UGC) for the performance appraisal of their teaching staff. A comprehensive self-appraisal format is used by every faculty member for placement and promotion. The Career Advancement Scheme is linked to the quality of the appraisal. Newly recruited teaching staff undergo a probationary period of two years, and their services are confirmed only upon completion of the probation. The college has established a feedback mechanism to monitor the quality of teaching by soliciting students' opinions. The non-teaching staff must clear the Manual of Office Procedure (MOP) and Departmental Tests, which include the Financial Code, Treasury Code, and Kerala Service Rules, to be considered for promotion. Failure to clear the Departmental Tests will result in the staff remaining in their current position. Newly recruited non-teaching staff must also undergo a two-year probationary period, and any unsatisfactory reference during the probationary period will invite appropriate action. The performance of the staff is monitored by the Senior Superintendent of the office, who reports to the Staff Council. Yearly increments are awarded to the staff based on their performance, as determined by the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

This college boasts a structured and rigorous financial auditing system by Central and State Government regulations. The Accountant General (A&E) conducts thorough audits within set timeframes. Funds received from entities such as UGC, RUSA, PTA, and Alumni are subject to strict auditing by the relevant agencies. The Office of the Director of Collegiate Education also conducts regular audits on funds/grants issued by the Government of Kerala. The Accountant General (AG), a statutory body for auditing, schedules auditing programs to scrutinize expenditure incurred from Government funds. Every plan and non-plan fund utilization is verified using documents, bills, and vouchers. The college's cooperative store supports students and staff members in acquiring books and stationery items and is audited by the Cooperative Department of the Government of Kerala. Internal audits verify the institution's asset stock annually in March. The college takes great care to address the auditors' comments and promptly communicates any rectifications to the respective bodies. The Senior Superintendent and Head Accountant ensure vigilance in this matter. The NCC and NSS have their auditing facilities for funds received from the Government. Additionally, the Principal or designated college council members oversee overall fund utilization monitoring and record scrutiny.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**37.87**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In addition to government assistance, the college has various sources to mobilize funds such as MLA, MP funds, PTA, and RUSA. Teachers have submitted many MRPs with financial support from agencies like UGC. The college recognizes the importance of searching for alternative sources of income and has implemented various coaching programs, such as NET, to generate revenue. The Commerce and Malayalam departments have successfully conducted these programs with many enthusiastic participants. The Malayalam department also took a novel approach to generating income by offering Kerala PSC coaching to Higher Secondary teacher aspirants. Moreover, the college has established a robust energy auditing system to reduce energy expenses. As part of this system, a 4-kilowatt solar panel has been installed, and the energy generated is directly transmitted to the KSEB grid. Additionally, the campus has solar lamps to reduce reliance on traditional energy sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

When the COVID-19 outbreak hit three years ago, Sree Neelakanta Govt. Sanskrit College, Pattambi College was one of the few institutions that didn't need to implement a new mechanism for online teaching, thanks to their functional Learning Management System (LMS). The IQAC worked hard to further modernize online teaching at the college, which proved to be highly beneficial during the pandemic. The LMS was revised and adapted for Google Classroom, allowing up to 250 students to participate at once. The college also made use of Google Workspace for educational purposes. One particularly noteworthy achievement of the IQAC was providing statewide training in technology-supported education for teachers across all colleges and educational institutions. Despite the challenges of the pandemic, the IQAC even coordinated international seminars using online facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC regularly evaluates the teaching-learning and evaluation process and strives to enhance it. The college's Academic Calendar is prepared in accordance with the University calendar, posted and distributed, and strictly adhered to. It includes important information such as admission to various programs, holidays, proposed dates for academic and co-curricular events, internal examinations, and results.

All newly enrolled UG & PG students are required to attend the Orientation Program, during which they will learn about the Institute's vision and mission, course scheme and structure, program outcomes, teaching-learning process, continuous evaluation system, mandatory core/complementary/audit courses, choice-based courses, different co-curricular activities, and various facilities provided by the institute. The IQAC conducts review meetings to assess the learning process, strategies and methodologies of OBLT, and attainment of learning outcomes, results, and other achievements.

