



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SREE NEELAKANTA GOVERNMENT SANSKRIT COLLEGE PATTAMBI
Name of the head of the Institution	Dr. Jothiraj M
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04662212223
Mobile no.	9846783400
Registered Email	sngscollege@gmail.com
Alternate Email	office@sngscollege.org
Address	Sree Neelakanta Government Sanskrit College Pattambi Mele Pattambi PO Palakkad
City/Town	Pattambi
State/UT	Kerala

Pincode	679306																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. H.K. Santhosh																		
Phone no/Alternate Phone no.	04662212223																		
Mobile no.	9037852621																		
Registered Email	santhoshhrishikesh@gmail.com																		
Alternate Email	santhoshhk@sngscollege.org																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="https://sngscollege.org/aqar-2018-19/">https://sngscollege.org/aqar-2018-19/</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://sngscollege.org/new514/">https://sngscollege.org/new514/</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.01</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	A	3.01	2012	10-Mar-2012	09-Mar-2017
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
2	A	3.01	2012	10-Mar-2012	09-Mar-2017														
<b>6. Date of Establishment of IQAC</b>	13-Dec-2005																		
<b>7. Internal Quality Assurance System</b>																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration			Number of participants/ beneficiaries															

Training Programme on taking online classes using bigbluebutton Jitsi Meet & OBS Studio	19-Mar-2020 1	73
Workshop on technological advancement in Research Methodology	14-Mar-2020 2	40
Zotero Training for Researchers and Teachers	21-Dec-2019 1	40
Orientation Programme on College website System Interface and Malayalam Unicode Typing for Non Teaching Staff	09-Aug-2019 1	22
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Invited and processed applications from the whole faculty of College, for Career Advancement Scheme. A Screening cum Evaluation Committee was formed to assess these applications and it chose the deserving faculty members for placement. Workshops and help desk functioned to complete the process. 2. Workshops and Orientation programmes were conducted to familiarize the newly implemented comprehensive Choice Based Syllabus and regulations for both UG and

PG Courses. Steps were taken to implement the recently introduced Audit Courses in the Collegiate level. Our College was selected as the Center of Excellence for Oriental Languages and was also allocated Rupees One Crore as annual plan fund. 3. Poetry Carnival was expanded to other South Indian languages as well. A poetry translation camp was held, incorporating the 21st century poets, critics and language experts from Tamil, Telugu, Kannada, Malayalam and Tulu. Such a facetoface discourse and poetry translation camp helped the poets immensely to understand the contemporary trends of poetry in respective languages. This effort was definitely a pioneering attempt to conceptualize the 21st century South Indian poetry. 4. Initiated steps to accomplish the alltime biggest infrastructural developments in the history of the College. The work on the new Science Block, spread in 1.25 lakhs sq.feet was completed. The fund was granted to actualize the biggest Indoor Stadium of Palakkad district in our campus. 5. In the backdrop of the Covid Pandemic situation, the Learning Management System (LMS), functioning under the auspices of the College IQAC, was expanded to the whole of Kerala. Three Massive Open Online Courses (MOOCs) were coordinated to train the faculties in Online teaching, to assist them in developing interactive econtent, as well as to handle virtual classes effectively. Besides, other online courses introducing the Library Reference Management System Software and Peer Reviewed Online Research Journal Publishing were conducted. Above 1600 faculty members from University, College and Higher Secondary levels had participated, in all these five courses combined, which is so far, the largest participation in a MOOC organized in the times of the Pandemic. A website has been launched exclusively, to offer training programmes of this sort.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
It was decided to expand the Poetry Carnival, the college's most important extension activity, to the national level.	Poetry Carnival was expanded to other South Indian languages as well. A poetry translation camp was held, incorporating the 21st century poets, critics and language experts from Tamil, Telugu, Kannada, Malayalam and Tulu. Such a facetoface discourse and poetry translation camp helped the poets immensely to understand the contemporary trends of poetry in respective languages. This effort was definitely a pioneering attempt to conceptualize the 21st century South Indian poetry.
It was decided to focus more on research and increase research publications	The Department of Zoology was also recognized as a research center. There were six publications from the Malayalam department alone. project award was also organized by the department of Malayalam .
It was decided to expand the activities of Learning Management and extend its services to other institutions and	Organized various training programs. A special website has been launched for this purpose . As the covid situation

<p>conduct training programs.</p>	<p>worsens it is imperative to design a working model for a hybrid learning methodology in our college. Also this attempt should contribute to the attempts made in this line all over the state.</p>
<p>It was decided to develop the college as a Center of Excellence for Oriental Language Studies in Kerala.</p>	<p>The College has been recognized by the Government as the Center of Excellence for Oriental Language Studies in Kerala. An amount of `1 crore has been sanctioned for the activities of the Center this year.</p>
<p>The requirements to complete the science block needs to be met. The inauguration of the science block has to be planned .As a part of infrastructural developments the hurdles in the starting of the work of indoor stadium has to be discussed both internally and also with higher authorities.</p>	<p>Fund of Rs. 1324400/ allotted for purchasing lab library furniture and books. Purchase completed</p>
<p>Best practice of this year is envisaged as an year for focusing on the local heritage which include protection of manuscripts and old magazines.Punnasseryneelakantasarma chair has to be established in connection with the center of excellence project for oriental languages..Digitalization of old magazines manuscriptsand documentation of local performing arts will be the important thing related with the several activities related with the project.</p>	<p>Digitization of more than 400 college manuscripts is underway. Punnassery Nambi Lecture Series and Foundation Day are celebrated every year. The Malayalam section has designed a portal that coordinates Malayalam research of various universities in India. Created a digital repository of old magazines. Vijnanachintamanis digitization activities started. Documentation of traditional art forms in the river banks of River Nila is underway. A Blueraay theater has been completed for the show. Both the departments are producing research publications. Preservation and digitization of palm leaves were initiated. The students were trained in this area. Students were trained to read ancient works and translate them to Devanagiri script. The Malayalam Research Journal Consortium has been launched to convert Malayalam academic research publications into online peer reviewed journals. Digital index of Malayalam school textbooks were prepared. Innovative projects were published in book form.</p>
<p><a href="#">View File</a></p>	

<p>14. Whether AQAR was placed before statutory body ?</p>	<p>Yes</p>
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Name of Statutory Body	Meeting Date
College Council	29-Dec-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Jul-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>In order to pace with the changes in the learning practices of the time and Institutional information management, College has introduced Learning and Information Management System this year. This system also functions as the virtual front office of the College which provides live response for queries. This online platform was designed and implemented using the internal resource of the college .It provides a space for online interaction among students, teachers and parents, and facilitates ICT enabled learning. As the college is placed in a rural area and majority of students are from distant villages, the time they can spent after the regular class hours is minimum. To get continuity in learning process, a platform where students can interact with themselves and with teachers in a class room ambience is essential.. The portal can be accessed by a mobile app and this enable the students to access the study materials at anytime and at any place. For this purpose College is running a dedicated server. Students and teachers are provided with Institutional ID and mobile application. Facilities include Virtual Classes, Video presentations, Study Materials, Model Examinations, Group Chat, Discussion Forum, Databases, System managed Grading and Evaluation, Glossary and e books. LMS is equipped with around fifty</p>

educational tools which are used for content transaction and evaluation. Most of the Continuous Evaluation processes are now being migrated to online and all administrative and other Institutional communications are also given through this platform. Development of E

