

IQAC Meeting held on 28.10.2022

Agenda:

- Poetry Carnival
- AQAR 2021-22 and NIRF 2022-23
- Bridge Course and Other add on courses
- Course in Research Methodology & Ethics
- CAS - Verification
- Learning Centre - FDP Course, Best practice and NAAC orientation for HEI
- LMS - MNET Coaching

Members Present

1. SUNIL JOHN J
2. Abdul Rasheed V
3. Roy. K. B
4. Rema. K
5. Amina Poovamby
6. Santhosh. H
7. Sasikumar. P
8. Shikabudheen. M
9. Pradeep M
10. Sreerjini
11. Janish. A

The following discussions and decisions were taken during the meeting held at the Principal's chamber on 28.10.2022, 3pm

1. Poetry Carnival: - The sixth edition Poetry Carnival is tentatively scheduled to be organized - as a 4 day international event from first week of december 2022.

2. AQAR & NIRF: It was decided to form a College Quality Assurance Cell with Sub Committees and proceed with the data collection and proceed with preparation for submission of AQAR 2021-22 and NIRF-2022-23
3. Bridge and Addon Courses: Progress of Bridge courses in 11 Subjects/Departments were discussed and it was decided to issue a certificate after completing atleast an online MCQ type test via LMS. Other add-on courses are expected to be started from various departments soon.
4. IQAC with SNGSC Learning Centre proposed to organised a two week (30h) course in Research Methodology and Ethics for 3rd Sem PG and PhD-~~research~~ research scholars tentatively scheduled for 2nd week of December (2-30 to 4-30pm on working days and a full day on a Saturday)
5. SNGSC Learning Centre has been involved in various training and FDP Programmes including NAAC orientation, LMS training and Research Methodology course. It was decided to inform DCE Kerala about training and FDP Programmes organised by the Centre
6. It was decided to start Online NET Coaching courses via LMS like those done previously. Dr. Aboufal.P (Economic) was nominated to co-ordinate these training programmes with various departments.
7. CAS Promotion related applications would be

verified by a committee set for the purpose.

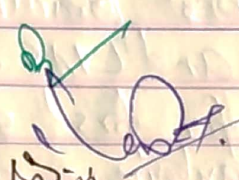

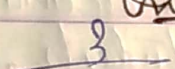
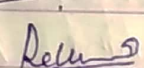

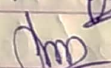

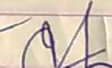
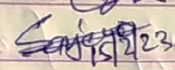
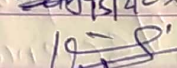
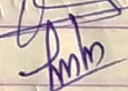
Ans
28/10/22

IQAC meeting held on 15.02.2023

Agenda:

- Review of NIRF - 2023 and AQAR 21-22 Submissions
- Best Practices
- Learning Centre Activities
- Add on Courses
- Other.

Members Present

- | | |
|----------------------------|---|
| 1. Dr. T. Subash | |
| 2. Dr. Abdul Rasheed. V. T |  |
| 3. Sarojini. M. P |  |
| 4. Pradeep M |  |
| 5. REMAK |  |
| 6. Koishnalakumar K.A. |  |
| 7. Jandhub. H |  |
| 8. Ruj. K. N |  |
| 9. Janish P. A |  |
| 10. Sarjeev. V |  |
| 11. Prasanna P. K |  |
| 12. Shikabudheen. M |  |

The following discussion and decision were taken during the meeting held at the Principal's Chamber on 15.02.2023, 3 pm:

1. Review on AQAR 21-22 and NIRF 2023 reports Submitted
2. SNGSC Learning Centre activities - It was decided that IQAC would prepare a proposal on the activities of SNGSC Learning Centre and Submit the

Same to the DCE informing that the Centre is ready to take-up activities such as FDP-training, LMS orientation, NAAC related orientation and courses in Research Methodology for Faculties, Colleges/Centres and research students.

3. Best Practise of the College: As planned in the earlier meetings, ^{about} among the best practices of the college it was decided to highlight two practices among the best practices apart from the Carnival of poetry and LMS - i) Bridge courses that was conducted for first semester students and other academic extension activities. ii) Student Support System for ST students - support the students in academics, learning, hostel and generate a corpus fund. Discussion and activities further in these are to be updated.