The college offers three types of feedback systems. Faculties offering courses receive online feedback through the LMS system. Departments take feedback every year on the programs they offer. Additionally, the college collects feedback directly from students who have graduated. These feedbacks are evaluated by IQAC, and improvements are implemented accordingly. Performance-based self-appraisal forms are also collected from teachers every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the pursuit of academic excellence, the Institution has always tried to adhere to the essentials; like discipline, social commitment and gender equality. The general ambience of the campus itself is worthy enough to maintain these goals. Various committees/ clubs like Women's cell, Women development cell, Anti-ragging cell, Anti-harassment cell etc. chalk out various programmes. Our college follows an open and transparent system of admission based on merit irrespective of gender.

Safety and Security

The major aspects for safety and security are Hostel is provided for girls with a full-time warden and matron.

Women's cell and women's development

It is very active and conducts various programmes and awareness classes aimed at safety gender equality and justice.

Counselling

SNGS College provides counselling at various levels - through counselling cells, engaging psychologists and through Jeevani-Centre for wellbeing.

Common Room

Common room facilities are available in the Institution, which is equipped with all facilities for female students to rest and also provides them with necessary first aid.

The college also provides grievance redressal anti-ragging and anti-harassment cells which stand for redressing grievances to ensure gender equality and justice.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above						
<table border="1"> <thead> <tr> <th data-bbox="89 472 531 551">File Description</th> <th data-bbox="531 472 1394 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="89 551 531 618">Geo tagged Photographs</td> <td data-bbox="531 551 1394 618" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="89 618 531 685">Any other relevant information</td> <td data-bbox="531 618 1394 685" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged Photographs	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents						
Geo tagged Photographs	No File Uploaded						
Any other relevant information	No File Uploaded						
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management							
<p>The institution has a strong commitment to maintaining eco-friendly practices across all events and initiatives. Through careful waste management, including reduction efforts and safe disposal strategies, we have successfully implemented "green protocol." We've established separate, color-coded waste bins and implemented strict processing and management practices for biomedical waste. Organic waste is primarily fed to two biogas plants, located at the Ladies' Hostel and Canteen, which were established with funding from RUSA. We also collect and sort plastic waste, employing varying processing procedures based on the material. Thicker bottles are melted down and repurposed as dusters for classrooms. Safe soaking pits are available for disposal of hazardous liquid waste. Finally, we strictly adhere to government regulations for disposal of e-waste.</p>							
<table border="1"> <thead> <tr> <th data-bbox="89 1503 531 1581">File Description</th> <th data-bbox="531 1503 1394 1581">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="89 1581 531 1760">Relevant documents like agreements / MoUs with Government and other approved agencies</td> <td data-bbox="531 1581 1394 1760" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="89 1760 531 1861">Geo tagged photographs of the facilities</td> <td data-bbox="531 1760 1394 1861" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded	Geo tagged photographs of the facilities	No File Uploaded	
File Description	Documents						
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded						
Geo tagged photographs of the facilities	No File Uploaded						
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste	A. Any 4 or all of the above						

water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution ensures that every learner has a supportive and inclusive environment that helps them grow and reach their full potential. To achieve this goal, the institution has designed innovative programmes and courses that focus on social

inclusiveness. The students are encouraged to see themselves as integral parts of the institution and society. The institution has organized various events such as rainwater harvest & blood donation camp, mega job fair, orientation programs, celebrating International Yoga Day, Women's Day, and providing financial support to students from weaker sections of society. The institution also has clubs and cells that organize webinars and discussions on different topics such as legal awareness, World Rivers Day, NSS Day, and the adverse effects of mobile phone usage among adolescents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution's foundational values align with the fundamental rights and duties established in the Constitution of India. All college bodies, including IQAC, Staff Council, PTA, Staff Cooperative Society, and Student Union, hold elections based on democratic principles outlined in the Constitution. The college curriculum for various programs includes courses that are relevant to the Constitution of India. Admissions to both UG and PG programs are conducted through a single window system, with the exception of different reservation quotas. To ensure smooth and democratic functioning, regular PTA meetings are held. The college alumni have taken the initiative to provide drinking water supplies, and various types of assistance are available to needy students and staff members alike. The Staff club and College Union are always willing to support these initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates /organizes various national and international commemorative days, events and festivals including these:

1. World Environment Day, June 5 Friday: NSS volunteers actively participated in the planting of saplings of different trees.