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sree Neelakanta Govt. Sanskrit College being an affiliated college follows the syllabus prescribed by University of Calicut. While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. We try our level best to provide more than 180 days of teaching in a calendar year. Copies of the syllabus and timetable are made available to all students at the start of each semester. Special classes (if needs be) are engaged during vacation or off hours to compensate for the time lost in examination/evaluation. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. Amidst the Covid 19 pandemic which hit the end of the academic year, faculties employed blended learning approaches with asynchronous and synchronous (Gmeet, Zoom) platforms to cover the syllabus. Our college has already introduced the Learning management system with the available internal resources in order to make the curriculum delivery more holistic and effective. LMS delivers and manages all types of content, including video, courses, and documents which makes the classroom management for instructor-led training or a flipped classroom. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done transparently. Inter-personal skills are enhanced through Value Education. Various training programmes for Higher Secondary School teachers and PSC coaching were conducted by various departments through LMS. The ED club of campus was very active in conducting various training programmes and exhibitions of self made products by students. The effective curriculum delivery is done additionally by conducting industrial visits, field trips, and study tours. The College encourages its faculty members to participate in Orientation/Refresher Courses/ Workshops/ Seminars organized by the University so as to update their knowledge and to improve the teaching practices. Many teachers of the college have played an effective role in the framing of various aspects pertaining to the curriculum by forming part of various academic bodies in this academic year like Member of Syndicate, Board of studies in various universities at graduate and post graduate level and question paper setters. The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Library committee conducts meeting and takes appropriate decision regarding the requirement and procurement of books, journals, e-journals.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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PSC and Competitive Exams Coaching	Nil	01/10/2019	28	Government or private employment	Students competent for written exam oriented job opportunities
In Service training for Higher Secondary School Teachers Chemistry	Nil	11/10/2019	10	Strengthening of higher secondary education by providing excellent academic and research experience	Teachers adopt effective strategies for quality education
In Service training for Higher Secondary School Teachers Malayalam	Nil	11/10/2019	10	Strengthening of higher secondary education by providing excellent academic and research experience	Teachers adopt effective strategies for quality education

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Zoology	05/05/2020
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	185	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Organic Grower	28/09/2019	21
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships undertaken during the year



Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English History, Economics	107
BSc	Botany Zoology Physics Chemistry	136
BBA	BBA	50
BCom	BCom	60
MSc	Botany Zoology Chemistry	34
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Our college received structured feedback system for various stakeholders like students, alumni and parents. An online feedback system was collected from the outgoing students on the overall quality of the instruction, Infrastructure and facilities provided. The online feedback system is in the form a questionnaire which includes their opinion on various activities imparted by the college in creating social awareness, personality development and student character building. In addition, feedback about the infrastructural facilities is taken from the final year students at the end of the program for improving the lab facilities, if any. The feedback collected from students after being collated, statistically analyzed and tabulated, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. The parents of the students of this college are keen in the studies of their children. They take good care in giving creative and suitable feedback on the curriculum followed by the students. The Institution collects feedback from parents on the occasion of the annual PTA meetings well as in the Department-wise PTA meetings. In addition an online feedback format is formulated in the form of a questionnaire to analyze the ambience of the college and facilities, career orientation, extra reading demanded from the students, availability of text books and reference materials, flexibility of the syllabus, availability of e-resources and support for further studies. A self-appraisal is prepared by each teacher. The Principal and IQAC monitor intervene and address possible areas of improvement and evaluate these with each teacher, motivating her/him to look at specific areas where growth is needed. Efforts are made to motivate parents and alumni to process feedback forms on the College website. Evaluation of all college programmes with the respective stake-holders is conducted. Faculty members review the objectives and the conduct of the academic programs, possible changes, and the progress of the department in many areas during monthly meetings. Based on the consolidated feedback, the IQAC initiated steps to address the issues raised from the various stakeholders and to sustain those</p>

practices found beneficial. The student feedback regards syllabus was immediately reported to the members of BoS to incorporate and implement it in the syllabus.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Malayalam	50	3514	50

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	501	130	18	Nil	68

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
86	86	Nil	29	21	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is followed in the institution. Student profiles are categorized and maintained in the college office after the admission. Personal and educational details of individual students are maintained and updated by the mentors and tutors in their concerned departments. Regular interaction with the mentors help the students to be goal oriented. The students are motivated to identify their aptitude and needs to make a choice of subject for their further study. Mentors analyze the academic standards, socio- economic standards, parentage, the interests and achievements of the students. The Mentoring System has enhanced the student's confidence and equipped them to face the real world. Routine advice is provided to them on balancing of academic and personal responsibilities. Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Mentors) during the crucial stages of their academic, personal and intellectual development. Mentors meet their students of their batches in the first meeting and discuss general matters and make them at ease. They also meet students after the 1st and 2nd semester examinations and discuss their performance and comfort level. Mentors also counsel the students with difficulty in adjusting to the environment. The responsibility of each mentor extends to the entire three years for the batch. The bio data furnished by the students enable the mentors to classify the capabilities, interests and requirements of the students. They address the needs of the students with the help of the counselors if necessary. The students enrolled in this institution are mostly from rural areas belonging to socially and economically backward class. Many of their educational and health issues are sought out by the mentors. Awareness about personal hygiene, health, education, scholarships etc are provided by the mentors to the students. Students with family issues are given counseling to help them equip and solve the issues. Psychological issues seen in students are also well addressed by the mentor and if necessary referred to

external sources with the permission of the parents. In special cases parents are also given counseling to adjust themselves with the changing situations of their wards.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
630	86	1:7

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
86	86	Nill	6	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	SUMAYYA.S.S	Assistant Professor	BEST POSTER PRESENTATION AWARD BY INDIAN SCIENCE CONGRESS 2019
2019	SIVAKUMAR.A	Assistant Professor	MEMBER- INSTITUTE OF COST ACCOUNTANT OF INDIA(NATIONAL AWARD)
2019	SIVAKUMAR.A	Assistant Professor	ELITE MEDAL-SWAYAM IN COST ACCOUNTING (NATIONAL AWARD)

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Nill	4	30/03/2020	31/05/2020
MCom	Nill	4	30/03/2020	31/05/2020
MA	Nill	4	30/03/2020	31/05/2020
BSc	Nill	6	18/03/2020	30/04/2020
BCom	Nill	6	18/03/2020	30/04/2020
BBA	Nill	6	18/03/2020	30/04/2020
BA	Nill	6	18/03/2020	30/04/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Calicut and so the evaluation norms of the university are followed. The university has adopted major reforms in evaluation by introducing Credit based grading system and the institution has adopted the same. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Components with percentage of marks of Internal Evaluation of Theory Courses are- Test paper 40, Assignment 20, Seminar 20 and Class room participation based on attendance 20. For practical courses - Record 60 and lab involvement 40 as far as internal is concerned. A major change with the introduction of new syllabus in 2019 is the introduction of Audit course. Ability Enhancement course/Audit course is mandatory as per the directions from the Regulatory authorities like UGC, Supreme Court. These courses are mandatory for a program but not counted for the calculation of SGPA or CGPA. There is one Audit course each in the first four semesters. These courses are not meant for class room study. Course materials are provided to the students by the co coordinators and model internal examinations (online and offline) are conducted. The students can attain only pass (Grade P) for these courses. At the end of each semester there is an examination conducted by the college from a pool of questions (Question Bank) set by the University. An awareness about the internal examination is given to the parents and students in the orientation program soon after their admission to college and it is reinforced in the departmental parent teacher meetings. Continuous internal examination reforms are conducted at the university level. Academic activities in connection with internal evaluation are conducted as per the guidelines of the university. Two internal examinations are conducted in each semester. These students who fail to attend the internal examinations are given supplementary internal examination. The retest is conducted to provide opportunity for those who have to improve their scores. Proper weightage as per university guidelines is given to assignment/seminar, testpaper and attendance. For practical courses - Record 60 and lab involvement 40 as far as internal is concerned. To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester are notified on the notice board at least one week before the commencement of external examination. The course teacher maintains the academic record of each student registered for the course. It is forwarded to the University by the college Principal after obtaining the signature of both course teacher and Head of the Department. The internal marks and attendance progress certificate are timely uploaded to the university portal at the end of the semester. Before uploading the marks to the university portal students are given provision to verify the internal marks and address their grievances at the department and college level. Grievance redressal committee at the college level comprises of student adviser, two senior teachers, two staff council members (one shall be elected member) and elected representative of students (College Union Chairperson ) as members and Principal as Chairman. Project: Every student of a UG degree program has to work on a project of 2 credits under the supervision of a faculty member. Open courses: There is one open course in core subjects in the fifth semester. The open course is open to all the students in the institution except the students in the parent department. The students can select that course from any other department in the institution. Each department decides the open course from a pool of three courses offered by the University. Total credit allotted for open course is 3 and the hours allotted is 3.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the University of Calicut and so the evaluation norms of the university are followed. The university has adopted major reforms in evaluation by introducing Credit based grading system and the institution has adopted the same. The college has adopted a method of assessing the