4. Ramgiri Project: It was decided to submit a proposal on Ramgiri fort conservation Project in association with Science and History departments

5. It was suggested that departments be encouraged to start more Add on course, extension activities, Exhibition on academic history, etc..

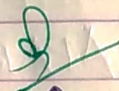



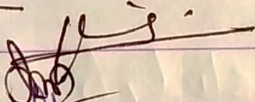
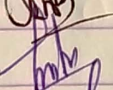

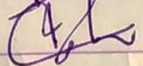
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15.02.23

IQAC meeting held on 28/03/2023

Agenda:

- Academic and Administrative Audit 2022-23
- Feed back and Action taken report 2022-23
- APAR - Appraisal Systems & related
- AQAR - 2022-23 & NIRF - 2023
- Others:

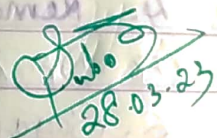
Members Present:

1. Dr. P. Subash 
2. Sasikumar. P 
3. Amina Poovancheri 
4. Rema. K Recus
5. Dr. Abdul Rasheed. V. T 
6. Sagarini M. P Bin
7. Prasanna P. K 
8. Amitha K 
9. Shihabudheen. M 
10. Janish P. A 

The following discussions and decisions were taken during the meeting held at the principal's Chamber on 28.03.2023, 2 pm onwards.

1. Academic and Administrative Audit (AAA) 2022-23':
Discussed on organising the Academic and Administrative Audit (AAA) for the current Academic year 2022-23. It was decided to collect data from preparing AAA report from all departments and the office by April 30th, 2023.

2. Feedback, Analyses and Action Taken Reports: It was decided to collect feedback from various stakeholders including Students, Teachers, Parents and Employees for the year 2022-23 through college website, online forms or feedback surveys at teacher, department and college levels.
3. AQAR 2022-23 & NIRF-2023 preparation and Data collection would be done by the COAC along with AAA report preparations
4. Self Appraisal or APAR: It was decided to collect APAR from teachers by the end of May 2023


28.03.23

IQAC meeting held online on 31/5/2023

Agenda

- Academic and Administrative Audit 2022-23
- Review of Action Plan 2022-23
- Action Plan 2023-24
- Others

Members Present:

1. Sri Dileep C.D (Principal in-charge)
2. Dr. Abdul Rasheed V.T
3. Dr. Santhosh H.K
4. Sri Roy K.B
5. Smt. Sarojini M.P
6. Smt. Rema K
7. Smt. Prasanna P.K
8. Sri. Pradeep M.
9. Dr. Krishnakumar K.A
10. Sri Shihabudheen M.
11. Sri Janish P.A
12. Sri Sanjeev V

The following discussions and decisions were taken during the meeting held on 31-05-2023, at 7pm online via Googlemeet:

1. 2022-23 Action Plan Review & 2. 2023-24 Action Plan & Best Practices Workshop: It was decided to organise a workshop on Best Practices

2. NAAC "Margadharshi Scheme" and Collaboration: Decided to apply for NAAC Margadharshi Scheme and for possible academic Collaboration

or MOUs with other HEIs

c. SNGSC Learning Centre: Planned to organise Training Workshops on New framework for NAAC, NEPC, New curriculum, Research Methodology, Moodle LMS, etc for teachers and research students.

d. Add on / Certificate course: IQAC would co-ordinate to start bridge course of minimum 30 hours for all UG programmes and encourage all departments to start Add on / Certificate Courses

e. Take up projects with green campus initiatives including Solar for Energy, Green Auditing using agencies, Ramagiri Kota Protection Initiatives, etc.

f. Encourage students for preparation to face competitive exams

g. Monitor and strengthen the Tutorial system, feedback and Result analysis.

h. Encourage teachers to take up more research projects and upgrade existing PG departments to research centres

i. Acquire more facilities and infrastructure including College Buses, IQAC Conference room, students recreation centres, etc..

3. Scholar Support System: It was decided that the IQAC would take special attention to the issues of SC, ST and other socially challenged student and strengthen supports for their betterment. The IQAC along with SC ST cell would work together to identify their problems and provide required remediations.
4. AAA, AQAR and NIRF 2023: It was decided to entrust the CQAC for the data collection and preparation of AAA, AQAR and NIRF 2023 reports.

25/1-17/3