2. World plastic carry bag free day observation on July 3rd: Volunteers prepared different placards and they took an oath.

3. Yoga Day June 21: NCC unit conducted yoga day to develop mental and physical health

4. August 15, Independence Day: Flag hoisting ceremony followed by campus cleaning.

5. Onam celebrations September 5: The College celebrate on a grand scale the traditional harvest festival of Kerala.

6. October 2, Gandhi Jayanthi: Arranged a programme for cleaning at Pattambi railway station and college campus

7. Children's Day: NSS units of our college organized Children's Day with the collaboration of the nearest UP school.

8. December 1, World AIDS Day: As part of world aids Day NSS volunteers of this college have participated in a public rally in Pattambi.

9. Christmas celebration: Association meeting where messages of world peace and human welfare are conveyed and gifts are exchanged.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. SNGSC ONLINE – LMS and SNGSC Learning Centre

College LMS is a platform that provides a space for pooling available online learning resources, online interaction, evaluation, teaching and learning practices and overall academic management.

Objectives

- To upgrade the teaching – learning process to the digital era.
- To equip the faculty members with newer skills of curriculum transaction.
- To assist the concept of hybrid learning, Flipped class

rooms etc.

2. Archaeological Museum at Sree Neelakanta Government Sanskrit College, Pattambi

The history department of SNGS College has taken the initiative to set archaeological museum showcasing objects dating back to pre-historic and Iron Age. At present, there are two galleries; the first one exhibiting relics of prehistoric and Iron Age phases of Kerala while the second is meant for objects connected to the past of Pattambi.

Objectives

- Awareness about the settlements of the people, the tools used by them and hence, about the pattern of life of prehistoric and iron age phases of Palakkad district.

Objects displayed

- Tools of the Middle Paleolithic, Mesolithic and Neolithic periods
- Photographs of different types of megalithic burial monuments
- Neolithic celt from Pallipuram
- An elaborate interactive map of Palakkad district showing the most important iron age burial sites.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is dedicated to the advancement of learning and ennoblement of life. The activities include:

*Mission PSC: The outcome of the mission is visible in terms of the output the trained students had made during the successive exams.

*Augmenting library facilities of nearby area: steps to support nearby libraries by donating books, magazines etc. For Attapadi region, a system was developed to enhance reading and also maintaining books.

*Augmenting Online learning devices to deprived ones: the college has taken initiative to raise fund using which, smartphones were delivered to the needy ones.

*Fostering Education System of Kerala through LMS training to college teacher, Higher Secondary School teachers, Researchers & Students

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Training hub or SNGSC Learning Centre to start collaboration with institutions including MHRD, HRDC, KHSE and other training institutions.
2. Encourage starting of Research Journal and include in UGC CARE list.
3. Starting new wing (naval) for NCC.
4. Apply for STAR College Scheme under DBT.
5. Proceed with NIRF ranking application and procedures this year.
6. Conduct Green Audit for 2021-22.
7. Monitor the functioning of Calicut University Social Service Programme (CUSSP).
8. Take up Ramagirikota conservation project.
9. Promote more clean energy projects like Solar energy run campus.
10. Strengthen Documentation, Feedback and Result analysis systems.
11. Strengthen the ICC and student grievance cell activities, monitor tutorial/mentor-mentee systems.
12. Encourage Department wise Add on courses, Extension and Collaborative activities.

13. Encourage Facility sharing with other institutions, Promotes Faculty and student exchanges programmes and activities.
14. Set up a College Level Quality Assurance Committee (CQAC).