academic performance of the students on a continuous basis. Components with percentage of marks of Internal Evaluation of Theory Courses are- Test paper 40, Assignment 20, Seminar 20 and Class room participation based on attendance 20. For practical courses - Record 60 and lab involvement 40 as far as internal is concerned. A major change with the introduction of new syllabus in 2019 is the introduction of Audit course. Ability Enhancement course/Audit course is mandatory as per the directions from the Regulatory authorities like UGC, Supreme Court. These courses are mandatory for a program but not counted for the calculation of SGPA or CGPA. There is one Audit course each in the first four semesters. These courses are not meant for class room study. Course materials are provided to the students by the co coordinators and model internal examinations (online and offline) are conducted. The students can attain only pass (Grade P) for these courses. At the end of each semester there is an examination conducted by the college from a pool of questions (Question Bank) set by the University. An awareness about the internal examination is given to the parents and students in the orientation program soon after their admission to college and it is reinforced in the departmental parent teacher meetings. Continuous internal examination reforms are conducted at the university level. Academic activities in connection with internal evaluation are conducted as per the guidelines of the university. Two internal examinations are conducted in each semester. These students who fail to attend the internal examinations are given supplementary internal examination. The retest is conducted to provide opportunity for those who have to improve their scores. Proper weightage as per university guidelines is given to assignment/seminar, testpaper and attendance. For practical courses - Record 60 and lab involvement 40 as far as internal is concerned. To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester are notified on the notice board at least one week before the commencement of external examination. The course teacher maintains the academic record of each student registered for the course. It is forwarded to the University by the college Principal after obtaining the signature of both course teacher and Head of the Department. The internal marks and attendance progress certificate are timely uploaded to the university portal at the end of the semester. Before uploading the marks to the university portal students are given provision to verify the internal marks and address their grievances at the department and college level. Grievance redressal committee at the college level comprises of student adviser, two senior teachers, two staff council members (one shall be elected member) and elected representative of students (College Union Chairperson ) as members and Principal as Chairman. Project: Every student of a UG degree program has to work on a project of 2 credits under the supervision of a faculty member. Open courses: There is one open course in core subjects in the fifth semester. The open course is open to all the students in the institution except the students in the parent department. The students can select that course from any other department in the institution. Each department decides the open course from a pool of three courses offered by the University. Total credit allotted for open course is 3 and the hours allotted is 3.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sngscollege.org/profile/courses/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage

			final year examination	examination	
BAML	BA	Malayalam	48	48	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sngscollege.org/feedback/students-feedback/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	CSIR	5.5	0.96
Major Projects	1095	KSCSTE	16.82	4.88
Students Research Projects (Other than compulsory by the University)	365	KSCSTE	0.1	0
Students Research Projects (Other than compulsory by the University)	365	KSCSTE	0.1	0
Any Other (Specify)	365	DIRECTORATE OF COLLEGIATE EDUCATION, KERALA	5	3.4
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
EQUIPMENT TRAINING	DEPARTMENT OF CHEMISTRY	16/10/2019
ELECTROCHEMICAL WORK STATION DEMONSTRATION	DEPARTMENT OF CHEMISTRY	23/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
National Seminar on "Chemistry:	Vijayasree Haridas	SNGS College Pattambi	22/11/2019	Best paper Award

Past, Present and Future" organized by the Postgraduate and Research Department of Chemistry				
All India Level Vakyartha vichara Contest	Sruthi M M	Government Sanskrit college Tripunithura	29/12/2019	2nd prizeVedantha
All India Level Vakyartha vichara Contest	Sooryarag P	Government Sanskrit college Tripunithura	29/12/2019	1st prize in Jyothisha
All India Level Vakyartha vichara Contest	Sreeshma K P	Government Sanskrit college Tripunithura	29/12/2019	1st Prize in Sanskrit sahitya and Best Performer of the Sastrasadas
108 th Indian Science Congress	Sumayya S S	Govt. of India	07/01/2020	Best poster presentation
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
FIST INSTRUMENTATION ROOM	DEPARTMENT OF CHEMISTRY	INSTRUMENTS FROM FIST, DST, INDIA	FIST, DST	INSTRUMENTATION SUPPORT	30/08/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Malayalam	6
Department of Chemistry	2
Department of Sanskrit	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of	8	1.2

Chemistry			
International	Department of Botany	5	1
International	Department of English	2	0
International	Department of Maths	3	0
International	Department of Statistics	1	0.89
International	Department of Physics	1	2.7
International	Department of Commerce	4	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Chemistry	3
Department of Hindi	1
Dept of Malayalam	2
Department of Physics	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Visible light active ZnO-g-C3N4 photocatalyst for dye pollutant degradation	M. Shemeena, N.N. Binitha	Materials Today: Proceedings	2020	0	Department of Chemistry, SreeNeelakanta Government Sanskrit College (Affiliated to University of Calicut), Pattambi, Palakkad 679306, Kerala, India	2
Photocatalytic degradation	KC Remani, NN Binitha	Materials Today: Pro	2020	0	Department of	2



of norfloxacin under UV, visible and solar light using ceria nano particles		ceedings			Chemistry, SreeNeelakanta Government Sanskrit College (Affiliated to University of Calicut), Pattambi, Palakkad 679306, Kerala, India	
Graphene preparation by jaggery assisted ball-milling of graphite for the adsorption of Cr (VI)	KS Suvarna, NN Binitha	Materials Today: Proceedings	2020	0	Department of Chemistry, SreeNeelakanta Government Sanskrit College (Affiliated to University of Calicut), Pattambi, Palakkad 679306, Kerala, India	2
Lithium silicate based catalysts prepared using arecanut husk ash for biodiesel production from used cooking oil	V. Vinu, N.N. Binitha	Materials Today: Proceedings	2020	0	Department of Chemistry SreeNeelakanta Government Sanskrit College, Pattambi, Palakkad 679306, Kerala, India	2
Green production of biodiesel over waste borosilicate glass derived	V Vadery, SK Cherikkallinmel, RM Ramakrishnan, S Sugunan, BN	Renewable Energy	2019	0	Department of Chemistry, Sree Neelakanta Government Sanskrit	7

catalyst and the process up-gradation in pilot scale	Narayanan				College Pattambi, Palakkad 679306, Kerala, India	
Sunlight-assisted oxidative degradation of cefixime antibiotic from aqueous medium using TiO <sub>2</sub> /nitrogen doped holey graphene nanocomposite as a high performance photocatalyst	C Shaniba, M Akbar, K Ramseena, P Raveendran, BN Narayanan, Resmi M Ramakrishnan	Journal of Environmental Chemical Engineering	2020	0	Department of Chemistry, Sree Neelakanta Govt. Sanskrit College, Pattambi, Affiliated to University of Calicut, Kerala, 679 306, India	9
A facile synthesis of clay-graphene oxide nanocomposite catalysts for solvent free multi component Biginelli reaction	Divya P. Narayanan, Anila Gopalakrishnan, Zahira Yaakob, Sankaran Sugunan, Binitha N. Narayanan	Arabian Journal of Chemistry	2020	0	Department of Chemistry, Sree Neelakanta Government Sanskrit College Pattambi (Affiliated to University of Calicut), Palakkad 679306, Kerala, India	20
Polymer supported bromoderivatives of 2-pyrrolidone: an efficient reagent for the microwave assisted conversion	Anjaly Mathew, Beena Mathew, Ebey P Koshy	SN Applied Sciences	2020	0	Department of Chemistry, Sree Neelakanta Govt. Sanskrit College, Pattambi, Palakkad, Kerala,	Nil

of trans-cinnamic acid to trans-?-bromostyrene					679306, India	
Phytochemical, HPLC and FTIR analysis of methanolic extract from Gracilaria adurata (C Agardh) J Agardh	SS Sumayya, AS Lubaina, K Murugan	Journal Of Drug Delivery And Therapeutics	2020	0	Department of Botany, Sree Neelakanta Govt. Sanskrit College, Pattambi	Nil
Screening of in vitro antiviral activity of purified terpenoid extracts of selected seaweeds against chikungunya virus	Sumayya S S, Lubaina A S and K Murugan	International Journal of Pharmaceutical Sciences and Drug research	2020	0	Department of Botany, Sree Neelakanta Govt. Sanskrit College, Pattambi	Nil

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Visible light active ZnO-g-C <sub>3</sub> N <sub>4</sub> photocatalyst for dye pollutant degradation	M. Shemeena, N.N. Binitha	Materials Today: Proceedings	2020	9	2	Department of Chemistry, SreeNeelakanta Government Sanskrit College (Affiliated to University of Calicut), Pattambi, Palakkad

679306,  
Kerala,  
India

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	29	109	52	4
Presented papers	11	16	4	Nil
Resource persons	2	20	4	1

[View File](#)

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SAKSHAM-2020 Oil and Gas Conservation Mass Awareness Campaign with the theme for this year is "Save environment by judicious use of fuel"	Bhoomitrasena and BPCL, Kochi, 4th -5th February, 2020	5	250
Participation in surveys in conserved areas.	Dr. Maju T T, Assistant Professor of Dept. of Botany, Coordinator of Bhoomitrasena Club, SNGS College participated in the Odonate	1	Nil
World Environment Day : awareness programme by planting fruit trees in our campus on June 13, 2019.	Nature Club, Bhoomitra Sena, ECON Club, Science Club	20	300
Talk by Dr. Suresh V, Assistant Professor of Botany, Govt. of Victoria, Palakkad, on "Women in Science" and Quiz for students	Science club, Department of Botany and PTA, SNGS College Pattambi on 3rd March 2020	15	250
Science Day	Science club,	15	120

Celebration:	Department of Botany and PTA, SNGS College Pattambi on 28th February 2020		
Solar eclipse watch 2019	was jointed organised by science club, NSS and NCC on 26th December 2019 at SNGS College NSS annual camp, Kodumunda Govt LP School	5	100
Energy Conservation Pledge	Science club and econ club, on 13th December 2019 in connection with National Energy conservation day	5	250
A preparatory workshop	Regional Science Centre-Kozhikode, Breakthrough Science Society and Science Club SNGS College-Pattambi on 28th November 2019.	8	250
Blood Donation Camp	Dept. of Arabic	3	150
Awareness programme on "WETLAND CONSERVATION"	Science club, Bhoomitrasena Club, Encon Club, Department of Botany, National Service Scheme on 14th October 2019. This programme was part of the project "Eco-restoration of Ponnani Kole Wetlands through community participation" implemented by the Dep	15	200

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Sanitizer Preparation	Letter of Recognition from Pattambi Municipality	Pattambi Municipality	100

Sanitizer Preparation	Letter of Recognition from Hon. Pattambi MLA	Hon. MLA of Pattambi	100
MLA's Excellence Award	MLA's Excellence Award	Hon. Pattambi MLA	50
Chief Ministers Scholarship	Scholarship	Chief Minister, Kerala	1
Best Senior Wing Cadet of 28 K Bn NCC	Best Senior Wing Cadet of 28 K Bn NCC	NCC	1
Placement in Indian Army	Placement in Indian Army	Indian Army	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swach Bharath	NCC	Cleaning of Taluk Hospital and Railway station	1	140
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Joint Publication	Dr. S. Sugunan, CUSAT	None	365
Joint Publication	Prof. Dr. Zahira Yaakob, National University of Malaysia	None	365
Joint Publication	Prof. Dr. P. Raveendran, Calicut Univeristy	None	365
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
499.27	426.52

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.16.05.001	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	70179	14679103	2414	654223	72593	15333326
Reference Books	5213	1064161	110	106501	5323	1170662
e-Books	Nil	Nil	160622	Nil	160622	Nil
Journals	1	Nil	Nil	Nil	1	Nil
e-Journals	Nil	Nil	13500	18570	13500	18570
Digital Database	2	Nil	Nil	Nil	2	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	75392	Nil	2524	Nil	77916	Nil
Weeding (hard & soft)	Nil	Nil	1212	7651	1212	7651
Others (specify)	339	Nil	Nil	Nil	339	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Ajaykumar. A. P	Testing of hypothesis	LMS	29/10/2019
Dr.P.K.PRATHIBHA	Eedgaah	LMS	18/12/2019
Raseena K K	Overview of econometrics	LMS	19/11/2019
Sandhya K P	Terms of trade	LMS	16/12/2019
Jameela K	Kaldors model of growth	LMS	23/10/2019
HARIDASAN V	MODERN INDIAN HISTORY	LMS	11/11/2019
Dr. SUDHEERKUMAR P	MODULE 3	LMS	10/12/2019
Dr. Abdul Rasheed VT	Apterygota	LMS	24/09/2019
Prasant C M	Lethal Genes	LMS	26/09/2019
Dr.Rajesh P N	Monopolistic competition	LMS	03/02/2020

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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	142	4	74	1	1	11	51	10	75
Added	4	0	0	0	0	0	4	0	0
Total	146	4	74	1	1	11	55	10	75

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LMS	<a href="https://sngscollege.org/lms/login/index.php">https://sngscollege.org/lms/login/index.php</a>
Youtube Channel	<a href="https://www.youtube.com/channel/UCapPhWzqhp6NzqCtcA7G5mA">https://www.youtube.com/channel/UCapPhWzqhp6NzqCtcA7G5mA</a>



Youtube Channel	<a href="https://www.youtube.com/watch?v=zb4LzTfu0gs">https://www.youtube.com/watch?v=zb4LzTfu0gs</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=1vHMPySiOA0">https://www.youtube.com/watch?v=1vHMPySiOA0</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=ROZAFmz46o">https://www.youtube.com/watch?v=ROZAFmz46o</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=1YI8uT-94Tw">https://www.youtube.com/watch?v=1YI8uT-94Tw</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=T3Y2VVl9kXY">https://www.youtube.com/watch?v=T3Y2VVl9kXY</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=ApiAmScJ8gQ">https://www.youtube.com/watch?v=ApiAmScJ8gQ</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=MTBgt8uLxPg">https://www.youtube.com/watch?v=MTBgt8uLxPg</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=ZhpqOo0192c">https://www.youtube.com/watch?v=ZhpqOo0192c</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=u7to82wsYIQ">https://www.youtube.com/watch?v=u7to82wsYIQ</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=8_iemfXfDyY">https://www.youtube.com/watch?v=8_iemfXfDyY</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=DyqOuKFk4Zw">https://www.youtube.com/watch?v=DyqOuKFk4Zw</a>
Youtube Channel	<a href="https://www.youtube.com/watch?v=i2mGa91Eg7g">https://www.youtube.com/watch?v=i2mGa91Eg7g</a>
Youtube Channel	<a href="https://www.youtube.com/channel/UCsI6i3sw59d1KbOwUTC6Q3g">https://www.youtube.com/channel/UCsI6i3sw59d1KbOwUTC6Q3g</a>
You tube Channel	<a href="https://www.youtube.com/channel/UCT-SbbwFi5cHNpyyC4I7jIw">https://www.youtube.com/channel/UCT-SbbwFi5cHNpyyC4I7jIw</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10.27	10.27	489	416.25

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is in possession of large physical academic and support facilities. There is an established policy and clear guidelines for the maintenance and utilization of the facilities. • The general planning of the college is supervised by a high power planning committee. The purchases are done according to the decisions of the purchase committee. The committee ensures that transparency and economy is assured in the purchases. For this state purchase manual and financial code is strictly followed. The digital solutions like e-tendering are also utilized for ensuring speedy, efficient and transparent procurements. • The maintenance of the facilities are ensured through the participatory and coordinated functioning of all departments under the guidance of the various committees and with the aid of the supporting staff. • The Building committee ensures the timely repair works of the buildings and infrastructure. Allocation of funds for the maintenance of the infrastructure of the college is earmarked in the plan fund of the college by the directorate of collegiate education. Additional funds are mobilized from the PTA, Alumni and from other public sources. The state Public Works Department is assigned the technical supervision of the works. • Lab equipment are maintained by the respective departments Necessary repair works are managed by the supporting staff of the institution. Emergency repairs, if any, are undertaken with the help of PTA . • Student and faculty support is another resource for the maintenance of the college facilities. NCC and NSS undertake necessary campus cleaning and beautification. A college beautification committee is monitoring the general beautification works. The faculty also assist the initiatives by motivating students and working together with them • Computer lab in the college which is frequented by the students for various service is well maintained with the generous financial assistance from College Development Council as well as PTA. It also operates with a substantial self generated financial resources. •A library committee under the guidance of the college librarian is committed to improving and updating the available library facilities. The library improvement is well supported by the work of faculty members and students. • Sports equipments for players are provided. The infrastructure is maintained with the help of faculty members and students. • Sports equipmentst are purchased each year using the sports fee collected from the students during admission and the Athletic fund reserved for the purpose. The state government also contributes substantially towards this purpose. • There is also an effective yearly audit system to check the furniture, lab equipments , ICT tools, and other stock in the college. • The quality and performance of the infrastructure is ensured with the help of external quality assurance agencies like KELTRON, state PWD etc. • The maintenance of the hostel facilities are generally supported by student initiatives. There is also strong assistance from the part of Alumni organisations and peoples representatives.

<https://sngscollege.org/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			

a) National	VARIOUS	373	2894219
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SSP	07/08/2019	130	GOVERNMENT OF KERALA
WWS	07/08/2019	90	GOVERNMENT OF KERALA
ASAP	04/09/2019	74	GOVERNMENT OF KERALA
JEEVANI MENTAL HEALTH PROJECT	10/10/2019	1500	GOVERNMENT OF KERALA
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NET-JRF COACHING	175	Nil	Nil	Nil
2020	COACHING FOR ASSISTANT PROFESSOR POST BY KERALA PSC	393	Nil	Nil	Nil
2019	Orientation programme for the Degree Students	300	Nil	Nil	Nil
2019	Orientation programme for the B.Com/BBA Degree Students	256	Nil	Nil	Nil
2020	"Explore" a programme organized by the Govt. VHSS Koppam	216	Nil	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
MEGA JOB FAIR (VARIOUS COMPANIES) OPEN CAMPUS DRIVE	430	116	NIL	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	254	Various B. A/B.Sc/BBA/B .Com,M.A and M.Sc.Courses	From Various Arts, Scienc, Commerce Departments	Various Central Universities, University Centres, Colleges and Training Colleges	254

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	46
SET	4
Any Other	19

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
C-ZONE FOOTBALL	UNIVERSITY	350
C-ZONE CRICKET	UNIVERSITY	350
INTER-ZONE RUGBY (MEN)	UNIVERSITY	150

INTER-ZONE WOMENS CRICKET COMPETITION	UNIVERSITY	250
CALICUT UNIVERSITY FOLK FESTIVAL (CUFF)	UNIVERSITY	1350
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	3rd place	National	1	Nil	PTARAECR57	SARANYA DAS KS
2019	Participated in in all India inter -University competition( University Team member) Won 1 gold, 1 silver, 1 bronze medal	National	1	Nil	PTASMCM001	Abdulm Haq
2019	Gold medal (State championship) , Gold (in terzone), National participation	National	1	Nil	PTASAMAR42	Rinu Franklin
2019	National participationWushu (men)	National	1	Nil	PTASAECR47	Hashim K. V.
2019	Bronze ( Interzone)	National	1	Nil	PTATADER49	Vishnu K. S.
2019	Bronze ( Interzone)	National	1	Nil	PTARMAR29	Rejoy P. A.
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

An elected Students Union is representing the student community in the various academic and administrative bodies /committees of the institution. Elected Student representatives are members of statutory bodies of the college. Students are in the lead role of many of the clubs and activities functioning

in the college. This assures a student-centered academic and administrative atmosphere in the campus. Even though the activities in the campus by Students was interrupted by the spread of COVID-19, many students volunteered themselves to help support Covid Patients when the Newly constructed Science block building was converted into a CFLTC.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

1578

5.4.3 – Alumni contribution during the year (in Rupees) :

83400

5.4.4 – Meetings/activities organized by Alumni Association :

One Meeting was conducted.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Administrative participation and decentralization are in tune with academic administration. This is being achieved by an effective and harmonious coordination and participatory management of the institution. An excellent example is the participation of each and every faculty of the college with office staff in new students admission every year. Ever since the downloading of CAP allotment of students for various programs in the college by the University, verification of their eligibility certificates, till the recording of their names in the nominal rolls, scrutinizing scholarship application of the students and all student support programs this participatory interference of teaching community is visible. For effective implementation of this participation every year we tend to make innovations in this regard. Towards this end, the administration of the college appoints efficient admission committees for UG and PG Separately as well as special help desks special help desks in the college premises at each department, and arranged online support of e submission of applications for various essential certificates for admission purpose. This has supported candidates who failed to produce the same and they were supposed to visit other private centres for e services. From Admission to exams, at regular intervals, communications are taking place between the administrative office staff and Faculty members of the department. Every section in the office has a direct access with every members of the faculty, every committee has a worksharing policy informally between them, the details of committees and convenors made available to the concerned seats in the office. They directly contact the faculty member concerned and get the work done. For effective implementation of this participation every year we tend to make innovations in this regard. Towards this end, the administration of the college arranged special help desks in the college premises at each department, and arranged online support of e submission of applications for various essential certificates for admission purpose. 2. Participatory management is also following in organizing community extension activities. The service rendered by NCC and NSS in the participatory management scenario of extension activities are the prime example of its kind. In any

emergency situation N C C cadets and NSS volunteers are made available for many a kind of off campus services .The flood crises in Kerala during 2019 was addressed by these two agencies with a great amount of confidence and effectiveness. co-ordinated the participation of all faculty members,The COVID emergency appeared by the end of this academic year was a first experience to the new generation and the middle aged alike. primary precautions were initiated by preparing sanitizers by the science department especially chemistry department and NCC and NSS volunteers have wholeheartedly participated in it. Since then not any official directions were given to the college by government. it was an immediate response of college to the community services. sanitizers were distributed to residents of municipal area free of cost and made awareness campaign among them regarding the COVID Health security

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission to the different programs have managed by the University directly through CAP (Centralized admission portal). It ensures all type of reservations for various sections of the society as per norms and at par with directions of UGC , Govt. of India, and Government of Kerala Even though there is not a turn out foreign students , provisions are there as well as special reservation is available to accommodate tribal society of Lakshaha dweep apart from ST reservation policy of the government of kerala and Govt. f India.
Research and Development	We have received a research fund of Rs 624000/- for students and major research projects alone under various heads and awarding agency. lbest research paper awards bagged by a PG student of the college. Best poster paper presentation by one of the faculty of the college. three awards were bagged by 3 students of the college by all inda vakyartha vichara contest. 8 PhD awarded under the research guide faculty of the college. 7 papers published by the faculty members of the college with various impact factors .The research activities are monitored and motivated by research committee. 20 citations were achieved by published works of the teachers and students of the college.211 teacher engaged events were participated by 1450 student participations. The community living of teachers and

students are Highly revered by the college administration in such a way is the good example of extension promotion initiative of the college.

#### Teaching and Learning

The demand ratio of this year is 57:1, and hence the teaching community is aware of their professional responsibility towards the student community residing in a vast geographical area. Out of 86 full time teachers 31 are having PhD imparting teaching to 630 students on the roll. All of them using ICT enabled teaching and teachers are monitored by the students. Reviews of students are a path shower for further improvement delivery of knowledge. College council at its regular meetings takes the stock of development of teaching learning process and takes initiatives to improve its quality. PTA monitors the teaching learning process of the college in open class PTA forums at department level. The general overview developed in the class PTA meetings improves the professionalism of teachers at micro level. The various training programs and orientation programs as well as the refresher and short term courses are hailed by the teacher as apart of their their professional development is highly supplementing the teaching learning process. The LMS platform of the college has benchmarked the content delivery mechanism more intact and more effective, With all limitations as the institution is only an affiliated institution under a University, regarding framing program curriculum designing, and syllabus framing, the college has taken its better pain and participation as BoS members ,Academic council members and senate members from the institution have marked the their role in curriculum development. Though this is some what indirect this cannot be undermined since the curriculum delivery in UG programs in colleges are providing backbone support to the PG and Research studies at University level for students This must be taken into account. the college has a mechanism for effective, documented curriculum delivery. .Further the PG Programs in Sanskrit, Malayalam, Commerce, Chemistry, Botany Zoology are more effective in this college as a



government College than a University, Since the faculty ratio of teachers and PG Students and direct contact teaching hours are more in colleges than in University. It enriches students , For an active participation in such a way the content delivery frame work the curriculum has being indirectly developed.

Curriculum Development

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Examination and Evaluation

LMS based online examination and evaluation are undertaken in this year as well. Evaluation process by means of both continuous and end semester as Model exams are regularly and essentially carrying out.

Library, ICT and Physical Infrastructure / Instrumentation

This year the equipments worth of Rs 115.049 lakhs are additionally added to assets of the college. A total of Rs 499.27 lakhs was allocated to the college from the budget share of the state for augmenting the infrastructure of the college . From which utilized Rs 426.52 lakhs . A total stock of entries in the library was 151126 in the previous year which is worth of a total of Rs15885644/-..This year added to

this collection, 2414 text books,110 reference books,160622 E-books, 13500 E-journals. Of which 2524 entries automated.. A total sum of Rs 786945?-utilized for acquiring these new collections.

**Human Resource Management**

The recruitment process of faculty at entry level is managed by Kerala Public service commission at state level. The home station sought by the incumbents have a priority for being the part of the institution in continuity at the college at a minimum of 3 years. some of the departments of the college such as Malayalam , Sanskrit, Chemistry and Botany have an opportunity of getting and exchanging the best faculty from and to other senior colleges of the state. It has enriched the academic milieu of the college at its best throughout. At the same time the same scenario is Detrimental to the fact that we have to loose some of them to share with other senior colleges of the district, such as Govt. Victoria college palakkad and Govt. College , Chittur. But the Learning Management System maintained by the college has sustained the service of the best faculty at any point of time who served the college by archiving their knowledge production for make it use of the ongoing and coming batches of students for various programs.such a digital platform is overcoming all such inevitable hurdles of HRD management of the College. Moreover that all research department of the college have effectively managing utilizing their research scholars for introducing the frontier disciplines which are interdisciplinary in manner to the young budding PG students to evolve out of them best researchers and faculty for the future. The College staff council represented by all HoDs and nominated exceptionally expert teachers of the college give direction and manages the full utility of the potential of the Faculty of the college for academic enrichment of the college

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Administration	All communication from the college to the Department of Collegiate education, Higher education Department and the

Government of Kerala are now through the DDFS (Digital Document File System). This e-grovnance system reduces the use of paper for communication or files works and also helps in hassle free timely processing/tracking of the files with higher administration authorities. This helps all documents of files to be scanned, uploaded on the DDFS web portal while hard / paper copy are retained at the college unless required to be send. It's easily accessible by authorized personnel, secure and auditable.

Planning and Development

The planning and infrastructure development involves committees nominated by the College council and headed by the Principal. The head of departments submit proposals to the planning and Purchase committees which are checked and scrutinized before forwarding to the Department of Collegiate Education (DCE), Govt. of Kerala. All such proposals are intimated and processed online through the e-governance portal hosted by the DCE. The portal supports uploading proposal including supporting document and validation of proposal thus helps in reducing delay in processing and sanctioning funds. Another e-governance portal routinely used by the College for settlement of supply order bills and claim settlement by the Principal, the Drawing and Disbursing Officer (DDO) is Bill Information and Management System (BiMS). The e-bills are prepared and submitted online to the treasury using this portals and approved for distribution via BiMS.

Finance and Accounts

The e-governance portal Service and Payroll Administrative Repository for Kerala (SPARK) handles all the salary and service related details of all the staff in our college along with the other employees of the government of Kerala. SPARK system is monitored and handled by the Accountant Generals (AGs) Office. All finance services including salary accounts, drawing, disbursing, tax collection, deduction, etc are exclusively done digitally now through SPARK.

Student Admission and Support

Our College is affiliated to the University of Calicut and hence the admission process is centrally monitored by University through the

Centralised Admission Process (CAP) web portal managed by the Directorate of Admission (DoA). Students from around the globe can register, pay fees, upload certificate, select Programmes/courses and receive allotment according to their merit through this portal. There are separate portal for UG and PG admissions. The portal can handle the allotment based on merit and reservation category. It also provides students with online support and addresses issues related admission. Our college only students allotted through this portal. The admitted student's details are uploaded by the admission committee through this portal. The portal thus serves to admit all candidates from various parts of the whole state and outside the state through this single window system ensuring transparency in the process of admission. Students are also supported by the National Scholarship portal of the Department of Collegiate education, Kerala. Application submission, selection and fund transfers are serviced through this portal.

**Examination**

The Pareeksha Bhavan of the University of Calicut uses an examination portal to serve the students need to register for University exams, pay fees online, communicate time tables, issues hall tickets and publishes results. It handles the selection of courses during registration, uploading of internal marks and publishing of results/marks sheets. Internal examination are now also conducted online through our Learning management system (LMS) hosted on our college website. Our LMS is MOODLE based and capable of handling various types of evolution methods including Objective or multiple choice question, descriptive and assignments along with other teaching - learning tools that can be evaluated and graded online.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2020	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	21	13/05/2019	11/03/2020	12
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
87	Nil	42	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Accident Insurance, State General Insurance, GPF, Medisep, College Co operative store	Accident Insurance, State General Insurance, GPF, Medisep	subsidised canteen facility, Medical aid, College Co operative store, General Insurance Scheme

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal stock verification is done every year All expenses incurred using the funds received from UGC RUSA KIIIFB Planning Board State Government etc. will be subject to external audit. PTA accounts are subject to internal audit every year and the audit report is approved by the Annual General Body. Annual proposals are collected from the respective departments and submitted to the Government at the beginning of each financial year. The available funds will be allocated to the departments as per the decision of the College Council. The College Council, IQAC, Planning board, Purchase committee and other concerned committees monitor and manage available financial resources. The Government will be informed of the progress of the utilization of funds on a monthly basis. Every year registers, books of accounts, plan fund statements, stock registers and salary leave registers will be subjected to external auditing.

The AG audit, financial audit and DCE audit are conducted every year. If there are audit objections, they are resolved from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA Fund	1500440	various activities
No file uploaded.		

6.4.3 – Total corpus fund generated

48810333

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	DCE, Finance, Chartered Accountants and AG	Yes	Internal Committies

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA is the liveware of the college. Its role in the overall development of the college is worthy of special mention. Our PTA is providing financial assistance to the office, union activities and National Service Schemes as and when necessary. PTA has appointed two instructors in computer labs. The PTA offered all kinds of assistance in putting the Learning Management System on track. In order to improve the intellectual investment, the PTA has given financial assistance to the library so as to subscribe new journal and continue the existing ones. The body was also creatively involved in all activities of the college like the Association days, Arts day etc.

6.5.3 – Development programmes for support staff (at least three)

The Flair project is designed to enhance the teaching and research capacity of newly appointed teachers and to train them internationally. IMG provides regular training in capacity building for new non-teaching staff entering the service. Various in-service trainings are conducted from time to time for in-service teachers and office staff. IQAC conducts training for office staff on Malayalam typing in Unicode and on running the front help desk on the college website

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiates for promoting research and starting new research centres. 2. Development of Institution Information management system. 3. Development of Infra structure facilities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit

No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Zotero Training for Researchers and Teachers	21/12/2019	21/12/2019	21/12/2019	40
2019	Orientation Programme on College website System Interface and Malayalam Unicode Typing for Non Teaching Staff	09/08/2019	09/08/2019	09/08/2019	22
2020	Workshop on technological advancement in Research Methodology	14/02/2020	14/02/2020	15/02/2020	40
2020	Training Programme on taking online classes using bigbluebutton Jitsi Meet OBS Studio	19/03/2020	19/03/2020	19/03/2020	73

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
An Awareness programme -Transgender Issues and Rights'	01/11/2019	01/11/2019	200	30
Talk by Dr. Suresh V,	03/03/2020	03/03/2020	220	45

Assistant Professor of Botany, Govt. of Victoria, Palakkad, on "Women in Science" and Quiz for students				
Talk on 'Gender Discrimination, Gender Status and Gender Justice'	29/11/2019	29/11/2019	166	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Institution has a clear vision on making an environmental friendly campus where we are all committed to protect the nature. In fact such a decision has been made based on two aspects - first one being the geographic location of the college and second one being the volume of academic infrastructure development and educational, cultural and co-curricular activities planned. Regarding the first one, the college is clearly in the prime area of Palakkad gap. Through the gap region hot and dry wind entering to almost all areas of Palakkad and towards the Pattambi-Kuttipuram belt. Hence a green campus is mandatory for the smooth functioning of the academic environment. Regarding the second aspect, as being a special grade college and aspiring for a centre of excellence in various subjects, the wide variety of activities like extension services, high level research in science, international seminar series, festivals, sports championships etc will be there one after another and continuous infrastructure and interior facilities are very much required. In order to compensate, all these, a green and low carbon environment is mandatory. In this connection, biodiversity park, nature appreciation centre (2 acre area commonly called Kuttivanam), different types of gardens etc are maintained continuously. Keeping this idea in the forefront, various strategies have been chalked out from time to time. Sustainable and green energy sources as alternatives have been one of the major initiatives. All possible efforts have been made to bring down the dependence on KSEB power supply, and to find out some alternative for the same. The majority of the departments and offices utilize LED lights expecting a major drop in power consumption rates. The solar panel installed in the previous year is working in good mode. The centralized grid connection associated with these panels ensure that during peak periods, the unused power is directed to the distribution system of the Kerala State Electricity Board. With the help of students five assembled solar lamps have been installed in the campus. The college has been consistently trying to turn the campus into a paper free one. Maximum communication to departments and students is made through mails and other electronic media to spread awareness about the same. By using public address and public display systems the college abides by the tenets of the green protocol. The infrastructure of the college has doubled this year. Buildings have been converted to HT connections. Power consumption has therefore increased exponentially now. In this situation, more solar plants need to be installed. Prior to this, a power audit is planned.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Physical facilities	Yes	47
Provision for lift	Yes	47
Ramp/Rails	Yes	47
Rest Rooms	Yes	47
Scribes for examination	Yes	10
Any other similar facility	Yes	47

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	14/10/2019	1	Eco-restoration of Ponnani Kole Wetlands through community participation	Wetland Conservation	230
2020	Nil	1	04/02/2020	2	o SAKSHAM-2020 Oil and Gas Conservation Mass Awareness Campaign	Save environment by judicious use of fuel	150
2019	Nil	1	05/06/2019	1	World Environment Day , celebration	Environment Protection	572
2019	Nil	1	21/06/2019	1	International Yoga Day celebrations	Practicing Yoga for healthy life	342
2019	Nil	1	26/06/2019	1	awareness Programme on Drug Abuse	Drug Abuse	431
2019	1	Nil	03/07/2019	1	anti-pollution seminar	Pollution Control	214

2019	1	Nil	22/07/2019	1	conducted "Jalasakthi campus day" as the part of "Jalashakthi Abhiyan"	awareness on water protection	209
2019	Nil	1	21/09/2019	2	rally on Swachh Bharth	Cleaned Pattambi Railway Station	74
2019	1	Nil	13/12/2019	1	Energy Saving Day Celebration	Energy Saving Day	273
2020	Nil	1	11/01/2020	1	Road safety week celebrations	Road safety campaign	232

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Code of Conduct for Teaching, nonteaching and office staff	12/06/2019	Copies were made available on the Colleges website
Handbook on Code of Conduct for Students	12/06/2019	Copies were made available on the Colleges website Also printed and made available on the college calendar.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga exhibition and training program	21/06/2019	21/06/2020	200
awareness Programme on Anti Drug Abuse	26/06/2019	26/06/2019	650
Anti-pollution seminar	03/07/2019	03/07/2019	160
Swachh Bharath Campaign	21/09/2019	21/09/2019	160
Gandhi Smrithi Yatra	02/10/2019	02/10/2019	160
Mental Health Day Essay Competition by Jeevani Club	10/10/2019	10/10/2019	65

Orientation class on Social Behaviour and Social Skills by clinical psychologist	31/01/2020	31/01/2020	250
Rashtriya Ekata Divas Orientation Class	31/10/2019	31/10/2019	200
Awareness programme on 'Transgender Issues and Rights	01/11/2019	01/11/2019	230
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. World Environment Day was celebrated in our campus by awareness programme by planting fruit trees in our campus on June 13, 2019. This programme was inaugurated by planting jackfruit trees in our campus by our principal Dr. Sheela S. Also other fruit trees like Mango, Mangostein were planted in the campus. 2. The cleaning activities in Campus before monsoon were conducted on 31st May with the participation of 95 volunteers extending their efforts to assure the cleanliness of the campus. Water pits were also constructed for rainwater harvesting. 3. The entire drainage system of the college was renovated. 4. Members of the National Service Scheme planted trees and planted seeds on campus as part of the Haritha Kerala project. 5. The E. D. club made and distributed paper pens and paper files to reduce the use of plastic. 6. On July 22, t"Jalashakthi campus day" conducted as the part of " JalashakthiAbhiyan", for create awareness on water protection , the NCC cadet made some rain pits for rain water harvest and started a "Blue army" in the campus. 7. Plogging Programme: The programme was aimed to collect plastic waste from public places . The NCC cadet collected plastic waste from public road and hand overed to recycling unit of Pattambi municipality

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. Learning Management System : In order to pace with the changes in the learning practices of the time, College has established Learning Management System (LMS). The LMS is installed, designed and maintained by using the resources absolutely from Institution itself. This platform provides a space for pooling available online learning resources and educational platforms, online interaction between students and teachers and students themselves. The process of evaluation, advances in teaching and learning practices, information mechanism and overall academic management could be practiced and propagated through LMS. Other than the extension of existing programmes in the college, courses in specialized areas like competitive exams and in required areas are being conducted. Activities 2019-20: SNGS College Pattambi LMS database was upgrade to support more than 2000 user this year. A new committee for monitoring LMS activity was selected and head by Dr. Santhosh HK. Newly teacher and students were enrolled as user to the LMS provided with institution ID, required training and orientation programmes. Apart from the earlier resources new tools including "Journal"- that enables teachers to obtain students feedback about a specific topic, "Podcast"-that enables participants to create a podcast and publish episodes consisting of video or audio files, meeting tools such "Webx meeting" and "Jitsi", etc were installed. Teachers and students used the LMS portal during academic year along with the regular classes and greatly appreciated its use during Lockdown period in March 2020

when classes were suspended due Covid-19 pandemic. Since the LMS was already in place as a practice at our college it easier for the teachers and students to shift to online class via LMS and other programmes with little additional training sessions provided by the LMS monitoring Committee 5 new add-on courses were introduced this in addition to all the earlier add on courses, i.e 2 courses for HSST training in Chemistry and Malayalam and 3 course in UGC NET General paper and Paper 2 of Malayalam and Arabic. One course each for UGC NET paper-2 in Commerce, Economics and Sanskrit by the respective departments was started. By the end of September 2019 two separate PSc coaching courses for the post of Assistant Professor in Commerce and Malayalam were initiated. Around 70 aspirants registered for Commerce and around 240 for Malayalam PSC coaching courses. Also we provided online training course of two week duration using our LMS facility to teacher of various schools and colleges in and out of the state. Two such completely free online Moodle based LMS training courses with around 300 plus participant were organised by the LMS Monitoring Committee and resourced by our LMS system on the web address

<https://sngscollege.org/training/> of our LMS server during the COVID 19 lockdown period. Also a course on free and open sourced citation manager "Zotero" was organised by the LMS committee during this Pandemic period to teachers and research from various college in and out of the state. 2.

Digitizing the knowledge and art tradition of Pattambi : Pattambi Sri Neelakanta Government Sanskrit College is a Special Grade College and has been in the Center of Excellence list of the State Government since 1993. Pattambi College was selected as the Center of Excellence for Languages ??when the Center of Excellence project was redesigned at the state level in 2019-20 focusing on departments. It is envisioned as a Center for Oriental Studies focusing on Sanskrit and Malayalam research. 1. Sanskrit and Malayalam sections were formed in Pattambi College at the same time as it was established as a Sanskrit school in 1899 and became an affiliated college at the University of Madras in 1911. It has the oldest Malayalam and Sanskrit departments in Kerala. Recognized as a Research Division in 1977, these two departments have already produced a number of excellent writers, linguists and teachers in Kerala. 2. A Center for Oriental Language Research was established in 1997 by the then Vice President. Shri. KR Narayanan inaugurated the function 3. Numerous research papers, initiatives and publications have already been published by the two research departments. Goals 1. To lead academic activities that give a new direction to the study and research of Sanskrit and Malayalam language literature. 2. Digitize past archives and documents in the field in Kerala and create extensive archives and repositories. 3. Enable the application and integration of new technology in language learning and research. 4. Nilanadithadapadanam (Study of the river banks of River Nila) and archiving of traditional arts have already been done by both these departments. To continue the good work in this area. 5. Enable methodological accuracy and modernization in language research. 6. Share new academic insights into the field of linguistics with the general public. 7. Develop extensive research projects in collaboration with other language departments. 8. Coordinate academic activities in the field of linguistics. 9. Enable excellent research publications in this area. 10. Introduce the contributions of Punnassery Nambi, his colleagues and students in the field of linguistic education to the new generation. An amount of `1 crore has been sanctioned for the development of this center The Malayalam Department has been conducting the Poetry Carnival for the last four years. This is the largest festival conducted exclusively for poetry in India today. It is also the largest cultural festival and academic activity organized by a college in Kerala. As part of the Carnival, exhibitions entitled Legacy of Nila and Legacy of Punnassery College were organized. Digitization of more than 400 college manuscripts is underway. Punnassery Nambi Lecture Series and Foundation Day are celebrated every year. The Malayalam section has designed a portal that coordinates Malayalam research of various

universities in India. Created a digital repository of old magazines. Vijnanachintamanis digitization activities started. Documentation of traditional art forms in the river banks of River Nila is underway. A Blue-ray theater has been completed for the show. Both the departments are producing research publications. Preservation and digitization of palm leaves were initiated. The students were trained in this area. Students were trained to read ancient works and translate them to Devanagiri script. The Malayalam Research Journal Consortium has been launched to convert Malayalam academic research publications into online peer reviewed journals. Digital index of Malayalam school textbooks were prepared. Innovative projects were published in book form. Organized Malayalam Arabic Poetry Translation Workshop and South Indian Youth Poetry Translation Workshop. Reprinting of ancient works. Lecture Series by Punnassery Chair Some of the activities put forward this year could not be completed due to the interim financial crisis, disruptions in availing the allocated funds as well as the Covid lockdown. These activities will be resumed next year.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sngscollege.org/lms/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

POETRY CARNIVAL 5th EDITION, 2020 Sree Neelakanta Govt. Sanskrit College Pattambi organized the fifth edition of Poetry Carnival with the co-ordination of the Department of Malayalam and the Department of Collegiate Education, from 23- 26 January 2020. This year's Carnival was conducted with the tag line 'South Indian Poetry 20/20' in seven venues. Seminars, lectures, art exhibitions, poetry recitals, Discussion on Sufi Tradition, Musical nights, and drama were performed as part of the event. The carnival also hosted a workshop on Poetry translation, incorporating a wide range of south indian poets from Tamil, Kannada, Malayalam and Telugu. The four day program was inaugurated on 23rd January by the renowned poet K.G. Sankarappillai and the chief guest of the event was Cheran, the Srilankan expatriate poet. Mia poet Shalim Mukthadir Hussain and poets like Kalpetta Narayanan, Selma (Tamil), P.N.Gopikrishnan etc spoke in different sessions. Sunil P. Ilayidom curated the poetry learning session. The renowned art critic and curator Suneet Chopra spoke on the topic 'Installation Art in Contemporary Indian Context'. A seminar on cyber poetry and discourse on the presence of Sufi tradition in Malayalam poetry were held. A poetry installation of the name 'Word Me Out' was exhibited in the Botanical park of the campus. Sufi Musical nights, drama by the college theatre club, street theatre, one act plays, Isal ramayanam, Poetry band, Theyyattam (documentary exhibition), presentation of tribal poetry etc took place in the nights of the Carnival. Over 600 delegates, 100 poets and 16 subject experts took part of the grand cultural event of Pattambi. South Indian Poetry Translation Workshop A four day 'Poet to Poet Translation Workshop' was organized by the Department of Malayalam, SNGS College Pattambi, involving a number of South Indian poets. The workshop was held in the vision of promoting amity and cultural interaction among the south indian poets, as a sequel of the one co-ordinated by Kerala Sahitya Akademy in 2017. A total of 25 poets from Malayalam, Tamil, Kannada and Telugu shared their poems each other for a face to face translation. Some of them were Kavin Malar, Sabarinathan (Tamil), Rajendraprasad, Basavaraj (Kannada), Arunklatha (Telugu), Ammu Deepa, T.P. Vinod, Subin Ambitharayil, K. Karthik (Malayalam). The poems for translation were exchanged through social media platforms like whatsapp and facebook, two weeks prior to the workshop. The translated poems were read out and discussed

in the workshop, enabling a space for dialogue between different languages and the varied cultures. These translations were later published as a book by the college's Malayalam Department. Such face-to-face translation workshops are highly relevant in the diverse cultural milieu of our nation. It will be helpful in the cultural integration of the nation, allowing a space to celebrate the many traditions and art forms including the marginalized streams.

Provide the weblink of the institution

<https://sngscollege.org/>

### **8.Future Plans of Actions for Next Academic Year**

1. As the Covid situation worsens it is imperative to design a working model for a hybrid learning methodology in our college. Also this attempt should contribute to the attempts made in this line all over the state. 2. In order to understand the different issues students face related with online learning will be analysed using data collected through survey and to revise our systems. 3. Shifting of classes and labs to the science block and re-allocate class room. 4. Complete the NAAC re accreditation process, once the college reopens after the lockdown. 5. Provide institutional travel facilities to students. 6. Complete the indoor stadium. 7. Make necessary repairs to the internal roads of the college. 8. Modernisation of existing library by addition of new collection and digitalization. 9. Start new courses in U.G. and P.G. level. 10. Pay more attention to campus beautification. 11. Start more online courses and add-on courses. Encourage teachers to offer SWAYAM courses. 12. Ensure that all students have proper gadgets to attend online classes at home and access LMS.